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1	<b>COUNCIL BUSINESS PLANNER</b> <span style="float: right;">The</span> Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	<b>Date to be confirmed or to be removed</b>								
4	Natural History Museum Aberdeen	At its meeting of 28 February 2022, the Council:- (a) instructed the Chief Officer - City Growth to discuss with the UK Government Department for Digital, Culture, Media and Sport and the Natural History Museum the feasibility for a Natural History Museum Aberdeen, including the University of Aberdeen and the Aberdeen Medico-Chirurgical Society in the process and report to Full Council in August 2022; (b) instructed the Chief Officer - City Growth, subject to the outcome of (a) to explore potential locations including Woolmanhill; and (c) instructed the Chief Officer - Corporate Landlord, subject to positive outcomes from (a) and (b) to bring forward redevelopment/improvement options for the Denburn car park and report back to a future meeting of Full Council.	...	Richard Sweetnam/ Stephen Booth	City Growth/ Corporate Landlord	Commissioning/ Resources	21	D	Discussions with the Department of Culture, Media and Sport around the potential for a satellite of the Natural History Museum have not progressed due to changes in personnel in DCMS. Officers are looking to meet with the Head of Cultural Development and Place Based Investment to discuss the proposal and will involve the University of Aberdeen and the Aberdeen Medico-Chirurgical Society if appropriate. A meeting has been arranged with the Natural History Museum in September 2022 and a higher level meeting is still being pursued. Subject to the outcome of discussions, officers would expect to report to committee at the next available opportunity.

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5	B999/Shielhill Road Junction Improvements Project	At its meeting of 13 July 2022, the Council approved a notice of motion by Councillors Alphonse and Mennie in the following terms:- 1. Notes the B999/ Shielhill Road junction improvements project is to be part-funded by developer contributions, provided by the developers of the ongoing north Dubford housing development. 2. Agree the B999/ Shielhill Road junction improvements project is a priority investment within the Council's Capital Programme. 3. Instruct the Chief Officer - Capital to review the project's current planned timeline and identify options to accelerate its delivery. 4. Instruct the Chief Officer - Capital to report these options to Council in August, identifying any impacts these may have on the wider Capital Programme.	This matter formed part of the Quarter 1 Financial Performance Report to the City Growth and Resources Committee on 3 August 2022 which was referred to Council in terms of Standing Order 34.1	John Wilson	Capital	Resources	21	R	In light of the reprofiled Capital Programme approved at the last Council meeting, officers have reviewed the delivery of this project within the current priority workload. Their advice is that in light of their project's current status there is limited time benefit to be gained by instructing external professional design organisations to deliver the outstanding design element of work. The project's delivery timeline will be determined by the time taken to obtain the necessary land to build the scheme. This work is underway and the design is being progressed in tandem.
6	Wellington Road Multimodal Corridor	At the Council Budget meeting of 7 March 2022, the Council noted the commitment given by both Governments in relation to transport; and agreed that as both Governments agreed to work with the local authority to explore how the Strategic Investment will be prioritised, to instruct the Chief Executive to explore financial assistance from the Scottish Government to deliver the Wellington Road Multimodal Corridor and to report back on the outcome of the discussion in August 2022.		Angela Scott	Chief Executive	Chief Executive	21	D	Discussions are ongoing with Nestrans regarding links between this project and wider City Region Deal projects and officers are liaising with Nestrans on this basis. A corridor report on Wellington Road will be brought back at a later date once there is further clarity.
7	<b>13th October 2022</b>								
8	Interim Organisational Structure	At its meeting of 24 August 2022, the Council instructed the Chief Executive to report back to the next Full Council with the recommended interim structure resulting from the recent resignation of the Chief Operating Officer taking into consideration the longer term needs to support the changes from the 21/22 and 22/23 Programme of Government.		Isla Newcombe	Personal and Organisational Development	Customer	21		

