

ABERDEEN CITY COUNCIL

COMMITTEE	Council
DATE	29 June 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Appointments to Outside Bodies and Appointment of Conveners and Vice Conveners
REPORT NUMBER	COM/22/129
DIRECTOR	Gale Beattie, Director of Commissioning
CHIEF OFFICER	Fraser Bell, Chief Officer - Governance
REPORT AUTHOR	Martyn Orchard
TERMS OF REFERENCE	7

1. PURPOSE OF REPORT

- 1.1 To seek appointments or nominations (as appropriate) to various outside bodies; to seek appointments for Convener and Vice Convener of the Urgent Business Committee; and to note the appointments of the Convener and Vice Convener of the Audit, Risk and Scrutiny Committee.

2. RECOMMENDATIONS

That the Council:-

- 2.1 appoint a Convener and Vice Convener of the Urgent Business Committee;
- 2.2 note the appointment of Councillors Macdonald and Houghton as Convener and Vice Convener respectively of the Audit, Risk and Scrutiny Committee, and agree that their remuneration as Senior Councillors be backdated to 18 May 2022;
- 2.3 consider the appointment or nomination (as appropriate) of members to the outside bodies listed in Appendix A, and appoint or nominate members on the basis that names can be provided to the Chief Officer - Governance after the meeting and that he be authorised to finalise the appointments, nominations and memberships where required; and
- 2.4 note that Robert Gordon's College Board of Governors and Enterprise North East Trust Limited (trading as Elevator) no longer require elected member representation from Aberdeen City Council.

3. CURRENT SITUATION

3.1 Conveners and Vice Conveners

3.1.1 At the Statutory Council meeting on 18 May 2022, a number of appointments were made with regard to Conveners and Vice Conveners of the relevant committees. However, a Convener and Vice Convener for the Urgent Business Committee still require to be appointed, and the Council is recommended to make these appointments.

3.1.2 Standing Order 2.7 stipulates that the Convener and Vice Convener of the Audit, Risk and Scrutiny Committee must be members of the opposition. Following the Statutory Council meeting, Councillors Macdonald and Houghton confirmed that they would be Convener and Vice Convener respectively of the Audit, Risk and Scrutiny Committee. The Council is therefore recommended to note these appointments and agree that their remuneration as Senior Councillors be backdated to 18 May 2022.

3.2 Outside Bodies

3.2.1 The Council is requested to consider making appointments or nominations (as appropriate) to the various outside bodies listed within Appendix A, noting that other outside body appointments or nominations were dealt with at the Statutory Council meeting on 18 May 2022. An appointment or nomination is described as mandatory where it is either a statutory requirement or a requirement of the relevant governance documentation, for example Trust Deed. Appointments/nominations described as discretionary do not carry the same stipulation.

3.2.2 A review of outside bodies was undertaken in 2017 which resulted in a number of outside bodies being removed from the list of bodies that the Council appoints or nominates to. A further review was undertaken in 2021 and reported to Council in December 2021, alongside the updated policy which set the criteria on which Aberdeen City Council will appoint or nominate Elected Members to Outside Bodies, as well as guidance on Elected Members' roles and responsibilities once appointed; and this policy was approved.

3.2.3 The Council has previously appointed members to Robert Gordon's College Board of Governors and Enterprise North East Trust Limited (trading as Elevator), however following a review of their governance arrangements, both organisations have advised that they no longer require elected member representation from Aberdeen City Council.

3.2.4 The Council has previously appointed two elected members to Aberdeen Science Centre, however following a review of their governance arrangements, representatives of Aberdeen Science Centre have advised that they now require one elected member appointment only.

3.2.5 The Council has previously nominated 3 elected members to be appointed as Directors of Sport Aberdeen, however Sport Aberdeen has indicated a desire

to reduce the number of elected members appointed to the Board to further increase the field of potential candidates that meet the organisation's role specification for Directors. Accordingly, Sport Aberdeen are proposing that the Council co-opt one elected member to the Board. This would allow the elected member to have an active involvement on the Board, contributing to all aspects of business without the requirement to meet the duties and responsibilities of being a Company Director.

3.3 Possible Compositions

3.3.1 The table below provides examples of potential compositions for the Council's appointments or nominations to outside bodies. This is not an exact exercise in proportionality because of the varying numbers of members on each body. This report treats each body individually and the principles agreed by the Council would be applied to each group on an individual basis.

Number of Members	Possible Composition (based on the following order - Partnership and Opposition)
1	1
2	1+1
3	2+1
4	3+1 or 2+2
5	3+2
6	4+2 or 3+3
7	4+3
8	5+3 or 4+4
9	5+4

4. FINANCIAL IMPLICATIONS

4.1 There are no financial implications arising from the recommendations of the report.

5. LEGAL IMPLICATIONS

5.1 Approval of the recommendations will assist the Council in fulfilling its statutory functions. Failure by the Council to appoint or nominate to bodies listed may prevent such bodies being able to function.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no direct environmental implications arising from the recommendations of this report.

7. RISK

7.1 The assessment of risk contained within the table below is considered to be consistent with the Council's Risk Appetite Statement.

