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1	COUNCIL BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	29th June 2022								
4	Council/Committee Diary 2023	To present the Council/Committee Diary for 2023 for approval.		Martyn Orchard	Governance	Commissioning	18	D	This report will be delayed to the August Council meeting in light of possible changes to the committee structure.
5	Appointments to Outside Bodies and Appointment of Conveners and Vice Conveners	At the Statutory Council meeting on 18 May 2022, appointments were made to a small number of outside bodies and the Council noted that the remaining appointments would be sought at the Council meeting on 29 June 2022.	A report is on the agenda	Martyn Orchard	Governance	Commissioning	7		
6	Treasury Management Policy and Strategy - Year End Review	To provide an update on Treasury Management activities undertaken during the financial year 2021/22.	A report is on the agenda	Neil Stewart	Finance	Resources	6		
7	Standards Commission for Scotland - Written Decision - Councillor Hutchison	To present the written decision made by the Standards Commission for Scotland following a hearing held on 7 June 2022.	A report is on the agenda	Fraser Bell	Governance	Commissioning	21		
8	Piper Alpha Memorial	To provide an update on the current situation regarding the Piper Alpha Memorial and the North Sea Memorial Rose Gardens at Hazlehead Park.	A report is on the agenda	Steven Shaw	Operations and Protective Services	Chief Operating Officer	Introduction 6		
9	Preventing Homelessness - Memorandum of Understanding between Aberdeen City Council and the Department of Work and Pensions	To set out the work that has been undertaken jointly between Aberdeen City Council and the Department of Work and Pensions (DWP) to develop a Memorandum of Understanding (MoU) aimed at preventing homelessness and improving outcomes and seek the approval of the MoU.	A report is on the agenda	Derek McGowan	Early Intervention and Community Empowerment	Customer Services	Introduction 6		
10	International Travel 2022/23	Transferred from the City Growth and Resources Committee business planner. To seek approval of immediate overseas travel required to support relevant City Growth activities in 2022/23.	A report is on the agenda	Jim Johnstone	City Growth	Commissioning	Introduction 6		

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16	Queen Street Development	The CG&R Committee on 12/11/21 agreed to note the extent of Aberdeen City Council site ownership (existing and pending) and that, with the exception of the two church buildings, the Scottish Court and Tribunal Service Civil Annexe will be the only remaining element that is not within Council ownership in the Queen Street development area and, in response to this issue, instruct the Director of Resources to procure and/or instruct a refreshed feasibility study of any mutually preferred location in light of post-Covid operations and report the results to committee in June 2022.	This matter is covered in the City Centre Masterplan update report on the agenda.	Sandy Beattie	Director of Resources	Resources	Introduction 6		
17	Beach Masterplan	At its meeting of 28 February 2022, the Council resolved:- (i)to instruct the Director of Resources and Head of Commercial and Procurement to progress the undernoted listed items (1 to 5) to Full Business Case, and report back progress to the June 2022 meeting of Full Council: (1)New Play Park: Urban Park, Sports Area & Pump Track; (2)Events Park: New Amphitheatre, Events Field, Gateway Building & Hub Building; (3)Landscaping: Landscape Mounding; (4)Broadhill: Public Realm & Landscaping; (5)Reconfigured Beach Landscaping; (ii)to instruct the Director of Resources and the Head of Commercial and Procurement to progress the undernoted listed interventions (6 to 12) to Outline Business Case and report back progress to the June 2022 meeting of Full Council: (6)Beach Pavilion Building; (7)New Canopy Features; (8)Beach Ballroom Plaza; (9)Broadhill (Structures); (10)Pedestrian Spine; (11) Beach Boulevard; (12)Surf Village; (iii)to instruct the Director of Resources and the Head of Commercial and Procurement to progress the undernoted Long-Term items (13 to 18) to Outline Business Case and report progress to the June 2022 meeting of Full Council: (13)Beach Ballroom; (14)New Stadium; (15)New Leisure Facility; (16)Boardwalk; (17)New Slipway; (18)Energy Centre; (iv)to instruct the Head of Commercial and Procurement and the Chief Officer - Strategic Place Planning to develop an Outline Business Case to improve the connectivity between the city centre and report back progress to the June 2022 meeting of Full Council; and (v)to instruct the Director of Resources and the Head of Commercial and Procurement to continue to engage with stakeholders across the city, including children and young people and the Disability Equity Partnership, in relation to the work packages contained herein.	A report is on the agenda	Craig Innes	Commercial and Procurement	Resources	21		
18	24th August 2022								

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19	Procurement and Funding Plan for Building Repair Work	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Commercial and Procurement to develop a procurement and funding plan for building repair work as identified in Appendix A of the City Centre Masterplan report, including investigating a one stop service to cover professional services required to implement improvement works and report the results to Full Council by August 2022		Craig Innes	Commercial and Procurement	Commissioning	21		
20	Target Operating Model 1.2	At the Council Budget meeting of 7 March 2022, the Council instructed the Chief Executive to report to Full Council by the end of August 2022, on a refreshed Target Operating Model, to address the challenges of the next 5 years		Angela Scott	Chief Executive	Chief Executive	21		
21	City Centre Masterplan	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning to recalibrate the city centre masterplan to incorporate the Beach and George Street master planning exercises and report the results to Full Council in August 2022. The Council also noted the ongoing engagement exercise on the future of the George Street area and instruct the Chief Officer - Corporate Landlord to investigate the potential future use of the John Lewis building as part of the George Street master planning exercise and report back to the August Council meeting.		Steve Whyte and Gale Beattie	Directors of Resources and Commissioning	Resources and Commissioning	21		
22	Market to Guild Street Streetscape	At its meeting of 28 February 2022, the Council instructed the Director of Resources to develop detailed design for phase one and two implementation of the Market to Guild Street Streetscape improvements in consultation with key stakeholders and report results to Full Council in August 2022		Steve Whyte	Resources	Resources	21		

