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1	<b>CITY GROWTH AND RESOURCES COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Directorate</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3			<b>03 February 2022</b>						
4	Local Authority Bus Services/Controlled Bus Companies	<p>The CG&amp;R Committee on 26/09/19 agreed to instruct the Director of Resources to monitor the sale position of First Aberdeen Limited and report back to the City Growth and Resources Committee on 6 February 2020 with an update on the proposed sale and recommended next steps for the Council.</p> <p>The CG&amp;R Committee on 28/10/20 agreed that given that First Bus has indicated it is no longer for sale, instruct the Chief Officer – Strategic Place Planning to report back to the City Growth and Resources Committee in February 2022 with the steps that would be necessary to establish the setting up by the Council of a municipal bus company as part of the Council's commitment to green energy and net zero and in order to fulfil any obligations under any low emission zone that the Council may wish to implement.</p>		Steve Whyte/ Chris Cormack		Resources	1.1.8 & 3.2	D	The provision for Local Transport Authority Bus Services under the Transport (Scotland) Act 2019 have not yet come into force. The Scottish Government undertook consultation on guidance to Local Transport Authorities in relation to providing bus services which closed on 6 October 2021. We are still awaiting the outcome from this consultation and a timescale for implementation of the provision under the 2019 Act. It is therefore anticipated that once this guidance is available, a report can be provided to committee providing a clearer position as to what would be required in setting up a municipal bus company along with associated financial, legal and risk considerations and a report will be brought forward to Committee at that time.
5	Procurement Workplan and Business Cases - Capital	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.		Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6	R	There are no business cases to be reported this cycle.
6	City Centre Multi Storey Blocks - Option Appraisal	Council on 10/03/21 agreed (1) to approve £250,000 from the Housing Capital Programme to undertake a full option appraisal on the city centre multi storey blocks to consider future development and investment opportunities; and (2) to instruct the Chief Officer - Corporate Landlord to report back the outcome from the option appraisal of (1) above to the City Growth and Resources Committee no later than March 2022	have	Ian Perry/Bill Watson	Corporate Landlord	Resources	4.1	D	The report has been withdrawn at this time whilst further consideration of the outcome of the Council's appeal regarding the listing of these blocks is undertaken. The report will be submitted (likely June 2022) once a way forward has been established.



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10	Aberdeen International Market Progress	<p>The CG&amp;R Committee on 25/8/21 agreed to instruct the Chief Officer – Corporate Landlord to consider option to develop and deliver options for vacant upper floors in the wider block to be brought back into economic use, bring a report back to committee on 3 February 2022</p> <p>The Committee on 12/11/21 agreed to approve the updated Outline Business Case and instruct the Chief Officer – Corporate Landlord to progress with design development to include early contractor engagement to allow the project to be progressed to cost certainty and report progress to this Committee in February 2022</p>		Stephen Booth	Corporate Landlord	Resources	2.1.5, 3.2 & 3.3	T	Full Council on 13/12/21 agreed that this item be transferred to the Council Business Planner
11	Ellon Park & Ride to Garthdee Transport Corridor Study (Bus Partnership Fund)	To advise Members of the outcomes of the study and to seek approval to further progress works to develop an outline business case.		Kevin Pert	Strategic Place Planning	Commissioning	3.2 & 3.3		
12	Prosperity Fund	Council on 10/03/21 agreed to note the UK shared Prosperity Fund set up by the UK Government, noting that the funding will be available to local authorities. Instruct the Chief Executive to bring forward a report to the next City Growth and Resources Committee on how best the Council should work with the UK Government to ensure the Council receives its fair share of funding.		Stuart Bews	City Growth	Commissioning		D	Officers are still waiting for further details on the aims and priorities for the Shared Prosperity Fund to be published by the UK Government.
13	Bus Partnership Fund Update	The CG&R Committee on 10 November 2021 agreed to instruct the Chief Officer – Strategic Place Planning to prepare reports on the progress of the delivery of this grant and that they be submitted to the Committee for consideration.		Nicky Laird	Strategic Place Planning	Commissioning	3.2		
14	Freeport/Greenport update	The CG&R on 11/5/21 agreed to instruct the Chief Officer - City Growth to report back to this Committee on the development and outcome of any proposals if they progress.		Jamie Coventry	City Growth	Commissioning		D	Work on a potential bid for a Freeport continues and officers are waiting for details on how the UK Government may proceed in bids for a Freeport area. At the same time the Scottish Government is developing guidance on how areas could develop a Greenport area.





