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1	<b>FINANCE AND RESOURCES COMMITTEE BUSINESS PLANNER</b>								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Directorate</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3			<b>02 November 2022 (Special Meeting)</b>						
4	Council Financial Performance, Quarter 2 2022/23	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.1		
5	Footdee Bus Services	The CG&R Committee on 21/9/22 agreed to (1) instruct the Director of Commissioning to invite First Bus to meetings including the Convener and Vice Convener of the City Growth and Resources Committee (soon to be renamed the Finance and Resources Committee) and the Councillors for the George Street / Harbour Ward to discuss the impact the changes to the bus services have had on residents of Footdee, and to explore options to include Footdee in the public transport network; and (2) instruct the Director of Commissioning to report back to the next meeting of the Finance and Resources Committee (2 November 2022) on the outcome of the meetings agreed in point 1 and any potential further steps.		Chris Cormack	Operations and Protective Services	Operations	1.1		
6			<b>07 December 2022</b>						
7	Procurement Workplans and Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	Transferred from SCC - standing item each cycle	Craig Innes	Commercial and Procurement	Commissioning	1.1.5		
8	Commissioning Risk Register	To present the risk register.	Transferred from SCC - due to be reported November 2022	Craig Innes	Commercial and Procurement	Commissioning	2.1.4		
9	Performance Management Framework Report – City Growth, Resources, Commercial and Procurement Functions	To inform Members of service delivery performance, commitments and priorities relating to City Growth, Resources, Commercial and Procurement as reflected within the Council's commissioning intentions and the Council Delivery Plan.		Alex Paterson/Louise Fox	Chief Officer – Data and Insights	Customer	2.1.3		

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10	Procurement Workplan and Business Cases - Capital Expenditure	The purpose of this report is to present procurement workplans for each Function to Committee for review and to seek approval of the total estimated capital expenditure for the proposed contracts as required by ACC Procurement Regulations 2021.	There may not be a need to present a report for each meeting, this would be dependant on submission of business cases required.	Mel Mackenzie	Head of Commercial and Procurement	Commissioning	1.1.6		
11	Aberdeen Hydrogen Hub - Site Selection	The CG&R Committee on 3/2/22 agreed to note in principle the proposed sites in Appendix E (together with the associated planning risks) for the solar park array and the hydrogen production and refuelling facility and instructs the Chief Officer City Growth, in consultation with the Chief Officer Corporate Landlord to provide an update on Site Selection and any associated commercial terms at the next meeting of this Committee	The CG&R Committee on 21/6/22 noted - The joint venture with BP has been established and the JV team are currently reviewing site options with a view to a proposal going to the JV board for decision at some point in this financial year. Will likely be reported at the meeting in December 2022.	Stephen Booth	Corporate Landlord / City Growth	Resources			
12	Public Art Guidance and Panel	Approval of new corporate guidance for public art commissioning and caretaking, including the establishment of a Public Art Panel to support and coordinate delivery processes.		Elsbeth Winram	City Growth	Commissioning	2.1.2		
13	Wellington Road	Council on 24/8/22 agreed to instruct the Chief Officer - Corporate Landlord to enter in discussions with the Scottish Government to acquire the land at Wellington Road and to report back the outcome of those discussions at the next City Growth and Resources Committee		Stephen Booth	Corporate Landlord	Resources			
14	New Housing Programme Delivery	To provide an update to Committee in relation to th Housing Development Programme	Transferred from Capital Programme Committee	John Wilson	Capital	Resources			
15	Summerhill New Build Housing Project Update	To provide an update to Committee in relation to the Summerhill Housing Development	Transferred from Capital Programme Committee	John Wilson	Capital	Resources			
16	B999 Shielhill Junction	to provide an update on the project	Transferred from Capital Programme Committee	Alan McKay	Capital	Resources			
17	Auchmill New Build Housing Project	To provide an update to Committee in relation to the Auchmill Housing Development	Transferred from Capital Programme Committee	John Wilson	Capital	Resources			
18	Aberdeen Art Gallery	Capital Programme Committee 1 December 2021 - The Aberdeen Art Gallery Post Project Evaluation Report is delayed until the on-going contractual and legal process to reach a contract/financial settlement with the appointed Principal Contractor for the main works has been resolved.	Transferred from Capital Programme Committee	John Wilson	Capital	Resources			

