

	A	B	C	D	E	F	G	H	I
1	<b>CITY GROWTH AND RESOURCES COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Directorate</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3			<b>21 June 2022</b>						
4	Roads and Transport Related Budget Programme 2022 - 2023 (Annual Report)	This report is Business Critical to spend the allocated capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2022/2023. This is presented as a provisional programme and Members are asked to approve specific schemes where detailed and the budget headings for the remainder. In addition provisional programmes for 2023/24 and 2024/25 are also included where possible.	To be submitted at the first CG&R meeting following the Council Budget Meeting in March 2022	Paul Davies	Operations and Protective Services	Operations	1.1, 2.1.1 & 2.2		
5	Performance Management Framework Report – City Growth and Resources	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.3		
6	Flood Risk Management Strategies	The CG&R Committee on 3/2/21 agreed to instruct the Chief Officer – Operations and Protective Services to bring a report on the final Flood Risk Management Strategies and Plans to this Committee at the first possible meeting following the end of the consultation		Claire Royce	Operations and Protective Services	Operations	3.2	<b>D</b>	The consultation for the draft Flood Risk Management Plans was completed in December 2021 and the final local FRMPs will be published in December 2022. The report will therefore not come to CG&R committee until June 2023.
7	Bus Partnership Fund Update	The CG&R Committee on 3/2/22 agreed to instruct the Chief Officer - Strategic Place Planning, given the long term nature of the project, to bring back update reports on a quarterly basis.		Nicky Laird	Strategic Place Planning	Commissioning	3.2		
8	Bus Lane Enforcement Programme Update & Future Planning 2022/23	The Committee on 10/11/21 agreed to instruct the Chief Officer – Strategic Place Planning to refresh the BLE programme for the 2022/23 financial year and beyond in terms of the Council's current priorities, as noted in 3.4 and 3.6 (of the report), and report this to a future meeting of this Committee.		Nicky Laird	Strategic Place Planning	Commissioning	2.1.2		
9	Cluster Risk Register and Assurance Map 2021/22	To present the Cluster Risk Register and assurance map to the Committee for consideration		Various	Governance/ Strategic Place Planning/City Growth/Finance	Resources/ Commissioning			

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10	Council Financial Performance 2021/22 Q4 Report	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		
11	City Centre Multi Storey Blocks - Option Appraisal	<p>Council on 10/03/21 agreed (1) to approve £250,000 from the Housing Capital Programme to undertake a full option appraisal on the city centre multi storey blocks to consider future development and investment opportunities; and (2) to instruct the Chief Officer - Corporate Landlord to report back the outcome from the option appraisal of (1) above to the City Growth and Resources Committee no later than March 2022</p> <p>The CG&amp;R Committee on 3/2/22 agreed to defer this whilst further consideration of the outcome of the Council's appeal regarding the listing of these blocks is undertaken. The report will be submitted (likely June 2022) once a way forward has been established.</p>		Ian Perry/Bill Watson	Corporate Landlord	Resources	4.1	D	Report has been delayed due to resourcing issues. Issues are being addressed and report will be brought back to the next appropriate committee.
12	Aberdeen Community Wealth Building	<p>The CG&amp;R Committee on 10/11/21 agreed to instruct the Chief Officer - City Growth to present to the February meeting of the committee details in respect of an Aberdeen Community Wealth Building approach to maximising local economic impact and an integrated approach by the Council to supporting businesses and the delivery of investment opportunities</p> <p>The Committee on 3/2/22 agreed to defer this. At the city region level, stakeholders are discussing a refresh of the 2015 Regional Economic Strategy. In light of this work, and its focus</p>		Jim Johnstone	City Growth	Commissioning	2.1.1 & 3.3	D	The development of the CWB action plan requires further consultation both internally but also with the Scottish Government as it moves forward with its commitment to pass a CWB act during this parliament. Given this, the CWB action plan will be presented to committee by February 2023.
13	Aberdeen Hydrogen Hub - Site Selection	The CG&R Committee on 3/2/22 agreed to note in principle the proposed sites in Appendix E (together with the associated planning risks) for the solar park array and the hydrogen production and refuelling facility and instructs the Chief Officer City Growth, in consultation with the Chief Officer Corporate Landlord to provide an update on Site Selection and any associated commercial terms at the next meeting of this Committee		Richard Sweetnam/Jim Johnstone	Corporate Landlord / City Growth			D	The joint venture with BP has been established and the JV team are currently reviewing site options with a view to a proposal going the JV board for decision at some point in this financial year. Will likely be reported at the meeting in December 2022.
14	JJR Macleod Memorial Statue	Full Council on 13/12/21 agreed to instruct officers to report to a future meeting of the City Growth & Resources Committee for approval of a preferred location and to report on any potential costs to Council.		Steven Shaw	Operations and Protective Services	Operations	3.2		
15	A96 Multi-Modal Study	To advise Members of the outcomes of the study and to seek approval to further progress works to develop an Outline Business Case.		Ken Neil	Strategic Place Planning	Commissioning	3.2 & 3.3		

