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| 1 | OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year. | | | | | | | | |
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | | Chief Officer | Directorate | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 3 | 19 January 2022 | | | | | | | | |
| 4 | Performance Report | To present Committee with the status of key performance measures relating to the Operations Directorate (non-Education). | On agenda | | Louise Fox | Business Intelligence and Performance Management | Customer | 1.1.3 | |
| 5 | Annual Action Plan for Child Poverty 2020/21 | To be submitted annually to the Scottish Government. | Report was delayed from September 2021 as the national data for child poverty was not available, and was required to inform the progress and impact of work, as well as the actions required over the next year to continue to tackle child poverty. On agenda | | Derek McGowan | Early Intervention and Community Empowerment | Customer | 1.1.1 and 1.1.3 | |
| 6 | Child Poverty Action Plan update | At the Committee on 13 January 2021, it was agreed that committee receives a half yearly report on the actions being taken by Community Planning Aberdeen to reduce and eradicate child poverty around the priorities for 2020/21. Report was scheduled to come to Committee in September, on the basis that national data is available for inclusion in the report. If this is not available, the report will come before a future Committee as advised by the Chief Officer - Early Intervention and Community Empowerment' | Report was delayed as the national data for child poverty was not yet available, and was required to inform the progress and impact of work, as well as the actions required over the next year to continue to tackle child poverty. | | Derek McGowan | Early Intervention and Community Empowerment | Customer | 1.1.1 and 1.1.3 | R As Committee requested, the 6 month update was agreed by Community Planning for submission to this Committee. However, as the national data remains unpublished the Convener has requested that the Child Poverty Action Report be brought to this Committee (line 5 on the Business Planner above). Due to the data availability and timescales, this would mean that Committee would be considering the same report twice. For this reason, it has been requested that the 6 monthly update be removed from this Committee cycle only. |

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| 7 | Managed Student Accommodation Waste Policy | To implement a policy for the provision of domestic waste services to managed student accommodation in Aberdeen | On agenda | | Hannah Lynch | Operations and Protective Services | Operations | 1.1.5 | |
| 8 | Tree and Woodland Strategic Implementation Plan | At the committee on 16 September 2021, it was agreed to instruct the Chief Officer - Operations and Protective Services, to report back to Operational Delivery Committee in January 2022 detailing; (a)The findings of the public consultation; and (b)A final draft of Aberdeen City Tree & Woodland Strategic Implementation Plan for approval and publication. | | | Steven Shaw | Operations and Protective Services | Operations | 1.1.1 and 1.1.5 | D The consultation period in relation to report deadlines, did not allow enough time for comments and changes to be taken on board and the necessary changes made to the plan. It was thought best to take the time needed to ensure the plan was as comprehensive as it needs to be. Will be reported to June 2022. Service Update issued in meantime. |
| 9 | Void Housing | At the Committee on 16 September 2021, it was agreed that a report be brought back to this committee by the Chief Officer – Early Intervention and Community Empowerment after two cycles to allow further monitoring of progress of the improvement plan in reducing the number of void properties. | On agenda | | Derek McGowan | Early Intervention and Community Empowerment | Customer | 1.1.3 | |
| 10 | Choice Based Lettings an Amendment to the Allocation Policy | To introduce a new method of producing an up-to-date shortlist of applicants for our vacant council houses. | On agenda | | Kevin Kelly | Early Intervention and Community Empowerment | Customer | 1.1.1 and 1.1.5 | |
| 11 | Various Small Scale Traffic Management Stage 2 | To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process) | On agenda | | Doug Ritchie | Operations and Protective Services | Operations | 1.1.1 | |
| 12 | 09 June 2022 | | | | | | | | |
| 13 | Performance Report | To present Committee with the status of key performance measures relating to the Operations Directorate (non-Education). | | | Louise Fox | Business Intelligence and Performance Management | Customer | 1.1.3 | |

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| 14 | Various Small Scale Traffic Management Stage 2 | To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process) | | Doug Ritchie | Operations and Protective Services | Operations | 1.1.1 | | |
| 15 | Road Winter Service Plan | To update the committee with an overview of the strategy that the roads operations operated throughout the city during the previous winter period and to highlight opportunities to develop the service and risks that face the winter service in the next 24 months. This report also requests authorisation to incur additional expenditure to develop areas of the service. | | Doug Ritchie | Operations and Protective Services | Operations | 1.1.1, 1.1.3 and 1.1.5 | | |
| 16 | Notice of Motion by Councillor Greig - referred by Council on 13 December 2021. | To instruct the Chief Officer - Operations and Protective Services to report to the June 2022 meeting of the Operational Delivery Committee (or equivalent) to seek a decision on revoking the Aberdeen City Council (Queens Lane South, Aberdeen) (Prohibition of Waiting) Order 2021. | | Vycki Ritson | Operations and Protective Services | Operations | 1.1.1 | | |
| 17 | A92 Haudagain Improvement – Detrunking Settlement | To present Committee with the details of the final settlement for the remaining sections of Trunk Road on Anderson Drive / Great Northern Road and Auchmill Road | The remaining sections of the Trunk Road are programmed to be handed over to ACC on 1/4/2022. However if the project is delayed then the handover will be delayed a further year. | Doug Ritchie | Operations and Protective Services | Operations | 1.1.1 | | |
| 18 | Autism Strategy Action Plan | ODC 17/01/19 - To instruct that annual reports would be submitted on the progress of implementation of the Action Plan. Reported 5 March 2020 and will then be annually. | An update was provided to ODC in May 2021, therefore annual reports will be submitted May/June 2022 onwards. | Jenny Rae | Health and Social Care Partnership | Health and Social Care Partnership | GD 7.1 | | |
| 19 | Keeping the Promise | At the meeting on 18 November 2021, it was agreed that the Chief Officer of Integrated Children & Family Services provides an annual report to this Committee on the Council's progress in delivering delivering Plan 21-24; the first of these being in June 2022; | | Graeme Simpson | Integrated Children's and Family Services | Operaitons | 1.1.1 | | |