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9	Anti-Poverty and Inequality Committee External Advisers	At its meeting on 25 August 2022, the Council delegated authority to the Chief Officer - Early Intervention and Community Empowerment, following consultation with the Chief Officer - Governance and the Convener of the Anti-Poverty and Inequality Committee, to determine the process for the selection and appointment of the external advisers to the Anti-Poverty and Inequality Committee and report back to the next Council meeting to seek approval of the appointments.		Derek McGowan	Early Intervention and Community Empowerment	Customer	21		
10	Aberdeen Performing Arts Annual Report	To present the Aberdeen Performing Arts Annual Report for review.		Craig Innes	Commercial and Procurement	Commissioning	24.15		Transferred from SCC - was due to report on 17 November 2022
11	Bon Accord Care Annual Report	To present the Bon Accord Care Annual Report for review.		Craig Innes	Commercial and Procurement	Commissioning	24.15		Transferred from SCC - was due to report on 17 November 2022
12	Sport Aberdeen Annual Report	To present the Sport Aberdeen Annual Report for review.		Craig Innes	Commercial and Procurement	Commissioning	24.15		Transferred from SCC - was due to report on 17 November 2022
13	Aberdeen Sports Village Annual Report	To present the Aberdeen Sports Village Annual Report for review.		Craig Innes	Commercial and Procurement	Commissioning	24.15		Transferred from SCC - was due to report on 17 November 2022
14	<b>14th December 2022</b>								
15	Treasury Management Policy and Strategy - Mid Year Review	To provide an update on Treasury Management activities undertaken to date during financial year 2022/23.		Neil Stewart	Finance	Resources	6		
16	Performance Management Framework	To present a revised Performance Management Framework reflecting the LOIP and the Council's commissioning outcomes and intentions as set out within the Council Delivery Plan		Martin Murchie	Data and Insights	Customer	24.12		Transferred from SCC - was due to report on 17 November 2022
17	Locality Plans Annual Reports	To present the annual reports		Michelle Crombie	Data and Insights	Customer	4.2		Transferred from SCC - was due to report on 17 November 2022
18	Adoption of Aberdeen Local Development Plan 2022	To seek adoption of the Aberdeen Local Development Plan 2022.		David Dunne	Strategic Place Planning	Commissioning	11		

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19	Proposed Supplementary Guidance and Non-Statutory Aberdeen Planning Guidance to Accompany the Aberdeen Local Development Plan 2022	To seek approval of the proposed supplementary guidance and non-statutory Aberdeen planning guidance to accompany the ALDP 2022.		David Dunne	Strategic Place Planning	Commissioning	11		
20	City Centre Design Development	The CG&R Committee on 12/11/21 agreed to note the progress made on design development for the intervention areas: Schoolhill and Upperkirkgate, Union Street East and Castlegate, Union Street West and the West End, and instruct the Director of Resources to report back with full business cases by the end 2022.		Steve Whyte	Director of Resources	Resources	6		
21	Fairer Aberdeen Fund Annual Report	To provide members with the Fairer Aberdeen Fund annual report for 2021/22.		Susan Thoms	Early Intervention and Community Empowerment	Customer	21		
22	Governance Review of Trusts	Council on 13 December 2021, instructed the Chief Officer - Governance to bring a further update report to Council no later than December 2022 on future activity in relation to such trusts.		Jenni Lawson	Governance	Commissioning	10		
23	Street Occupation Policy	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Corporate Landlord to bring back a street occupation policy by the end of 2022		Stephen Booth	Corporate Landlord	Resources	21		
24	Repopulating Vacant Units in Union Street	At its meeting of 28 February 2022, the Council noted appendices F and G to the City Centre Masterplan report and instructed the Chief Officer - City Growth to advance the works to identify the full range of intervention measures to repopulate vacant units in Union Street to full business case including further assessment of potential non-retail uses and report outcomes in December 2022		Richard Sweetnam/ Stephen Booth	City Growth/ Corporate Landlord	Commissioning/ Resources	21		



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27	City Centre and Beach Masterplan	At its meeting of 25 August 2022, the Council resolved:-  (1) to note the progress and update in the City Centre and Beach Masterplan 2022 (Appendix 2) in relation to the Union Street building works programme, and the focus on the pilot project between 107-131 Union Street and note that a further update would be reported to the Full Council meeting in December 2022; (2) to note the progress made on design development for Phases 1 and 2 of the Market Streetscape area (Appendix 4) and instruct the Director of Resources to prepare a Full Business Case to be reported back to Full Council by the end of 2022; and (3) to agree that a question on the temporary Spaces for People measures at the Beach be included in the upcoming public consultation exercise on the Draft Beach Development Framework and report a recommendation on the future of these measures to Full Council in December 2022		Steve Whyte	Director of Resources	Resources	21		
28	Statutory Function Review	At its meeting of 24 August 2022, the Council noted the whole system change projects being taken forward with partners via the Multi-Agency Transformation Management Group (MATMG) and instructed the Chief Executive to seek further delivery opportunities of statutory services through a Statutory Function Review, reporting back to Council at its meeting on 14 December 2022.		Angela Scott	Chief Executive	Chief Executive	21		
29	Commissioning Approach to Family Support Services			Graeme Simpson	Integrated Children's and Family Services	Chief Operating Officer	24		
30	Buffer Zones	At its meeting of 24 August 2022, the Council instructed the Interim Chief Officer - Governance to continue to liaise with the Scottish Government and COSLA and report back to the meeting of Full Council on 14 December 2022 with an update on latest developments.		Jenni Lawson	Governance	Commissioning	21		
31	<b>22nd February 2023</b>								