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16	Proposed disposal of Lang Stracht site	To advise the committee of unsolicited offers for the disposal of the site of the former P&J offices		Peter Thatcher	Corporate Landlord	Resources	4.1 & 4.4		
17	Proposed Disposal of 11/13 Belmont Street	To advise the committee of an unsolicited offer to purchase the subjects known as 11/13 Belmont Street		Peter Thatcher	Corporate Landlord	Resources	4.1 & 4.4		
18	Proposed surrender of Bon Accord Indoor Bowling Hall lease	To advise the committee of an opportunity to surrender the lease of the Bon Accord indoor Bowling Hall		Peter Thatcher	Corporate Landlord	Resources	4.1 & 4.4		
19	International Trade Plan 2022 - 2023	To seek approval for international trade and project priorities for 2022/23 and for any associated international travel.		Jim Johnstone	City Growth	Commissioning	2.1.1, 2.2 & 3.3	T	This item may be submitted to the Council meeting on 29 June 2022.
20	Commemorative Plaques	To seek approval for the erection of two commemorative plaques.		Jenny Brown	City Growth	Commissioning	2.1.1		
21	External Funding	Council on 10/03/21 agreed to note the UK shared Prosperity Fund set up by the UK Government, noting that the funding will be available to local authorities. Instruct the Chief Executive to bring forward a report to the next City Growth and Resources Committee on how best the Council should work with the UK Government to ensure the Council receives its fair share of funding.		Stuart Bews	City Growth	Commissioning	1.1.7		

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22	Sustainable Drainage System (SUDS) Section 7	Maintenance of SuDS within the boundaries or curtilage of a private property, such as a residential driveway or a supermarket car park, is the responsibility of the land owner or occupier. The Scottish Environment Protection Agency's (SEPA's) preference is for SuDS constructed outside the boundaries or curtilage of a private property to be adopted by Scottish Water, the local authority or a public body, and as such SEPA seeks a guarantee for the long term maintenance and sustainability of any SuDS implemented.  The CG&R Committee on 3/2/22 agreed to defer this. Officers continue to liaise with Scottish Water, latest request for update was week commencing 10/1/22, however at this time officers are still in the same position as per the update in Column C		Claire Royce	Operations and Protective Services	Operations	3.2 & 3.3	D	The delay is to allow Officers time to consult with other Local Authorities to determine what, if any, mechanism they are using for passing on liabilities for maintenance of the above ground SuDS to developers/landowners. Deferred to the meeting in September 2022.
23	Proposed disposal of site 15 Denmore Road, Aberdeen AB23 8JW	To advise the committee of the outcome of the closing date for the subjects.		Peter Thatcher	Corporate Landlord	Resources	4.1 & 4.4		
24	Supply Chain Volatility	To provide an overview of current market conditions and supply chain volatility and the risks and impacts the Council may face as a result including details on the approach to mitigating these risks and impacts.		Mel Mackenzie	Head of Commercial & Procurement	Commissioning	GD 8.7		
25	ABZ Works Employability Plan	Update members on activity undertaken and planned by the ABZWorks employability team in response to local and national challenges, the changing employability landscape, and to seek approval to create a procurement framework for commissioning of employability services through to end of March 2026 and to grant awards of funding to public and third sector organisations delivering paid work experience funding as part of a specific area of activity, the Long Term Unemployed Scheme.		Angela Taylor	City Growth	Commissioning	2.1.1		
26	Extension to Term of New Lease – Request from Inchgarth, Loirston and Old Torry Community Centre Management Associations	To advise Committee of a request from the Management Associations of Inchgarth, Old Torry and Loirston Leased Community Centres to extend the term of their association's replacement lease beyond maximum 10 year term offered as resolved at the Operational Delivery Committee of 9 January 2020 & City Growth & Resources Committee of 6 February.		Cate Armstrong	Corporate Landlord	Resources	4.1		
27			<b>4 August 2022 (Special)</b>						