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26			21 June 2022						
27	Roads and Transport Related Budget Programme 2022 - 2023 (Annual Report)	This report is Business Critical to spend the allocated capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2022/2023. This is presented as a provisional programme and Members are asked to approve specific schemes where detailed and the budget headings for the remainder. In addition provisional programmes for 2023/24 and 2024/25 are also included where possible.	To be submitted at the first CG&R meeting following the Council Budget Meeting in March 2022	Doug Ritchie	Operations and Protective Services	Operations	2.1.4		
28	Performance Management Framework Report – City Growth and Resources Functions	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.3		
29	Procurement Workplan and Business Cases - Capital	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.	There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	3.2 & 3.3		
30	Flood Risk Management Strategies	The CG&R Committee on 3/2/21 agreed to instruct the Chief Officer – Operations and Protective Services to bring a report on the final Flood Risk Management Strategies and Plans to this Committee at the first possible meeting following the end of the consultation		Claire Royce	Operations and Protective Services	Operations	3.2		
31	Bus Partnership Fund Grants	The CG&R Committee on 10 November 2021 agreed to instruct the Chief Officer – Strategic Place Planning to prepare reports on the progress of the delivery of this grant and that they be submitted to the Committee for consideration.		Nicky Laird	Strategic Place Planning	Commissioning			
32	City Centre and Beach Transport Management Plan Progress	The Committee on 12/11/21 agreed to note the outcomes of stakeholder engagement to date with regards accessible parking, cycle facilities, bus stops and routing, taxi ranks and servicing arrangements, and traffic management in the City Centre and Beach areas and instruct the Chief Officer Strategic Place Planning to continue to engage with stakeholders to finalise Phase 2 of the Traffic Management Plan in tandem with the evolving streetscape design for the priority intervention areas, connectivity to the Beach and Beach Boulevard and report progress back to this Committee in June 2022			Strategic Place Planning	Commissioning		T	Full Council on 13/12/21 agreed that this item be transferred to the Council Business Planner

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33	George Street and Former John Lewis Building.	The Committee on 12/11/21 agreed to note the current position regarding George Street and continued uncertainty surrounding the future of the former John Lewis building and undertake public and stakeholder engagement in early 2022 and report back to this committee in June 2022				Resources		T	Full Council on 13/12/21 agreed that this item be transferred to the Council Business Planner
34	Queen Street Development	The Committee on 12/11/21 agreed to note the extent of Aberdeen City Council site ownership (existing and pending) and that, with the exception of the two church buildings, the Scottish Court and Tribunal Service Civil Annexe will be the only remaining element that is not within Council ownership in the Queen Street development area and, in response to this issue, instruct the Director of Resources to procure and/or instruct a refreshed feasibility study of any mutually preferred location in light of post-Covid operations and report the results to this committee in June 2022		Sandy Beattie		Resources		T	Full Council on 13/12/21 agreed that this item be transferred to the Council Business Planner
35	Beachfront Projects	The Committee on 12/11/21 agreed that the Masterplan and associated developments are to be further progressed as a Council-approved Development Framework, including ongoing engagement with key stakeholders (which would sit as a sister document to the City Centre Masterplan 2015) and report back to this Committee in June 2022		Craig Innes		Resources		T	Full Council on 13/12/21 agreed that this item be transferred to the Council Business Planner
36	Bus Lane Enforcement Programme	The Committee on 10/11/21 agreed to instruct the Chief Officer – Strategic Place Planning to refresh the BLE programme for the 2022/23 financial year and beyond in terms of the Council's current priorities, as noted in 3.4 and 3.6 (of the report), and report this to a future meeting of this Committee.		Nicola Laird	Strategic Place Planning	Commissioning	2.1.2		
37	Cluster Risk Register and Assurance Map 2021/22	To present the Cluster Risk Register and assurance map to the Committee for consideration		Ronnie McKean	Governance/ Strategic Place Planning/City Growth/Finance	Resources/ Commissioning			
38	Council Financial Performance 2021/22 Q4 Report	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		
39			<b>4 August 2022 (Special)</b>						

