

ABERDEEN CITY COUNCIL

COMMITTEE	Statutory Council
DATE	18 May 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Appointment of Members to Sub Committees, Groups, Partnerships, Joint Boards and Outside Bodies
REPORT NUMBER	COM/22/080
DIRECTOR	Gale Beattie, Director of Commissioning
CHIEF OFFICER	Fraser Bell, Chief Officer - Governance
REPORT AUTHOR	Martyn Orchard
TERMS OF REFERENCE	7

1. PURPOSE OF REPORT

- 1.1 To seek appointments to sub committees, partnerships, joint boards and working groups; and nominate members to be appointed to a small number of outside bodies.

2. RECOMMENDATIONS

That the Council:-

- 2.1 note that the membership number and composition of the sub committees detailed in Appendix A will be determined by the respective committees;
- 2.2 approve the membership number for each working group as detailed in Appendix B; set a composition for each and appoint members on the basis that names can be provided to the Chief Officer - Governance after the meeting and that he be authorised to finalise membership where required;
- 2.3 set a composition for each of the joint committees/partnerships as detailed at Appendix C, and appoint members and substitutes (where applicable) on the basis that names can be provided to the Chief Officer - Governance after the meeting and that he be authorised to finalise membership where required;
- 2.4 appoint 9 members to the Appointment Panel, agree the composition of the Panel and appoint members on the basis that names can be provided to the Chief Officer - Governance after the meeting and that he be authorised to finalise membership where required;
- 2.5 consider the appointment or nomination (as appropriate) of members to the outside bodies listed in Appendix D, and appoint members on the basis that names can be provided to the Chief Officer - Governance after the meeting and that he be authorised to finalise the membership where required; and

- 2.6 note that the remaining outside body appointments, or nominations, will be reported to the Council meeting on 29 June 2022 for determination.

3. CURRENT SITUATION

3.1 Sub Committees/Working Groups

3.1.1 Appendix A to the report details the Council's current sub committees. Please note that in accordance with Standing Order 47.10, the respective parent committee will set the membership of the sub committee.

3.1.2 Appendix B to the report details working groups and sets out the current representatives required and any additional information which affects the Council's appointments. Working groups have no delegated powers and support the Council for any function deemed necessary and it is proposed that the Council be supported by the working groups as detailed in Appendix B. The Council is asked to approve the membership number for each working group as detailed in Appendix B; set a composition for each and appoint members on the basis that names can be provided to the Chief Officer - Governance after the meeting and that he be authorised to finalise membership where required.

3.2 Joint Committees/Partnerships

3.2.1 Appendix C details other joint committees and partnerships and sets out the current representatives required and any additional information which affects the Council's appointments. The Council is asked to set a political composition for each and appoint members on the basis that names can be provided to the Chief Officer - Governance after the meeting and that he be authorised to finalise membership where required.

3.3 Appointment Panel

3.3.1 The Council is requested to re-establish the Appointment Panel of elected members which is responsible for the appointment of Chief Officers in terms of Appendix 3 to the Council's Standing Orders. The Appointment Panel previously comprised 9 elected members and is chaired by the Convener of the City Growth and Resources Committee, unless otherwise agreed by the Members on the Appointment Panel.

3.4 Appointments to Outside Bodies

3.4.1 The Council is requested to consider making appointments or nominations to the small number of outside bodies listed within Appendix D, noting that all other outside body appointments or nominations will be reported to the Council meeting on 29 June 2022 for determination.

3.4.2 A review of outside bodies was undertaken in 2021 and reported to Council in December 2021, alongside the updated policy which set the criteria on which Aberdeen City Council will appoint or nominate Elected Members to Outside

Bodies, as well as guidance on Elected Members' roles and responsibilities once appointed; and this policy was approved.

3.5 Possible Compositions

3.5.1 The table below provides examples of potential compositions for the Council's appointments to working groups, joint committees/partnerships and outside bodies. This is not an exact exercise in proportionality because of the varying number of members on each body. This report treats each group/body individually and the principles agreed by the Council would be applied to each group on an individual basis.

Number of Members	Possible Composition (based on the following order - SNP, Labour, Conservative, Liberal Democrat and Independents)
1	1
2	1+1
3	2+1 or 1+1+1
4	1+1+1+1
5	2+1+1+1 or 1+1+1+1+1
6	2+1+1+1+1 or 3+1+1+1
7	3+1+1+1+1
8	3+2+1+1+1 or 4+2+1+1
9	4+2+1+1+1

4. FINANCIAL IMPLICATIONS

4.1 There are no financial implications arising from the recommendations of the report.

5. LEGAL IMPLICATIONS

5.1 Approval of the recommendations will assist the Council in fulfilling its statutory functions. Failure by the Council to appoint or nominate to bodies listed may prevent such bodies being able to function.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no direct environmental implications arising from the recommendations of this report.