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| 20 | Proposed Removal of Pedestrian Crossings and Traffic Signal Controlled Junctions | To advise members of the budget savings approved through the budget process for 2020 / 21 and to seek approval from the Committee to carry out further monitoring of the traffic signal installations (previously considered for removal) to ascertain their true level of usage. | Delayed from Jan 21 committee due to Covid and the inability for officers to carry out surveys to identify which ones could be removed, if approved by committee. Given the Covid restrictions and the ongoing changes to traffic movements/increase in pedestrian movements and more people out exercising, its unlikely that these surveys will be carried out until Autumn / Winter 2021 at the earliest. Committee in June 2022 | Donald Kinnear | Operations and Protective Services | Operations | 1.1.1 | | |
| 21 | 31 August 2022 | | | | | | | | |
| 22 | Performance Report | The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education). | | Louise Fox | Business Intelligence and Performance Management | Customer | 1.1.3 | | |
| 23 | Various Small Scale Traffic Management Stage 2 | To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process) | | Doug Ritchie | Operations and Protective Services | Operations | 1.1.1 | | |
| 24 | Digital Support for Care Leavers | At the Committee on 16 September 2021, it was agreed that a report be brought back in Autumn 2022, providing details on the impact the funding has had on the support for care leavers. | | Graeme Simpson | Integrated Children's and Family Services | Operations | 1.2 | | |
| 25 | Child Poverty Action Plan | To be submitted annually to the Scottish Government. Due to be submitted September 2021 | | Derek McGowan | Early Intervention and Community Empowerment | Customer | 1.1.3 | | |
| 26 | Child Poverty Action Plan update | At the Committee on 13 January 2021, it was agreed that committee receives a half yearly report on the actions being taken by Community Planning Aberdeen to reduce and eradicate child poverty around the priorities for 2020/21. | | Derek McGowan | Early Intervention and Community Empowerment | Customer | 1.1.3 | | |

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| 27 | Empty Home Policy | At the Committee on 16 September 2021, it was agreed that an annual report be brought back in relation to empty homes. | | Derek McGowan | Early Intervention and Community Empowerment | Customer | 1.1.5 | | |
| 28 | Road Winter Service Plan | To present the Road Winter Service Plan for the forthcoming winter period and explain the changes from the previous year. | | Doug Ritchie | Operations and Protective Services | Operations | 1.1.1, 1.1.3, 1.1.5 | | |
| 29 | 01 November 2022 | | | | | | | | |
| 30 | Performance Report | The purpose of this report is to present Committee with the status of key performance measures relating to the Operations Directorate (non-Education). | | Louise Fox | Business Intelligence and Performance Management | Customer | 1.1.3 | | |
| 31 | Windmill Brae | ODC 19/04/18 - To request that a report be brought back to Committee on an update in regards to Windmill Brae. | On 5 March 2020 and it was agreed to wait for the prioritised delivery programme of transport interventions from the Chief Officer Strategic Place Planning and Chief Officer Capital before determining its position on the proposed overnight prohibition of motor vehicles on Justice Mill Lane/Langstane Place/Windmill Brae etc as outlined in the report. Likely to be November 2022 to committee. | Joanna Murray | Strategic Place Planning/ Capital | Place | 1.1.3 | | |
| 32 | Various Small Scale Traffic Management Stage 2 | To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process) | | Doug Ritchie | Operations and Protective Services | Operations | 1.1.1 | | |
| 33 | Future reports | | | | | | | | |

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| 34 | South College Street/Queen Elizabeth Bridge Junction | | CH&I - 8/11/17 - To instruct the interim Director of Communities, Housing and Infrastructure to report back to this Committee on a preferred option for South College Street/Queen Elizabeth Bridge junction. This report is awaiting opening of Phase 1 of the South College Street Project currently programmed for Summer 2022, updated traffic counts and modelling thereafter. Estimated Committee date 2023. | Joanna Murray / David Dunne | Strategic Place Planning | Place | 1.1.5 | | |
| 35 | Macaulay Drive Aberdeen | At the meeting on 16 September 2021, it was agreed to instruct the Chief Officer – Operations and Protective Services to consult with local members and the community council after 12 months of the operation of the Macaulay Drive redetermination; and, if issues are raised through the consultation process from a pedestrian safety perspective, that a report be brought back to this committee by that Chief Officer, identifying whether any further measures may be needed. | | Mark Reilly | Operations and Protective Services | Operations | 1.1.1 | | |
| 36 | Traffic Management Measures for TECA site | To advise the committee as to the functionality and success of the measures installed within and around the TECA site, this being based on a review from the events held to date. | Delayed as it was to contain an element of public consultation into the parking behaviours of those attending TECA. However due to Covid-19 diverting resources, and the suspension of events at TECA, consultation and the report have been delayed. Service updates were issued in November 2020 and May 2021 to outline the delay. | Jack Penman/Ross Stevenson | Operations and Protective Services | Operations | 1.1.1 | | |