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19	Wallace Tower	To advise committee of the outcome of the consultation regarding the proposed disposal of this Common Good property following the amendment to the original request by the Tillydrone Community Development Trust.		Cate Armstrong	Corporate Landlord	Resources			
20	Property Auction- alternative avenue of surplus asset disposal pilot project	To request committee approval to undertake a pilot project to take surplus assets to property auction for disposal.	The CG&R Committee on 21/9/22 noted that this project/ report has been delayed due to unfilled posts and re-organising of priorities within the team.	Peter Thatcher	Corporate Landlord	Resources	4.1 & 4.4		
21	Bucksburn Academy Extension - Outline Business Case	The EODC on 08/09/22 agreed to note that officers had completed a feasibility study on the proposed permanent extension to Bucksburn Academy, and instruct the Chief Officer – Corporate Landlord to report back to the Finance and Resources Committee with an outline business case for consideration.		Andrew Jones/Maria Thies	Corporate Landlord	Resources			
22	Tolbooth Museum Works – Full Business Case	To seek approval of the full business case for improvement works at the Tolbooth Museum. In addition to seek approval to award the contract as indicated within the report.		Alastair Reid	Corporate Landlord	Resources	4.1		
23	Local Authority Bus Services/Controlled Bus Companies	<p>The CG&amp;R Committee on 26/09/19 agreed to instruct the Director of Resources to monitor the sale position of First Aberdeen Limited and report back to the City Growth and Resources Committee on 6 February 2020 with an update on the proposed sale and recommended next steps for the Council.</p> <p>The CG&amp;R Committee on 28/10/20 agreed that given that First Bus has indicated it is no longer for sale, instruct the Chief Officer – Strategic Place Planning to report back to the City Growth and Resources Committee in February 2022 with the steps that would be necessary to establish the setting up by the Council of a municipal bus company as part of the Council's commitment to green energy and net zero and in order to fulfil any obligations under any low emission zone that the Council may wish to implement.</p>	On 24 June 2022 the Transport (Scotland) Act 2019 (Commencement No.5) Regulations 2022 came into force. This means that authorities are now able to operate local bus services using a PSV licence, providing they are satisfied that the provision of such services will contribute to the implementation of their relevant general policies. To aid local transport authorities who wish to proceed with this option, Transport Scotland have produced an information note summarising obligations that should be considered. This can be viewed here: Information note: The local authority run services provision in the Transport (Scotland) Act 2019   Transport Scotland. This does not go as far in terms of guidance, as Officers had pushed for, but Officers will now be in a position to report back to the next available Committee.	Chris Cormack		Resources	1.1.8 & 3.2		

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24	Unrecoverable Debt	To advise numbers and values of Council Tax, Non-Domestic Rates, Housing Benefit Overpayments, Penalty Charge Notices, Bus Lanes Enforcement Charge Notices, Service Income and Council House Rent debts made unrecoverable during 2021/22 as required in terms of the Council's Financial Regulations and approve Non-Domestic Rates write offs in excess of £25,000.		Wayne Connell	Customer Experience	Customer	1.1.13		
25	Aberdeen Community Wealth Building	The CG&R Committee on 10/11/21 agreed to instruct the Chief Officer - City Growth to present to the February meeting of the committee details in respect of an Aberdeen Community Wealth Building approach to maximising local economic impact and an integrated approach by the Council to supporting businesses and the delivery of investment opportunities  The Committee on 3/2/22 agreed to defer this. At the city region level, stakeholders are discussing a refresh of the 2015 Regional Economic Strategy. In light of this work, and its focus		Jim Johnstone	City Growth	Commissioning	2.1.2, 3.3 & 3.4		
26			<b>01 February 2023</b>						
27	Scotland Excel Annual Report	To consider the annual Scotland Excel report	Transferred from SCC - due to be reported February 2023 - for F&R?	Melanie Mackenzie	Commercial and Procurement	Commissioning			
28	Events 365 Update & Forward Plan	To report on the 2016 Events Plan (events, key performance indicators); to agree a plan for the next three years	to be submitted prior to March 2023	Matthew Williams	City Growth	Commissioning	2.1.2 & 3.2		

