

Function	Cluster	Description of Contract	Estimated Start date of Contract or Extension	Estimated End date of Contract	Total Estimated Contract Value £	SUMMARY OF EXPLANATION OF WHY THE CONTRACT WAS URGENTLY REQUIRED TO MEET THE EXIGENCIES OF THE SERVICE AND THEREFORE JUSTIFYING THE SUSPENSION OF PROCUREMENT REGULATIONS, IN WHOLE OR IN PART:
Place	Strategic Place Planning	<p>I Bike Communities- The I Bike Communities project would involve a Sustrans Scotland employee working as an embedded officer within the Aberdeen City Council's (ACC) Transportation Strategy and Programmes team. As Sustrans Scotland would be the employer, they would be responsible for recruiting and managing the I Bike Officer. The I Bike Communities Officer would work with the same Aberdeen City Associated School Group (AGS)s as the current I Bike Schools Officer. The I Bike Schools Officer is already working under the above arrangement, is employed by Sustrans Scotland and works with children to encourage them to travel actively.</p> <p>The I Bike Communities project also aligns with the aims and objectives of both the Air Quality Management Areas and Low Emission Zone. The I Bike Communities project will help ACC to meet the actions set out in the Local Transport Strategy and the Aberdeen Active Travel Action Plan as well as other local, regional and national transport policies, strategies and guidance.</p>	01/07/2022	30/06/2026	<p>1.2022/23: £59,644 2.2023/24: £61,000 3.2024/25: £62,000 4.2025/26: £63,000</p>	<p>The supplier (Sustrans Scotland) will be contributing a quarter (£14,911) of the initial 12 month project costs, this is a considerable saving. Sustrans Scotland will only commit their 3 months of funding if they are the I Bike Communities project supplier. Therefore, to utilise Sustrans Scotland £14,911 funding contribution they need to supply the I Bike Communities project. There was a requirement to process the award urgently due to the fact that, the project timetable was tight as the contract with Sustrans needed to be in place before Sustrans advertised the I Bike Communities officer post, and to achieve that, the I Bike Communities procurement was to be launched on Public Contracts Scotland (PCS) no later than 11.03.2022, which did not allow time for approval of this direct award to be considered by committee.</p>
Operations	Operations and Protective Services	<p>King George VI Bridge Waterproofing and Resurfacing- Works contract for the resurfacing of the carriageway on Great Southern Road between Riverside Drive and West Tullos Road.</p> <p>Works include the replacement of the waterproofing membrane and expansion joints on the King George VI Bridge over the River Dee.</p>	01/04/2022	02/09/2022	£350,000.00	<p>Early supplier engagement is necessary to help complete the design details in order to provide an appropriate and cost effective end solution. The details to be finalised have a relatively high percentage impact on the final price complicating a single stage open tender. A Request for Information exercise was undertaken to ascertain market intelligence, appetite and availability for such a project and despite being widely circulated there were only 9 notes of interest and 2 responses received.</p> <p>One response didn't demonstrate any assistance beyond the baseline position whereas the other response gave confidence that early engagement with that contractor would be of benefit to the overall project. It is therefore recommended to obtain a fixed price quotation from the preferred contractor, to carry out an assessment of the quotation for competitiveness and, provided it is fair, award a direct contract.</p>
Operations	Operations and Protective Services	<p>Refurbishment Works and Repairs to Void Properties- The contract is for works and Services for repairs required to bring void domestic properties up to a lettable housing quality standard. The refurbishment and repair works will involve all building trades.</p>	16/06/2022	15/12/2022	£1,336,000.00	<p>The works and services are urgently required to allow refurbishment and repairs to be carried out on void properties and to enable those properties to become available for re-let.</p> <p>At present a significant number of properties (660+) are considered void. The proposed extension would reduce the number of void properties by approximately 25 per month.</p> <p>The Council currently has an already extended contract in place with Morrison Construction which was tendered by way of Mini-Competition on an SPA DPS arrangement. This contract was originally for a 6 month duration with a possible 6 month extension. The 6 month extension was awarded and will expire on 15th June 2022. The current spend to date is £1,777,148.78.</p> <p>As the date of the next Committee meeting is after the contract extension end date i.e. 15th June 2022, the service therefore requests authorisation of this 3.10.</p> <p>The extension is urgently required to avoid de-mobilisation by the contractor before the date of the Committee meeting and subsequent re-mobilisation once approval is obtained. There are more affordable properties now available on the private rental market in Aberdeen, therefore a higher number of voids have and will require refurbishment.</p> <p>The Contractor has also indicated that if authorisation of a further contract extension is not obtained within the next week, then the resource applied to the service provision will gradually reduce until the current extension end date.</p> <p>The above factors will have an adverse effect on the number of void properties being completed by the Contractor. This will have a detrimental effect on numbers of properties becoming available for re-let and rental income which could be generated within a quicker timescale.</p>

