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1	COUNCIL BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	Date to be confirmed								
4	Natural History Museum Aberdeen	At its meeting of 28 February 2022, the Council:- (a) instructed the Chief Officer - City Growth to discuss with the UK Government Department for Digital, Culture, Media and Sport and the Natural History Museum the feasibility for a Natural History Museum Aberdeen, including the University of Aberdeen and the Aberdeen Medico-Chirurgical Society in the process and report to Full Council in August 2022; (b) instructed the Chief Officer - City Growth, subject to the outcome of (a) to explore potential locations including Woolmanhill; and (c) instructed the Chief Officer - Corporate Landlord, subject to positive outcomes from (a) and (b) to bring forward redevelopment/improvement options for the Denburn car park and report back to a future meeting of Full Council.	...	Richard Sweetnam/ Stephen Booth	City Growth/ Corporate Landlord	Commissioning/ Resources	21	D	Discussions with the Department of Culture, Media and Sport around the potential for a satellite of the Natural History Museum have not progressed due to changes in personnel in DCMS. Officers are looking to meet with the Head of Cultural Development and Place Based Investment to discuss the proposal and will involve the University of Aberdeen and the Aberdeen Medico-Chirurgical Society if appropriate. A meeting has been arranged with the Natural History Museum in September 2022 and a higher level meeting is still being pursued. Subject to the outcome of discussions, officers would expect to report to committee at the next available opportunity.
5	Wellington Road Multimodal Corridor	At the Council Budget meeting of 7 March 2022, the Council noted the commitment given by both Governments in relation to transport; and agreed that as both Governments agreed to work with the local authority to explore how the Strategic Investment will be prioritised, to instruct the Chief Executive to explore financial assistance from the Scottish Government to deliver the Wellington Road Multimodal Corridor and to report back on the outcome of the discussion in August 2022.		Angela Scott	Chief Executive	Chief Executive	21	D	Discussions are ongoing with Nestrans regarding links between this project and wider City Region Deal projects and officers are liaising with Nestrans on this basis. A corridor report on Wellington Road will be brought back at a later date once there is further clarity.
6	14th December 2022								
7	Treasury Management Policy and Strategy - Mid Year Review	To provide an update on Treasury Management activities undertaken to date during financial year 2022/23.	A report is on the agenda	Neil Stewart	Finance	Resources	6		

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8	Performance Management Framework	To present a revised Performance Management Framework reflecting the LOIP and the Council's commissioning outcomes and intentions as set out within the Council Delivery Plan		Martin Murchie	Data and Insights	Customer	24.12	D	The Performance Management Framework will be reviewed for the beginning of 2023/24 and submitted to Council at that time.
9	Locality Plans Annual Reports	To present the annual reports.	A report is on the agenda	Derek McGowan	Early Intervention and Community	Customer	4.2		
10	Adoption of Aberdeen Local Development Plan 2022	To seek adoption of the Aberdeen Local Development Plan 2022.	A report is on the agenda	David Dunne	Strategic Place Planning	Commissioning	11		
11	Proposed Supplementary Guidance and Non-Statutory Aberdeen Planning Guidance to Accompany the Aberdeen Local Development Plan 2022	To seek approval of the proposed supplementary guidance and non-statutory Aberdeen planning guidance to accompany the ALDP 2022.	A report is on the agenda	David Dunne	Strategic Place Planning	Commissioning	11		
12	City Centre Design Development	The CG&R Committee on 12/11/21 agreed to note the progress made on design development for the intervention areas: Schoolhill and Upperkirkgate, Union Street East and Castlegate, Union Street West and the West End, and instruct the Director of Resources to report back with full business cases by the end 2022.	This item is incorporated within the City Centre report on the agenda.	Steve Whyte	Director of Resources	Resources	6		
13	Fairer Aberdeen Fund Annual Report	To provide members with the Fairer Aberdeen Fund annual report for 2021/22.	A report is on the agenda.	Susan Thoms	Early Intervention and Community Empowerment	Customer	21		
14	Governance Review of Trusts	Council on 13 December 2021, instructed the Chief Officer - Governance to bring a further update report to Council no later than December 2022 on future activity in relation to such trusts.	A report is on the agenda.	Jenni Lawson	Governance	Commissioning	10		
15	Street Occupation Policy	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Corporate Landlord to bring back a street occupation policy by the end of 2022		Stephen Booth	Corporate Landlord	Resources	21		

