

ABERDEEN CITY COUNCIL

COMMITTEE	Public Protection
DATE	05 October 2022
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Scottish Fire and Rescue Service Report – HM Fire Service Inspectorate- Service Delivery Area Inspection Outline
REPORT NUMBER	SFR/22/228
DIRECTOR	Chay Ewing, Local Senior Officer, SFRS
CHIEF OFFICER	Andy Buchan, Group Commander, SFRS
REPORT AUTHOR	Chay Ewing, Local Senior Officer, SFRS
TERMS OF REFERENCE	5.6

1. PURPOSE OF REPORT

- 1.1 To present the Scottish Fire and Rescue Service Update Report - **HM Fire Service Inspectorate- Service Delivery Area Inspection Outline**.

2. RECOMMENDATION(S)

- 2.1 That the Committee consider and note the information provided in this report. **Appendix A - HM Fire Service Inspectorate- Service Delivery Area Inspection Outline**.

3. BACKGROUND

- 3.1 HM Fire Service Inspectorate - Review of Inspection Arrangements across Local Authority Areas - for information letter.
- 3.2 Following consideration on 23 February 2022 of a letter from HM Fire Service Inspectorate regarding a review of Inspection Arrangements, Committee agreed to instruct the Local Senior Officer, SFRS to provide an update to a future Committee.
- 3.3 It may be subject to change but note there are no plans to carry out a Service Delivery Area Inspections (SDAI) in the North until year 2024-25. Any timetabling changes will be notified well in advance.

4. FINANCIAL IMPLICATIONS

4.1 There are no significant financial implications for the Council.

5. LEGAL IMPLICATIONS

5.1 There are no significant legal implications for the Council.

6. MANAGEMENT OF RISK

6.1 Not applicable

7. OUTCOMES

Local Outcome Improvement Plan Themes	
	Impact of Report
Economy	Whilst not specific to any Stretch Outcome, Review and comment on local fire and rescue plan and the Local Outcomes Improvement Plan (LOIP) for the local authority area in question (to the extent that the LOIP is relevant to the work of the Scottish Fire and Rescue Service).
People	Meeting with LSOs, to cover general background and issues relating to the local plan; Meeting with relevant managerial and front-line staff working in the Prevention and Protection, Response, and other business areas as required to obtain a comprehensive picture of SFRS service delivery in the area. Station visits in the area: we will visit a representative sample of fire stations in each LSO area. We will not only look at the state of the buildings and equipment, and the integrity of records kept locally, but will also wish to meet with as many members of staff as practicable.
Place	Whilst not specific to any Stretch Outcome, we will discuss with them a list of issues which will include general satisfaction with the services provided by them, management support, training and development opportunities, and understanding and availability of information about risk within the area.

Design Principles of Target Operating Model	
	Impact of Report
Customer Service Design	Our SDA area inspections are intended to be tied to the priorities defined within the Fire and Rescue Framework and also aligned to the Service's own Strategic Plan and other relevant SFRS strategies. For this reason we have adopted an approach to inspection work which aligns with the strategic priorities in the Framework.
Organisational Design	In carrying out our SDA inspections it is our aim, broadly speaking, to look at the same issues in each area we visit. This provides a measure of transparency about what it is we intend to look at, and at the same time makes it possible for our reports on different LSO areas to be broadly compared, taking account of the differences that exist between LSO areas.
Governance	The Fire and Rescue Framework for Scotland sets out how Scottish Ministers expect the SFRS to operate and contains strategic priorities for the Service. We take the Framework into consideration when structuring and prioritising our inspection programme.
Workforce	<p>The inspection team members are drawn from HMFSI's permanent staff and secondees from the SFRS. We will avoid a situation arising where a seconded member is inspecting service delivery in an area for which they are directly responsible in their role in the SFRS. Whether a member of the inspection team or not, the Chief Inspector takes sole responsibility for the inspection report, its contents and conclusions.</p> <p>HMFSI's service delivery inspection work is reviewed for quality assurance. A peer reviewer will be selected as appropriate.</p>
Process Design	The Plan contains a twin approach to inspections. HMFSI will from time to time carry out thematic inspections of issues that have been risk-assessed as being particularly significant. Additionally, HMFSI has a rolling programme of inspections of local fire and rescue service delivery, based on the three SFRS Service Delivery Areas (SDA), North, West and East.
Technology	N/A
Partnerships and Alliances	Meet with representatives of the local Community Planning Partnership at strategic and operational levels.

	Understand local scrutiny arrangements and meet with representatives of the local scrutiny committee (to include elected representatives) as nominated by the local authority.
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8. IMPACT ASSESSMENTS

Assessment	Outcome
Equality & Human Rights Impact Assessment	N/A
Privacy Impact Assessment	N/A
Duty of Due Regard / Fairer Scotland Duty	Not required.

9. BACKGROUND PAPERS

None

10. APPENDICES (if applicable)

Appendix A – HM Fire Service Inspectorate- Service Delivery Area Inspection Outline

11. REPORT AUTHOR CONTACT DETAILS

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