Customer	Early Intervention and Community Empowerment	Provision of Low Emission Zone Enforcement Solution- The supply and commissioning of required camera enforcement hardware, networking and software to ensure ongoing enforcement and compliance with the established Low Emission Zone (LEZ).	01/05/2022	31/05/2025	£909,320.00	Expansion of the current camera enforcement system is required to provide an enforcement solution for the implementation of the Aberdeen City's Low Emission Zone. The existing system that was procured in 2021 for Bus Lane Enforcement can be scaled up to meet the needs of the LEZ project. There are currently only two providers in Scotland that are Vehicle Certification Authority (VCA) approved. As detailed in the applicable legislation LEZ hardware must be VCA approved before it can be used as part of a LEZ enforcement solution. This limits the possible market competition available at this time. Procuring a different system would see an increased operating cost, further networking, training and software systems deployed to carry out the enforcement. Significant development went into the current system last year to develop an integrated approach between the camera enforcement system, the Civil Enforcement System that manages the notices produced, finance and customer appeals, these systems also now integrated with Xerox Hybrid mail to see the production of the Enforcement Notices, enveloping and postage. The investment has ensured end to end processing with the minimal manual interventions. Another provider would have different hardware, software and networking specification that differs from the current systems and hardware deployed. Operationally operators would require to be trained on multiple systems and required to go in and out of different systems to process different information slowing down the process in place currently. Using the same hardware ensures easier maintenance and also allows for the sharing of components between sites to ensure priority areas remain active. A different system would not be compatible without further financial investment and supplier/officer time to develop a route to enabling the system to be compatible. The end result would see a duplication of systems including different data storage points for the processing of customer data. The capital funding provided by the Scottish Government requires that the technical means to enforce a Low Emission Zone is required to be in play by June 2022.
Operations	Operations and Protective Services	Various works contracts and one service contract addressing- Road Resurfacing – Contracts for Road Resurfacing Works across the road network in Aberdeen, to be split geographically Footway Renewal – Contracts for renewing footway surface infrastructure, to be split geographically Surface Treatment Works Traffic Management – Traffic Management to support the Road Resurfacing works Consultancy Services to support the works programme	01/06/2022	31/05/2023	£7.4m	The budget attached to the Additional Investment on roads is of a significant size that it is urgently required to secure the contractors to ensure the works can be delivered. The contractors proposed have all been tendering for previous works and therefore it is proportionate to engage with them to secure their resource to deliver the programme. The proposed programme of works equates to c. 3 years' worth of programming to be delivered over the next 6mth window as these works are fair weather dependant. Therefore time is of the essence and to comply with internal regs re undertaking tenders etc would reduce this already tight window to just over 4 months, thus rendering the project unachievable. As the window of opportunity during which to undertake works of this nature is already tight, contractors get booked up early therefore ACC must more quickly to secure the necessary contracts to have any hope of being able to deliver. Whilst there is a strong local supply base of competent contractors in this field, there are significant challenges facing markets at the moment and it would be challenging to secure pricing for a contract at this point as the market have indicated pricing could not be held. Work is underway to establish a framework agreement but this has been delayed due to capacity with team members leaving the Council and the additional demands seen through delivery of the similarly funded programme last year.
Place	City Growth	Visit Scotland Partner Marketing Activity- Visit Scotland will conduct marketing activity across Scotland and wider national/international markets focusing on Aberdeen's cultural offering 2022 as part of city centre recovery plan to include: marketing activity to promote Aberdeen Art Gallery and the Galloway Hoard exhibition (30.7.22-23.10.22), Aberdeen Maritime Museum and Provost's Skene's House. All spend will be on written approval of AAGM Marketing Manager.	30/05/2022	30/06/2022	£83,333.33	The view taken by the service is that no other supplier can provide this marketing service. The activity is being support by the City Centre Recovery Fund which requires delivery to be undertaken and completed by late June. The offer of grant was only received late March and therefore the timescales available mean that following the normal procurement route would prevent compliance with the delivery timescales set out by the funding agreement.

