

## ABERDEEN CITY COUNCIL

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<b>COMMITTEE</b>	Council
<b>DATE</b>	13 December 2021
<b>EXEMPT</b>	No
<b>CONFIDENTIAL</b>	No
<b>REPORT TITLE</b>	Appointment of Parent Representative to Education Operational Delivery Committee
<b>REPORT NUMBER</b>	COM/21/241
<b>DIRECTOR</b>	Gale Beattie
<b>CHIEF OFFICER</b>	Fraser Bell
<b>REPORT AUTHOR</b>	Stephanie Dunsmuir
<b>TERMS OF REFERENCE</b>	7

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### 1. PURPOSE OF REPORT

- 1.1 To request that Council ratify the appointment of the Aberdeen Parent Council Forum nomination to the current vacancy for a parent representative on the Education Operational Delivery Committee.

### 2. RECOMMENDATION

- 2.1 That Council agree that Frances Cardno be appointed as the new primary/Additional Support Needs (ASN) representative on the Education Operational Delivery Committee with immediate effect, subject to a satisfactory Disclosure Scotland check being undertaken.

### 3. BACKGROUND

- 3.1 The Education Operational Delivery Committee (EODC) consists of thirteen Councillors and seven external members – three religious representatives, two teacher representatives and two parent representatives. The external members have full voting rights.
- 3.2 In accordance with the procedure agreed by Council in October 2011, the Aberdeen City Parent Council Forum (ACPCF) selects two representatives who:-
- are members of the ACPCF;
  - are capable of remaining in post for two years; and
  - must have parental responsibility, be a guardian, and/or be liable to maintain or have parental responsibilities (within the meaning of Section 1 (3) of the Children (Scotland) Act 1995) in relation to a child, or who will have care of a child or young person who is currently receiving education and is expected to do so for at least two years within Aberdeen City Council schools.

- 3.3 At the meeting of Council in June 2021, Members agreed to appoint Mr Duncan Milne to the primary/ASN vacancy following the resignation of Mrs Tracey Blackie. Since that time, Mr Milne has advised that he will now be unable to take up the position, and the vacancy has been covered in the interim by the Forum's nominated reserve, Mrs Louise Bruce. At its AGM on 22 September 2021, the Parent Council Forum agreed that Ms Frances Cardno be nominated to Council as their preferred representative to take up the vacant primary/ASN position on EODC. Ms Cardno is a member of the parent forums at Forehill School and Oldmachar Academy.
- 3.4 As with the other external members, Ms Cardno will be required to undertake a PVG check prior to sitting on the Committee and will be provided with a training session from relevant officers.
- 3.5 In accordance with Standing Order 2.9, the current external members will be members of EODC until the local government elections in May 2022. The process for the appointment of the Church of Scotland, Roman Catholic, teacher and parent representatives is for them to be nominated by their respective organisations and the recruitment process for the third religious representative will be undertaken in the lead up to the elections in May. The Church of Scotland, Roman Catholic and teacher representatives and the ACPCF have been advised that members will need to be reappointed following the Local Government Election in May should they wish to continue on EODC.

#### 4. FINANCIAL IMPLICATIONS

- 4.1 There are no direct financial implications arising from the recommendation of this report.

#### 5. LEGAL IMPLICATIONS

- 5.1 There are no direct legal implications arising from the recommendation of this report.

#### 6. MANAGEMENT OF RISK

Category	Risk	Low (L) Medium (M) High (H)	Mitigation
<b>Strategic Risk</b>	N/A	N/A	N/A
<b>Compliance</b>	N/A	N/A	N/A
<b>Operational</b>	N/A	N/A	N/A
<b>Financial</b>	N/A	N/A	N/A
<b>Reputational</b>	Failure to make an appointment would mean that the primary/ASN parents would not have input to educational matters, and would	L	Council agrees to the appointment of Ms Cardno to the Education Operational Delivery Committee

	not be in line with the Council decision to include two parent representatives on the Committee.		
<b>Environment / Climate</b>	N/A	N/A	N/A

## 7. OUTCOMES

7.1 The proposals in this report have no direct impact on the Council Delivery Plan.

## 8. IMPACT ASSESSMENTS

Assessment	Outcome
Impact Assessment	Not required
Data Protection Impact Assessment	Not required

## 9. BACKGROUND PAPERS

9.1 None.

## 10. APPENDICES

10.1 None.

## 11. REPORT AUTHOR CONTACT DETAILS

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