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) <small>*taking into account controls/control actions</small>	*Does Target Risk Level Match Appetite Set?
Strategic Risk	No significant risks identified	N/A	N/A	N/A
Compliance	Council must comply with legislation and the Scheme of Governance	The recommendations comply with statutory obligations and the Scheme of Governance	L	Yes
Operational	No significant risks identified	N/A	N/A	N/A
Financial	No significant risks identified	N/A	N/A	N/A
Reputational	Failure by the Council to appoint or nominate to the bodies listed may prevent them from being able to function	The recommendations provide for appointments or nominations to be made to allow the outside bodies to function	L	Yes
Environment / Climate	No significant risks identified	N/A	N/A	N/A

8. OUTCOMES

The proposals in this report have no impact on the Council Delivery Plan.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	Full impact assessment not required
Data Protection Impact Assessment	Not required

10. BACKGROUND PAPERS

None

11. APPENDICES

Appendix A - List of Outside Bodies

12. REPORT AUTHOR CONTACT DETAILS

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Appendix A - List of Outside Bodies

Body	Council Representatives Required	Other information/ Nature of Appointment
Aberdeen Airport Consultative Committee	4	Mandatory. Adviser. Traditionally, the Council has appointed the four local members, however the Committee has previously indicated that they would welcome elected members from across the city.
Aberdeen Bulawayo Trust	7	Mandatory. Decision maker
Aberdeen City Heritage Trust	4	Mandatory. Decision maker.
Aberdeen Endowments Trust	3	Mandatory. Decision maker.
Aberdeen Foyer	2	Discretionary. Observer.
Aberdeen Gomel Trust	6	Mandatory. Decision maker.
Aberdeen BID Company Ltd (known as Aberdeen Inspired)	1	Mandatory. Decision maker.
Aberdeen Lads Club	3	Discretionary. Decision maker. 3 local Councillors.
Aberdeen Outdoor Access Forum	1 + 1 reserve	Mandatory. Observer.
Aberdeen Renewable Energy Group	1	Mandatory. Decision maker.
Aberdeen Science Centre	1	Discretionary. Decision maker.

Body	Council Representatives Required	Other information/ Nature of Appointment
Alcohol and Drugs Partnership	2	Mandatory. Decision maker.
Association for Public Service Excellence (APSE)	1	Discretionary. Decision maker.
Care and Repair Initiative Scotland - Aberdeen Agency	3	Discretionary. Decision maker.
Champions Board	2	Mandatory. Decision maker.
Citizens Advice Bureau Management Committee	3	Discretionary. Councillors are appointed as representatives and are then invited to become Directors.
Community Food Initiative North East (CFINE) Board	1	Discretionary. Decision maker.
CPMR - North Sea Commission	1	Discretionary. Decision maker.
Disabled Persons Housing Service	1	Discretionary. Decision maker.
East Grampian Coastal Partnership Management Group	2	Discretionary. Observer.
Gordon Highlanders Museum Board	5	Discretionary. Observer.
Governors of Oakbank School	9	Mandatory. Decision maker. The Trust Solicitor has advised that, as far as they were aware, all known liabilities have been settled, including a payment to the North East Scotland Pension Fund, and that sufficient funds have been

Body	Council Representatives Required	Other information/ Nature of Appointment
		retained to wind up the trust (which will cover professional fees and courts costs). The trust is in the final stages of being wound up, as it can no longer fulfil its charitable purpose.
Grampian Houston Association	5	Discretionary. Decision maker.
Grampian Regional Equality Council Ltd (GREC)	2	Mandatory. Decision maker.
Highland Reserves Forces and Cadets Association	1	Mandatory. Decision maker.
KIMO Kommunernes International Miljøorganisation (Local Authorities International Environmental Organisation)	1	Mandatory. Decision maker.
Macdonald Art Committee	4	Mandatory. Decision maker. Although the committee has been dormant for several years, appointments require to be made with a view to potentially winding up the committee.
Marguerite McBey Trust	2	Mandatory. Decision maker. Meetings are ad hoc in nature. Appointments require to be made with a view to potentially winding up the Trust.
Middlefield Community Project Management Committee	3	Discretionary. Observer.

Body	Council Representatives Required	Other information/ Nature of Appointment
Mitchell's Hospital Trust	2	Mandatory. Decision maker.
North East Agricultural Advisory Committee	5	Mandatory. Observer.
North East of Scotland Climate Change Partnership	1	Mandatory. Observer.
North East of Scotland Port Welfare Committee	1	Discretionary. Observer.
North East Scotland Fisheries Development Partnership	5	Mandatory. Observer.
(Grampian Society for the Blind, known as North East Sensory Services (NESS))	1	Discretionary. Observer.
Peacock Visual Arts Ltd	1	Discretionary. Observer.
Printfield Community Project	2	Discretionary. Observer
Proctor's Orphanage Trust	5	Mandatory. Decision maker.
Robbs Trust	2	Mandatory. Decision maker.
Robert Nicol Trust	1	Mandatory. Decision maker.
Rubislaw Field Committee	3	Mandatory. Decision maker. Although the committee has been dormant for several years, appointments require to be made if

Body	Council Representatives Required	Other information/ Nature of Appointment
		a decision was to be taken to disband the committee.
Scottish Councils Committee on Radioactive Substances	1	Discretionary. Observer.
Shopmobility Management Committee	2	Discretionary. Observer.
Sport Aberdeen	1	Discretionary. Co-optee to the Board - see paragraph 3.2.5 of the report.
St Machar Parents Support Project	1	Discretionary. Observer.
Transition Extreme Sports Limited	1	Discretionary. Decision maker.
Veterans Champion	1	Mandatory. Adviser. Traditionally, the Council has appointed the Lord Provost.
Visit Aberdeenshire	1	Mandatory. Decision maker.
William Harvey Trust	2	Mandatory. Decision maker.
World Energy Cities Partnership	1	Discretionary. Traditionally, the Council has appointed the Lord Provost.