7. RISK

7.1 The assessment of risk contained within the table below is considered to be consistent with the Council's Risk Appetite Statement.

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) <i>*taking into account controls/control actions</i>	*Does Target Risk Level Match Appetite Set?
Strategic Risk	No significant risks identified	N/A	N/A	N/A
Compliance	Council must comply with legislation and the Scheme of Governance	The recommendations comply with statutory obligations and the Scheme of Governance	L	Yes
Operational	No significant risks identified	N/A	N/A	N/A
Financial	No significant risks identified	N/A	N/A	N/A
Reputational	No significant risks identified	N/A	N/A	N/A
Environment / Climate	No significant risks identified	N/A	N/A	N/A

8. OUTCOMES

The proposals in this report have no impact on the Council Delivery Plan.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Full impact assessment not required
Data Protection Impact Assessment	Not required

10. BACKGROUND PAPERS

None

11. APPENDICES

Appendix A - List of Sub Committees

Appendix B - List of Working Groups

Appendix C - List of Joint Committees/Partnerships

Appendix D - List of Outside Bodies

12. REPORT AUTHOR CONTACT DETAILS

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Appendix A - List of Sub Committees

Sub Committee	Number of Members Previously Appointed	Relevant Committee	Specific requirements
Appeals Sub Committee	5	Staff Governance Committee	No fixed membership. Members must be members of the Staff Governance Committee
Business Rates Appeals Sub Committee	5 (and 5 substitute members)	City Growth and Resources Committee	
Community Asset Transfer Review Sub Committee	5 (and 5 substitute members)	City Growth and Resources Committee	
Licensing Sub Committee	5	Licensing Committee	

Appendix B - List of Working Groups

Working Group	Number of Council Representatives Previously Appointed	Relevant Committee	Specific Requirements or relevant information
Conservation Area Regeneration Scheme Project Board	2	Operational Delivery Committee	
Disability Equity Partnership	5	Operational Delivery Committee	
Governance Reference Group (GRG)	7	City Growth and Resources Committee	The GRG has previously contributed to the establishment and annual review of the Council's Scheme of Governance.
School Estate Strategy Working Group	3	Education Operational Delivery Committee	
Taxi and Private Hire Car Consultation Group	5	Licensing Committee	

Appendix C - List of Joint Committees/Partnerships

Joint Committee/Partnership/ Body	Number of Council Representatives Previously Appointed	Specific Requirements or relevant information
Area Support Team (Aberdeen City Children's Panel)	1	
IJB Clinical and Care Governance Committee	2	Members of the IJB
Community Planning Aberdeen Board	Council Leader (Chairperson) and 3 members	
Fairer Aberdeen Fund Board	4	
Grampian Valuation Joint Board	6 members and 6 substitutes	
NESTRANS	4 members and 4 substitutes	
IJB Risk, Audit and Performance Committee	2	Members of the IJB
Strategic Development Planning Authority	6 members and 6 substitutes	

Appendix D - List of Outside Bodies

Body	Council Representatives Required	Other information/ Nature of Appointment
Aberdeen Heat and Power	2	Director
Aberdeen Performing Arts	4	Director
Aberdeen Sports Village	2	Director
COSLA Convention	5	<p>The COSLA constitution requires that the delegation must reflect the balance of party-political representation within the Council.</p> <p>There is a COSLA Leaders meeting on 27 May 2022.</p> <p>The next meeting of the COSLA Convention is on 17 June 2022, where the President and Vice President for the new administrative team will be appointed. The deadline for nominations (which can only be made by Convention delegates) is 27 May 2022.</p>
Institute for Deaf and Dumb in Aberdeen	2 (Lord Provost plus a senior councillor) plus 2 nominees from the education authority (who could be councillors or officers)	<p>Representatives of Burnett & Reid LLP have been in touch seeking nominees from the Council in order to wind up this historical trust.</p> <p>The trust has been lying dormant for some time but cannot be wound up without ACC involvement as it is a requirement of the Trust deed.</p> <p>The trust has no liabilities, and the remaining funds are to be transferred to ACC for agreed purposes.</p>
NHS Grampian Board	1	Non-Executive Board Member - this is a remunerated position.

Body	Council Representatives Required	Other information/ Nature of Appointment
Opportunity North East (ONE)	1 plus 1 reserve	Previously Leader of the Council
Scotland Excel Joint Committee	2 plus 2 substitutes	Centre for Procurement Expertise for Local Government. Next meeting is on 17 June 2022.
Sport Aberdeen	1	Co-optee to the Board