

	A	B	C	D	E	F	G	H	I
1	LICENSING COMMITTEE BUSINESS PLANNER								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference Number	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			22 March 2022						
4	Review of Street Trader Policy	The Committee on 29/6/21 agreed to instruct the Chief Officer – Governance to undertake a review of the policies and procedures for Street Trader Licences and to submit a report to the Committee in this regard.	Originally due at the October 2021 meeting however officers requested a delay to allow for full investigation and public consultation of Street Trader policy conditions and advertising requirements. Likely to be submitted in March 2022, but may be sooner.	Sandy Munro/ Arlene Dunbar	Governance	Commissioning	17.3		
5	Review of the Street Knowledge Test	The Committee on 26 October 2021 agreed to instruct the Chief Officer – Governance to report back to the Committee on the feasibility of a time limited modular street knowledge test at the meeting on 22 March 2022.		Sandy Munro	Governance	Commissioning	17.3	D	Delayed to allow additional benchmarking to ascertain realistic options for a module based test system. Report to be submitted to June meeting.
6	Queen Street Taxi Rank Proposal	The Committee on 14/12/21 agreed to (1) instruct the Chief Officer – Governance to undertake a further consultation exercise for the provision of a taxi rank (2 spaces) on the North Side of Queen Street; and (2) instruct the Chief Officer – Governance in consultation with the Roads Team to investigate options in relation to the provision of a taxi rank in the Upperkirkgate area of the City and that a report in this regard be submitted to a future meeting of the Committee.		Sandy Munro	Governance	Commissioning	17.3		
7	Taxi Fare Review 2022	To provide the Committee with the responses to the draft fare tariff agreed on 18 January 2022.		Sandy Munro	Governance	Commissioning	17.3		
8	Taxi and Private Hire Car Conditions	To provide the Committee with the amended conditions for taxis and private hire for final approval following the amendments to policy.		Sandy Munro	Governance	Commissioning	17.3		
9			15 June 2022						

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference Number	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
10	Taxi Rank Stances - Back Wynd and Union Street (St Nicholas Churchyard)	The Council on 28/2/22 agreed to instruct the Chief Officer - Governance to initiate the consultation process to re-establish the taxi rank stances on Back Wynd and the night time taxi rank on Union Street at St Nicholas churchyard, which was never formally suspended, and report back to the Licensing Committee with the results of the consultation exercise		Graeme McKenzie	Governance	Commissioning	17.3		
11			6 September 2022						
12	No reports scheduled at this time.								
13			15 November 2022						
14	No reports scheduled at this time.								
15			TBC						
16	Taxi Driver Training	Licensing Committee 19/2/19 agreed to instruct the Chief Officer – Governance to continue to investigate training programmes for taxi and private hire drivers and report back to the Committee in this regard as and when appropriate.		Sandy Munro	Governance	Commissioning	17.3		
17	Review of Taxi Ranks	The Committee on 26/10/21 agreed to instruct the Chief Officer – Governance to undertake a Review of the Taxi Ranks in Aberdeen at the earliest opportunity following any Council decision being taken on the options for vehicle access on Union Street and the Spaces for People interventions in that area.		Sandy Munro	Governance	Commissioning			