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32	City Climate Change Governance Structures	At its meeting of 28 February 2022, the Council instructed the Chief Officers - Governance and Strategic Place Planning to work with the members of Aberdeen's Net Zero Leadership Board, Delivery Unit, the Local Resilience Partnership and other groups as appropriate to develop city climate change governance structure/s appropriate for meeting the aims of the Route-Map and Aberdeen Adapts Framework, and report back to a future Council meeting, no later than the next annual update on the Routemap and Adaptation Framework		Vikki Cuthbert/ David Dunne	Governance and Strategic Place Planning	Commissioning	21		
33	Scheme of Governance Review	To report with proposals following the annual review of the Scheme of Governance.		Martyn Orchard	Governance	Commissioning	17		
34	Population Needs Assessment	To present the Population Needs Assessment every two years to understand the needs which public bodies must address.		Martin Murchie	Data and Insights	Customer	24.1		Transferred from SCC - was last reported in February 2021
35	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023		David Dunne	Strategic Place Planning	Commissioning	21		
36	<b>1st March 2023 (Budget)</b>								
37	Council Delivery Plan 2023/24	To present the Council Delivery Plan for 2023/24.		Angela Scott	Chief Executive	Chief Executive	2		
38	General Fund Revenue Budget and Capital Programme 2023/24	To provide information on both the revenue budget for 2023/24 and capital programme for the period 2023/24 to 2027/28 in order that approved budgets and Council Tax value can be set by the Council for the year commencing 1 April 2023.		Jonathan Belford	Finance	Resources	1, 2 and 3		
39	Housing Revenue Account 2023/24	To provide members with information to enable the Council to approve a revenue and capital budget for 2023/24, including the setting of the rents and other charges on the Housing Revenue Account for the financial year.		Helen Sherrit	Finance	Resources	2		
40	Common Good Budget 2023/24	To provide Council with details of the draft Common Good budget for 2023/24, to enable the Council to approve a final budget that will take effect on 1 April 2023.		Helen Sherrit	Finance	Resources	2		

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41	<b>26th April 2023</b>								
42									
43	<b>14th June 2023</b>								
44	Aberdeen Christmas Village	SCC 23/06/22 - to instruct the Chief Officer – City Growth to report back to the Strategic Commissioning Committee in 2023 with John Codona's, Pleasure Fairs Ltd.'s annual feedback report, as per their contract obligations		Stephen O'Neill	City Growth	Commissioning	24.14		Transferred from SCC - due to be reported June 2023
45	Annual Procurement Performance Report	To present the annual procurement performance report		Craig Innes	Commercial and Procurement	Commissioning	24.16		Transferred from SCC - due to be reported June 2023
46	<b>23rd August 2023</b>								
47	City Centre and Beach Masterplan	At its meeting of 25 August 2022, the Council approved the City Centre and Beach Masterplan 2022, noting that it was a live document, and instructed the Chief Officer - Strategic Place Planning to keep the report under review, with progress reported to Full Council after 12 months.		David Dunne	Strategic Place Planning	Commissioning	21		
48									
49	<b>11th October 2023</b>								
50	Council Delivery Plan Annual Report	To present the annual report 2020/21 in respect of progress against the Council Delivery Plan		Alex Paterson	Data and Insights	Customer	13		Transferred from SCC - due to be reported September 2023
51	CPA Annual Outcome Improvement Report 2021/22	To present the annual report for the Local Outcome Improvement Plan		Michelle Crombie	Data and Insights	Customer	24.4		Transferred from SCC - due to be reported September 2023
52	<b>13th December 2023</b>								
53									
54	<b>Beyond 2023</b>								
55	Revised Council Climate Change Plan	At the Council meeting on 3 March 2021, the Council, amongst other things, instructed the Chief Operating Officer to report back to Full Council with a revised 5 year plan in 2025. or earlier if required.		David Dunne	Strategic Place Planning	Chief Operating Officer	21		