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40	Council Financial Performance, Quarter 1 2022/23	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		
41			<b>21 September 2022</b>						
42	Review of School Estate	Council on 6/3/18 agreed to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee.	Council on 3/3/21 agreed to instruct the Chief Officer - Corporate Landlord to present the finalised School Estate Plan to the Education Operational Delivery Committee in summer	Stephen Booth / Andrew Jones	Corporate Landlord	Resources	4.1		
43	Performance Management Framework Report – City Growth and Resources Functions	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.3		
44	Procurement Workplan and Business Cases - Capital	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.	There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6		
45	Bus Partnership Fund Grants	The CG&R Committee on 10 November 2021 agreed to instruct the Chief Officer – Strategic Place Planning to prepare reports on the progress of the delivery of this grant and that they be submitted to the Committee for consideration.		Nicky Laird	Strategic Place Planning	Commissioning	3.2		
46			<b>2 November 2022 (Special)</b>						
47	Council Financial Performance, Quarter 2 2022/23	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		



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48			<b>07 December 2022</b>						
49	Proposals for Investment for Works at Riverbank School to Accommodate the Relocation of St. Peter's School	<p>Council on 3 March 2020 agreed to instruct the Chief Officer Corporate Landlord to take forward the proposals for investment for works at Riverbank School to accommodate the relocation of St. Peter's School once Riverbank School relocates to the City Growth and Resources Committee on 28 October 2020 with an indicative programme.</p> <p>Council on 10 March 2021 agreed to note that also included within the General Fund Capital Programme is £500,000 for the relocation of St Peters RC School to the current Riverbank School site is added to the Capital Plan and instruct the Chief Officer - Corporate Landlord to take forward design development to allow the full business case and construction costs to be reported to the City Growth and Resources Committee in advance of the 2023 budget process.</p>	Given the Council decision on 10/03/21 (See Column B) a report will now be submitted in late 2022.	Andrew Jones/Maria Thies	Corporate Landlord	Resources	4.1		
50	Performance Management Framework Report – City Growth and Resources Functions	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.3		
51	Procurement Workplan and Business Cases - Capital	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.	There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6		
52	Bus Partnership Fund Grants	The CG&R Committee on 10 November 2021 agreed to instruct the Chief Officer – Strategic Place Planning to prepare reports on the progress of the delivery of this grant and that they be submitted to the Committee for consideration.		Nicky Laird	Strategic Place Planning	Commissioning	3.2		
53	City Centre Design Development - Business Case	The Committee on 12/11/21 agreed to note the progress made on design development for the intervention areas: Schoolhill and Upperkirkgate, Union Street East and Castlegate, Union Street West and the West End, and instruct the Director of Resources to report back with full business cases to this Committee by the end 2022				Resources		T	Full Council on 13/12/21 agreed that this item be transferred to the Council Business Planner