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28	Council Financial Performance, Quarter 1 2022/23	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		
29			<b>21 September 2022</b>						
30	Review of School Estate	Council on 6/3/18 agreed to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee.  Full Council on 3/3/21 agreed to instruct the Chief Officer - Corporate Landlord to present the finalised School Estate Plan to the Education Operational Delivery Committee in summer		Andrew Jones	Corporate Landlord	Resources	4.1		
31	Performance Management Framework Report – City Growth and Resources Functions	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.3		
32	Procurement Workplan and Business Cases - Capital	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.	There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6		
33	Bus Partnership Fund Grants	The CG&R Committee on 3 February 2022 agreed to instruct the Chief Officer - Strategic Place Planning, given the long term nature of the project, to bring back update reports on a quarterly basis.		Nicky Laird	Strategic Place Planning	Commissioning	3.2		
34	Condition & Suitability 3 Year Programme	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Alastair Reid	Corporate Landlord	Resources	4.1		
35	Property Auction- alternative avenue of surplus asset disposal pilot project	To request committee approval to undertake a pilot project to take surplus assets to property auction for disposal.		Peter Thatcher	Corporate Landlord	Resources	4.1 & 4.4		

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36	Fleet Replacement Programme	To present the current position of the programme for Fleet Vehicles and Assets		John Weir	Operations and Protective Services	Operations			
37			<b>02 November 2022</b>						
38	Council Financial Performance, Quarter 2 2022/23	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		
39	Climate Change Report 2021-22	To approve and sign the annual ACC Climate Change Report 2021-22, before submission of the report to the Scottish Government to meet statutory requirements.		Jenny Jindra	Strategic Place Planning	Commissioning	2.1.3 & 2.1.6		
40			<b>07 December 2022</b>						
41	Proposals for Works at Riverbank School to Accommodate the Relocation of St. Peter's School	<p>Council on 3 March 2020 agreed to instruct the Chief Officer Corporate Landlord to take forward the proposals for investment for works at Riverbank School to accommodate the relocation of St. Peter's School once Riverbank School relocates to the City Growth and Resources Committee on 28 October 2020 with an indicative programme.</p> <p>Council on 10 March 2021 agreed to note that also included within the General Fund Capital Programme is £500,000 for the relocation of St Peters RC School to the current Riverbank School site is added to the Capital Plan and instruct the Chief Officer - Corporate Landlord to take forward design development to allow the full business case and construction costs to be reported to the City Growth and Resources Committee in advance of the 2023 budget process.</p>	Given the Council decision on 10/03/21 (See Column B) a report will now be submitted in late 2022.	Andrew Jones/Maria Thies	Corporate Landlord	Resources	4.1		
42	Performance Management Framework Report – City Growth and Resources Functions	To inform Members of service delivery performance, commitments and priorities relating to City Growth and Resources as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson	Chief Officer – Data and Insights	Customer	2.1.3		

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43	Procurement Workplan and Business Cases - Capital	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.	There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6		
44	Bus Partnership Fund Grants	The CG&R Committee on 3 February 2022 agreed to instruct the Chief Officer - Strategic Place Planning, given the long term nature of the project, to bring back update reports on a quarterly basis.		Nicky Laird	Strategic Place Planning	Commissioning	3.2		
45			<b>2023</b>						
46	Ellon Park & Ride to Garthdee Transport Corridor Study (Bus Partnership Fund)	The Committee on 3/2/22 agreed to instruct the Chief Officer - Strategic Place Planning to report back to this Committee with the Outline Business case and next steps by December 2023.		Kevin Pert	Strategic Place Planning	Commissioning	3.2 & 3.3		
47			<b>TO BE CONFIRMED</b>						
48	Impact on Aberdeen of Scottish Government Funding	Council on 5/3/18 agreed as part of our commitment to Civic Leadership and Urban Governance instruct the Chief Executive to bring a report to the City Growth and Resources Committee working with partners to include our ALEOs, Aberdeen and Grampian Chamber of Commerce, Aberdeen Burgesses Federation of Small Businesses, Opportunity North East, and Scottish Enterprise to assess the impact on Aberdeen of Scottish Government funding in comparison to the funding received by other local authorities and identify how the council can encourage the Scottish Government to provide a better financial settlement for Aberdeen.		Richard Sweetnam	City Growth	Commissioning	1.1 & 3.2		