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23	Natural History Museum Aberdeen	At its meeting of 28 February 2022, the Council:- (a) instructed the Chief Officer - City Growth to discuss with the UK Government Department for Digital, Culture, Media and Sport and the Natural History Museum the feasibility for a Natural History Museum Aberdeen, including the University of Aberdeen and the Aberdeen Medico-Chirurgical Society in the process and report to Full Council in August 2022; (b) instructed the Chief Officer - City Growth, subject to the outcome of (a) to explore potential locations including Woolmanhill; and (c) instructed the Chief Officer - Corporate Landlord, subject to positive outcomes from (a) and (b) to bring forward redevelopment/improvement options for the Denburn car park and report back to a future meeting of Full Council.		Richard Sweetnam/ Stephen Booth	City Growth/ Corporate Landlord	Commissioning/ Resources	21		
24	Medium Term Financial Strategy	At the Council Budget meeting of 7 March 2022, the Council instructed the Chief Officer - Finance to refresh the Medium Term Financial Strategy and report to Full Council by the end of August 2022		Jonathan Belford	Finance	Resources	21		
25	Wellington Road Multimodal Corridor	At the Council Budget meeting of 7 March 2022, the Council noted the commitment given by both Governments in relation to transport; and agreed that as both Governments agreed to work with the local authority to explore how the Strategic Investment will be prioritised, to instruct the Chief Executive to explore financial assistance from the Scottish Government to deliver the Wellington Road Multimodal Corridor and to report back on the outcome of the discussion in August 2022.		Angela Scott	Chief Executive	Chief Executive	21		

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26	Commissioning Intentions, Service Standards and Budget for 2022/23	At the Statutory Council meeting of 18 May 2022, the Council approved an urgent notice of motion by Councillors Radley and Yuill in the following terms:- That this Council: 1. Notes the Policy Statement 'Working in Partnership for Aberdeen'; 2. Agrees that its contents state the priorities of Aberdeen City Council for the next five years; and 3. Instructs the Chief Executive to report back to the meeting of Full Council in August to report on any revisions required to the Council's commissioning intentions, service standards and budget for 22/23.		Angela Scott	Chief Executive	Chief Executive	21		
27	14th December 2022								
28	Treasury Management Policy and Strategy - Mid Year Review	To provide an update on Treasury Management activities undertaken to date during financial year 2022/23.		Neil Stewart	Finance	Resources	6		
29	City Centre Design Development	The CG&R Committee on 12/11/21 agreed to note the progress made on design development for the intervention areas: Schoolhill and Upperkirkgate, Union Street East and Castlegate, Union Street West and the West End, and instruct the Director of Resources to report back with full business cases to Committee by the end 2022.		Steve Whyte	Director of Resources	Resources	6		
30	Fairer Aberdeen Fund Annual Report	To provide members with the Fairer Aberdeen Fund annual report for 2021/22.		Susan Thoms	Early Intervention and Community Empowerment	Customer	21		
31	Governance Review of Trusts	Council on 13 December 2021, instructed the Chief Officer - Governance to bring a further update report to Council no later than December 2022 on future activity in relation to such trusts.		Fraser Bell	Governance	Commissioning	10		
32	Street Occupation Policy	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Corporate Landlord to bring back a street occupation policy by the end of 2022		Stephen Booth	Corporate Landlord	Resources	21		

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33	Repopulating Vacant Units in Union Street	At its meeting of 28 February 2022, the Council noted appendices F and G to the City Centre Masterplan report and instructed the Chief Officer - City Growth to advance the works to identify the full range of intervention measures to repopulate vacant units in Union Street to full business case including further assessment of potential non-retail uses and report outcomes in December 2022		Richard Sweetnam/ Stephen Booth	City Growth/ Corporate Landlord	Commissioning/ Resources	21		
34	Beyond 2022								
35	City Climate Change Governance Structures	At its meeting of 28 February 2022, the Council instructed the Chief Officers - Governance and Strategic Place Planning to work with the members of Aberdeen's Net Zero Leadership Board, Delivery Unit, the Local Resilience Partnership and other groups as appropriate to develop city climate change governance structure/s appropriate for meeting the aims of the Route-Map and Aberdeen Adapts Framework, and report back to a future Council meeting, no later than the next annual update on the Routemap and Adaptation Framework		Fraser Bell/ David Dunne	Governance and Strategic Place Planning	Commissioning	21		
36	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023		David Dunne	Strategic Place Planning	Commissioning	21		
37	Revised Council Climate Change Plan	At the Council meeting on 3 March 2021, the Council, amongst other things, instructed the Chief Operating Officer to report back to Full Council with a revised 5 year plan in 2025, or earlier if required.		David Dunne	Strategic Place Planning	Chief Operating Officer	21		