Operations	Operations and Protective Services	ACC Intelligent Lighting System- Expansion and maintenance of the ACC Intelligent Street Lighting Central Management System	01/04/2022	31/03/2026	£414,090.00	<p>Since 2016 Aberdeen City Council have been implementing an LED replacement programme complete with an Intelligent Street Lighting solution to cover all of our street lighting assets. The solution currently consists of the several key components installed, managed and maintained by North. This contract was due for renewal at the end of January 2022.</p> <p>It was intended to complete the services envisaged by the original contract by January 2022, however supply delays due to a number of economic factors have limited the ability to fully deliver the contract. As such, committing to extend the service element of the contract would ensure continuity of service over the period of delivery. In addition, the contractor has indicated a willingness to honour current rates over a 4 year period which in the current economic climate would be advantageous due to price fluctuation risk over the next few years. It would also be challenging to find a new supplier who fulfils all the conditions required for this particular product especially with regard to timescale, price and quality. Recommendation.</p> <p>The street lighting team firmly believe that we are making an informed decision about whether to tender or extend and are confident that the recommendation to extend/ renew will greatly assist the project in achieving its initial goals and aspirations for energy efficiency, savings and timeous completion. The urgency has arisen because the original contract would otherwise lapse, leaving the system potentially vulnerable to failure during any tendering period. The original contract was for the installation of the on-street hardware, management of the street lighting assets and management and control of the system. It was aimed to have full goods implementation before having to re-tender the services as the goods part of the contract comes with a fixed license period as part of the purchase, however this has not been possible mainly due to delays relating to COVID. As such, further time is required to complete the roll out otherwise we can only le a contract for services on around 80% of the network. This would mean that there could be a split on service provider which may technically not be feasible and likely cause an increase of time demand on staff managing 2 contracts for 1 system and the technical issues that may arise from that.</p> <p>The system architecture is license based and as such any delay on awarding a new contract is likely see the system being switched off until licenses are renewed.</p> <p>Given to the complex nature of the network that facilitates this system, it could be reasonably expected</p>
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Resources	Capital	<p>Agency Workers for South College Street Corridor Improvement Project- Two specialist temporary posts to be brought in to assist with the South College Street Corridor Improvement project site team.</p> <ul style="list-style-type: none"> • Roads Engineers – 56 weeks • Inspector of Works – 40 weeks 	23/05/2022	01/08/2023	£250,000.00	<p>These agency workers are urgently required to resource the South College Street Corridor Improvement capital project. This project is subject to grant funding. The South College Street Junction Improvement Project (Phase 1) main works contract has been awarded and major works are due to commence on site from 20th June 2022. The current demands on the ACC employed resources due to programme compression have resulted in the current senior staff team being fully utilised over next 2 years. Additionally the team has lost an inspector post through the early retirement process. In order to fully staff up the on site contract management team for the main works, additional staffing is required. Specifically, a suitably experienced Principal Resident Engineer and Roads Inspector are required. The original procurement business case recommended a Consultancy Secondment arrangement to provide this resource.</p> <p>Via a Capacity and Capability request, to the Scotland Excel Engineering and Technical Consultancy Framework, two consultants on that framework indicated they were in a position to provide the required resources over the time period. Unfortunately following further engagement with the best value consultant they withdrew the availability citing changes in capacity. The second consultant was then engaged; following formal work package instruction, suitable candidates were offered. However, subsequently the RE candidate has been withdrawn and no suitable alternative presented. Due to the failure of the Scotland Excel Engineering and Technical Consultancy Framework route agencies on the Scottish Procurement –Professional Staff Services framework have been approached. None have been able to put forward candidates. Therefore, having sought resource from the establish frameworks without success, the option of off-contract contract recruitment agency for these specialist roles has been explored. While these services offered through direct engagement with agency providers provide a lower level of service particularly regarding continuity of provision, it is commercially advantageous. Hourly rates will be approximately between 15-30% less than those quoted via the Scotland Excel framework.</p>
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