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49	Marywell to A956 Wellington Road – Cycle Path (RCD5394) 19/20	The CG&R Committee on 6 June 2019 agreed to instruct the Chief Officer – Capital and Chief Officer – Strategic Place Planning to undertake detailed design and cost estimates of the Preferred Route and connections, and to report back to this Committee for approval to construct in due course.	As of 01/09/21 - Sustrans Places for Everyone fund is currently closed to new applications until spring 2022 at the earliest, with funding for 20/21 and 21/22 having been diverted to support Spaces for People initiatives to aid physical distancing, encourage walking and cycling and support Covid recovery. Officers will engage with Sustrans as soon as funding streams open again for new bids.	Alan McKay	Capital	Resources	3.2		
50	Transport Delivery Programme	The CG&R Committee on 5 December 2019 agreed to instruct the Chief Officer – Strategic Place Planning and Chief Officer – Capital, to develop a prioritised delivery programme of transport interventions (to encompass larger-scale interventions recommended in the SUMP and the City Centre Masterplan, as well as projects arising from the recent Roads Hierarchy review and the ongoing Low Emission Zone development process) to inform the Capital budget process and report this programme back to Committee in due course.		Will Hekelaar/ Joanna Murray	Strategic Place Planning	Commissioning	3.2 & 3.3		
51	Living Wall	The CG&R Committee on 3/2/2021 agreed to instruct the Chief Officer – City Growth, to investigate alternative ways to deliver a living wall in the city centre and to report back to the May meeting of the Committee.  The CG&R Committee on 11/5/2021 agreed to retain this item on the planner for the timebeing.	A report will be brought back to Committee by officers if and when funding streams become available	Stuart Bews	City Growth	Commissioning			
52	Infrastructure Improvements to support increased numbers of Electric Vehicles within the council fleet	The CG&R Committee on 11/5/21 agreed to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet		Stephen Booth	Corporate Landlord	Resources			

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53	External Transportation Links to Aberdeen South Harbour	The CG&R Committee on 25/8/21 agreed that subject to approval by the UK and Scottish Governments, instruct the Chief Officer - Capital to progress the next stages of project delivery, including but not limited to, surveys and investigations, design development, obtaining all necessary approvals, permissions, licences, agreements and consents required to develop the design and an Outline Business Case for the project and to report back to this Committee and the City Region Deal Joint Committee upon completion in 2024, and to provide an update if not completed by that time.		John Wilson	Capital	Resources			
54	Energy Transition Zone Training and Jobs Plan	Full Council on 3/3/20 agreed to instruct the Chief Officer City Growth to evaluate the Energy Transition Zone Training and Jobs Plan and report back to the Council's City Growth and Resources Committee on 28 October 2020 on the extent to which local people are accessing training or job opportunities that are generated if any development occurs.	A key element of the overall business case for the ETZ, being led by Opportunity North East, is that Aberdeen Harbour is the location of choice for developers and suppliers to the ScotWind East Region Sites. In response, Skills Development Scotland, supported by NESCOL is leading a workstream that will focus on development of an energy transition skills programme, that will also involve the Council and the universities so that local people in the city are able to access new training and jobs opportunities in offshore wind, carbon capture, utilization and storage (CCUS) and Hydrogen. It is also intended to promote and stimulate broader 'green skills' that will also be in demand as the city responds to the net zero vision and the Council's own Route Map.	Angela Taylor	City Growth	Commissioning	3.2		

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55	Local Authority Bus Services/Controlled Bus Companies	<p>The CG&amp;R Committee on 26/09/19 agreed to instruct the Director of Resources to monitor the sale position of First Aberdeen Limited and report back to the City Growth and Resources Committee on 6 February 2020 with an update on the proposed sale and recommended next steps for the Council.</p> <p>The CG&amp;R Committee on 28/10/20 agreed that given that First Bus has indicated it is no longer for sale, instruct the Chief Officer – Strategic Place Planning to report back to the City Growth and Resources Committee in February 2022 with the steps that would be necessary to establish the setting up by the Council of a municipal bus company as part of the Council's commitment to green energy and net zero and in order to fulfil any obligations under any low emission zone that the Council may wish to implement.</p>	The Cttee on 3/2/22 agreed to defer this. The provision for Local Transport Authority Bus Services under the Transport (Scotland) Act 2019 have not yet come into force. The Scottish Government undertook consultation on guidance to Local Transport Authorities in relation to providing bus services which closed on 6 October 2021. We are still awaiting the outcome from this consultation and a timescale for implementation of the provision under the 2019 Act. It is therefore anticipated that once this guidance is available, a report can be submitted to committee providing a clearer position as to what would be required in setting up a municipal bus company along with associated financial, legal and risk considerations and a report will be brought forward to Committee at that time.	Steve Whyte/ Chris Cormack		Resources	1.1.8 & 3.2		
56	Freeport/Greenport update	The CG&R on 11/5/21 agreed to instruct the Chief Officer - City Growth to report back to this Committee on the development and outcome of any proposals if they progress.	The Committee on 3/2/22 agreed to defer this. Work on a potential bid for a Freeport continues and officers are waiting for details on how the UK Government may proceed in bids for a Freeport area. At the same time the Scottish Government is developing guidance on how areas could develop a Greenport area.	Jamie Coventry	City Growth	Commissioning			
57	Aberdeen Hydrogen Integration - Governance	The CG&R Committee on 3/2/22 agreed to instruct the Director of Resources and Director of Commissioning to continue discussions with Aberdeen Heat and Power regarding future opportunities for integrating hydrogen into District Heating and report the outcomes to a future meeting of this Committee		Barry Davidson / Andrew Collins	Commercial and Procurement	Commissioning			