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2	Proposals for Investment for Works at Riverbank School to Accommodate the Relocation of St. Peter's School	<p>Council on 3 March 2020 agreed to instruct the Chief Officer Corporate Landlord to take forward the proposals for investment for works at Riverbank School to accommodate the relocation of St. Peter's School once Riverbank School relocates to the City Growth and Resources Committee on 28 October 2020 with an indicative programme.</p> <p>Council on 10 March 2021 agreed to note that also included within the General Fund Capital Programme is £500,000 for the relocation of St Peters RC School to the current Riverbank School site is added to the Capital Plan and instruct the Chief Officer - Corporate Landlord to take forward design development to allow the full business case and construction costs to be reported to the City Growth and Resources Committee in advance of the 2023 budget process.</p> <p>Education Operational Delivery Committee on 8th September 2022 agreed to instruct the Chief Officer Capital to submit the refurbishment of the Riverbank School building project as a priority project for LEIP phase 3 funding and to report back to the Education and Children's Services Committee with an update on the outcomes of the funding bid and recommendations on next steps.</p>	The CG&R Committee on 21/9/22 noted that given the decision at EODC on 8/9/22 (see column B) a report will now be submitted in February 2023	Andrew Jones/Maria Thies	Corporate Landlord	Resources	4.1		
29	St Machar Academy - Removal of Unused Modular Classroom Buildings - Feasibility Study	The EODC on 08/09/22 agreed to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to consider the options for the removal of unused modular classroom buildings at St Machar Academy, and for carrying out general improvements to the outdoor space at the school, and to present a costed outline business case to the Finance and Resources Committee for consideration.		Andrew Jones/Maria Thies	Corporate Landlord	Resources			
30	Torry Heat Network	The CG&R Committee on 21/9/22 agreed to (1) authorise the Chief Officer - Corporate Landlord to enter into commercial discussions with Grampian Housing Association with regard to the potential supply of heat to their proposed mixed-use re-development of the former Victoria Road school, and report the outcome to a future meeting of this committee; and (2) authorise the Chief Officer - Corporate Landlord to enter into commercial discussions with Ark Housing Association with regard to the potential supply of heat to their Balnagask Court premises and report the outcome to a future meeting of this committee.		Stephen Booth	Corporate Landlord	Resources			
31									
32			<b>29 March 2023</b>						

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33	Christmas Village 2022 Feedback Report	To provide feedback on the 2022 Christmas Village, and make recommendations for the 2023 and beyond		Matthew Williams	City Growth	Commissioning	2.1, 2.1.1 & 2.1.2		
34			<b>17 May 2023</b>						
35	No reports at this time								
36			<b>05 July 2023</b>						
37	Cluster Risk Registers - Governance / SPP / City Growth / Finance / Commercial & Procurement Services / Capital and Corporate Landlord	To present and report the Cluster Risk Registers in accordance with Committee TOR		Ronnie McKean	Governance	Governance	2.1.4		
38			<b>13 September 2023</b>						
39	Fleet Replacement Programme (Annual Report)	To present the current position of the programme for Fleet Vehicles and Assets		John Weir	Operations and Protective Services	Operations	1.1.6		
40	Annual Committee Effectiveness Report	To present the Annual Committee Effectiveness Report		Mark Masson	Governance	Governance	GD 8.5		
41			<b>22 November 2023</b>						
42	Ellon Park & Ride to Garthdee Transport Corridor Study (Bus Partnership Fund)	The Committee on 3/2/22 agreed to instruct the Chief Officer - Strategic Place Planning to report back to this Committee with the Outline Business case and next steps by December 2023.		Kevin Pert	Strategic Place Planning	Commissioning	3.2 & 3.3		