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54			TBC						
55	Impact on Aberdeen of Scottish Government Funding	Council on 5/3/18 agreed as part of our commitment to Civic Leadership and Urban Governance instruct the Chief Executive to bring a report to the City Growth and Resources Committee working with partners to include our ALEOs, Aberdeen and Grampian Chamber of Commerce, Aberdeen Burgesses Federation of Small Businesses, Opportunity North East, and Scottish Enterprise to assess the impact on Aberdeen of Scottish Government funding in comparison to the funding received by other local authorities and identify how the council can encourage the Scottish Government to provide a better financial settlement for Aberdeen.		Richard Sweetnam	City Growth	Commissioning	1.1 & 3.2		
56	Marywell to A956 Wellington Road – Cycle Path (RCD5394) 19/20	The CG&R Committee on 6 June 2019 agreed to instruct the Chief Officer – Capital and Chief Officer – Strategic Place Planning to undertake detailed design and cost estimates of the Preferred Route and connections, and to report back to this Committee for approval to construct in due course.	As of 01/09/21 - Sustrans Places for Everyone fund is currently closed to new applications until spring 2022 at the earliest, with funding for 20/21 and 21/22 having been diverted to support Spaces for People initiatives to aid physical distancing, encourage walking and cycling and support Covid recovery. Officers will engage with Sustrans as soon as funding streams open again for new bids.	Alan McKay	Capital	Resources	3.2		
57	Transport Delivery Programme	The CG&R Committee on 5 December 2019 agreed to instruct the Chief Officer – Strategic Place Planning and Chief Officer – Capital, to develop a prioritised delivery programme of transport interventions (to encompass larger-scale interventions recommended in the SUMP and the City Centre Masterplan, as well projects arising from the recent Roads Hierarchy review and the ongoing Low Emission Zone development process) to inform the Capital budget process and report this programme back to Committee in due course.		Will Hekelaar/ Joanna Murray	Strategic Place Planning	Commissioning	3.2 & 3.3		
58	Living Wall	The CG&R Committee on 3/2/2021 agreed to instruct the Chief Officer – City Growth, to investigate alternative ways to deliver a living wall in the city centre and to report back to the May meeting of the Committee.  The CG&R Committee on 11/5/2021 agreed to retain this item on the planner for the timebeing.	A report will be brought back to Committee by officers if and when funding streams become available	Stuart Bews	City Growth	Commissioning			

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59	Infrastructure Improvements to support increased numbers of Electric Vehicles within the council fleet	The CG&R Committee on 11/5/21 agreed to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet		Stephen Booth	Corporate Landlord	Resources			
60	External Transportation Links to Aberdeen South Harbour	The CG&R Committee on 25/8/21 agreed that subject to approval by the UK and Scottish Governments, instruct the Chief Officer - Capital to progress the next stages of project delivery, including but not limited to, surveys and investigations, design development, obtaining all necessary approvals, permissions, licences, agreements and consents required to develop the design and an Outline Business Case for the project and to report back to this Committee and the City Region Deal Joint Committee upon completion in 2024, and to provide an update if not completed by that time.		John Wilson	Capital	Resources			
61	Memorial for JJR Macleod	The Council on 13/12/21 agreed to instruct officers to report to a future meeting of the City Growth & Resources Committee for approval of a preferred location and to report on any potential costs to Council.		Mark Reilly	Operations and Protective Services	Operations			
62	Energy Transition Zone Training and Jobs Plan	Council on 3 March 2020 agreed to instruct the Chief Officer City Growth to evaluate the Energy Transition Zone Training and Jobs Plan and report back to the Council's City Growth and Resources Committee on 28 October 2020 on the extent to which local people are accessing training or job opportunities that are generated if any development occurs.	A key element of the overall business case for the ETZ, being led by Opportunity North East, is that Aberdeen Harbour is the location of choice for developers and suppliers to the ScotWInd East Region Sites. In response, Skills Development Scotland, supported by NESCOL is leading a workstream that will focus on development of an energy transition skills programme, that will also involve the Council and the universities so that local people in the city are able to access new training and jobs opportunities in offshore wind, carbon capture, utilization and storage (CCUS) and Hydrogen. It is also intended to promote and stimulate broader 'green skills' that will also be in demand as the city responds to the net zero vision and the Council's own Route Map.	Angela Taylor	City Growth	Commissioning	3.2		