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43	A96 Multi-Modal Study	The CG&R Committee on 21/6/22 agreed to instruct the Chief Officer - Strategic Place Planning to report back to this Committee with the Outline Business Case and next steps by December 2023.		Ken Neil	Strategic Place Planning	Commissioning	3.2 & 3.3		
44			<b>2024</b>						
45	External Transportation Links to Aberdeen South Harbour	The CG&R Committee on 25/8/21 agreed that subject to approval by the UK and Scottish Governments, instruct the Chief Officer - Capital to progress the next stages of project delivery, including but not limited to, surveys and investigations, design development, obtaining all necessary approvals, permissions, licences, agreements and consents required to develop the design and an Outline Business Case for the project and to report back to this Committee and the City Region Deal Joint Committee upon completion in 2024, and to provide an update if not completed by that time.		John Wilson	Capital	Resources			
46			<b>TBC</b>						
47	Impact on Aberdeen of Scottish Government Funding	Council on 5/3/18 agreed as part of our commitment to Civic Leadership and Urban Governance instruct the Chief Executive to bring a report to the City Growth and Resources Committee working with partners to include our ALEOs, Aberdeen and Grampian Chamber of Commerce, Aberdeen Burgesses Federation of Small Businesses, Opportunity North East, and Scottish Enterprise to assess the impact on Aberdeen of Scottish Government funding in comparison to the funding received by other local authorities and identify how the council can encourage the Scottish Government to provide a better financial settlement for Aberdeen.		Richard Sweetnam	City Growth	Commissioning	1.1 & 3.2	<b>R</b>	Council has recently approved a MTFs based on the Scottish Government Resource allocation and therefore recommended for removal.

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48	Marywell to A956 Wellington Road – Cycle Path (RCD5394) 19/20	The CG&R Committee on 6 June 2019 agreed to instruct the Chief Officer – Capital and Chief Officer – Strategic Place Planning to undertake detailed design and cost estimates of the Preferred Route and connections, and to report back to this Committee for approval to construct in due course.	As of 01/09/21 - Sustrans Places for Everyone fund is currently closed to new applications until spring 2022 at the earliest, with funding for 20/21 and 21/22 having been diverted to support Spaces for People initiatives to aid physical distancing, encourage walking and cycling and support Covid recovery. Officers will engage with Sustrans as soon as funding streams open again for new bids.	Alan McKay	Capital	Resources	3.2		
49	Living Wall	The CG&R Committee on 3/2/2021 agreed to instruct the Chief Officer – City Growth, to investigate alternative ways to deliver a living wall in the city centre and to report back to the May meeting of the Committee.  The CG&R Committee on 11/5/2021 agreed to retain this item on the planner for the timebeing.	A report will be brought back to Committee by officers if and when funding streams become available	Stuart Bews	City Growth	Commissioning		R	Given no funding streams have been identified for the foreseeable future in relation to the priority of wider City Centre Masterplan recommended for removal.
50	Freeport/Greenport update	The CG&R on 11/5/21 agreed to instruct the Chief Officer - City Growth to report back to this Committee on the development and outcome of any proposals if they progress.	Chief Officer – City Growth reported back to the Council meeting on 25 August 2022 on the submission of the North East of Scotland Green Freeport bid. At the time of writing, the outcome of the bidding process is not known.	Jamie Coventry	City Growth	Commissioning			