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16	Repopulating Vacant Units in Union Street	At its meeting of 28 February 2022, the Council noted appendices F and G to the City Centre Masterplan report and instructed the Chief Officer - City Growth to advance the works to identify the full range of intervention measures to repopulate vacant units in Union Street to full business case including further assessment of potential non-retail uses and report outcomes in December 2022	A report is on the agenda.	Richard Sweetnam/ Stephen Booth	City Growth/ Corporate Landlord	Commissioning/ Resources	21		
17	Union Street Building Condition Survey and George Street Mini Masterplan	At its meeting of 29 June 2022, the Council (1) instructed the Chief Officer - Strategic Place Planning to undertake the Union Street Building Condition Implementation Plan Pilot and report progress to Full Council in December 2022; and (2) noted the outcome of the recent engagement exercise on the future of George Street and instructed the Chief Officer - Strategic Place Planning to report back with a Mini Masterplan for George Street to Full Council in December 2022.	The Union Street Building Condition Survey aspect is incorporated within the City Centre report. A separate report is on the agenda on the George Street Mini Masterplan.	David Dunne	Strategic Place Planning	Commissioning	21		
18	Beachfront Masterplan	At its meeting of 29 June 2022, the Council (1) instructed the Chief Officer - Strategic Place Planning to report the outcomes of the public consultation on the Draft Development Framework back to a future meeting within the next 6 months, including any recommended revisions to the Draft Framework; (2) instructed the Chief Officer - Commercial and Procurement to continue to progress the following short term interventions to FBC: Urban Park, Events Park, Beach Landscaping, Broadhill (Public Realm and Landscaping) and report progress to December 2022 Council; (3) instructed the Chief Officer - Commercial and Procurement to continue to progress the following medium term interventions to OBC: New Canopy, Beach Ballroom Plaza, Broadhill structures, Pedestrian spine and report progress to December 2022 Council; (3) instructed the Chief Officer - Commercial and Procurement to provide further updates on all longer term interventions to OBC: Beach Boulevard, Surf Village, Beach Ballroom, New Stadium, New Leisure Facility, Boardwalk, New Slipway, Energy Centre, Justice Street Roundabout and report progress to December 2022 Council; (4) instructed the Chief Officer - Commercial and Procurement in conjunction with Chief Officer - Operations and Protective Services to progress coastal protection studies and design development to inform OBC and report progress to December 2022 Council; and (5) noted the development of the engagement plan and instructed the Chief Officer - Commercial and Procurement to report updates on an ongoing basis to Council.	Reports are on the agenda	Craig Innes and David Dunne	Commercial and Procurement and Strategic Place Planning	Commissioning	21		

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19	City Centre and Beach Masterplan	At its meeting of 25 August 2022, the Council resolved:- (1) to note the progress and update in the City Centre and Beach Masterplan 2022 (Appendix 2) in relation to the Union Street building works programme, and the focus on the pilot project between 107-131 Union Street and note that a further update would be reported to the Full Council meeting in December 2022; (2) to note the progress made on design development for Phases 1 and 2 of the Market Streetscape area (Appendix 4) and instruct the Director of Resources to prepare a Full Business Case to be reported back to Full Council by the end of 2022; and (3) to agree that a question on the temporary Spaces for People measures at the Beach be included in the upcoming public consultation exercise on the Draft Beach Development Framework and report a recommendation on the future of these measures to Full Council in December 2022	Reports are on the agenda	Steve Whyte	Director of Resources	Resources	21		
20	Statutory Function Review	At its meeting of 24 August 2022, the Council noted the whole system change projects being taken forward with partners via the Multi-Agency Transformation Management Group (MATMG) and instructed the Chief Executive to seek further delivery opportunities of statutory services through a Statutory Function Review, reporting back to Council at its meeting on 14 December 2022.	A report is on the agenda.	Angela Scott	Chief Executive	Chief Executive	21		
21	Commissioning Approach to Family Support Services		This is contained within the Work Plan & Business Cases - Revenue report on the agenda.	Graeme Simpson	Integrated Children's and Family Services	Chief Operating Officer	24		
22	Buffer Zones	At its meeting of 24 August 2022, the Council instructed the Interim Chief Officer - Governance to continue to liaise with the Scottish Government and COSLA and report back to the meeting of Full Council on 14 December 2022 with an update on latest developments.	A report is on the agenda.	Jenni Lawson	Governance	Commissioning	21		

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23	Work Plan & Business Cases - Revenue	To present a procurement workplan where expenditure is included for the Operations and Customer Functions for review and to seek approval of the total estimated expenditure for the proposed contract as contained in the Procurement Business Case.	A report is on the agenda.	Mel Mackenzie	Commercial and Procurement	Commissioning	24		
24	Review of Parking Charges	To detail the review of parking charges within Aberdeen as compared to other local authorities and other local providers and to recommend a structure of charges for future years.	A report is on the agenda	Vycki Ritson	Operations and Protective Services	Resources	2		
25	Queen Street - Outline Business Case	Transferred from Finance and Resources Committee on 2 November 2022 - details of report to be included within City Centre Masterplan report. Council on 24/8/22 agreed to instruct the Director of Resources to bring back an Outline Business Case for Queen Street to a future City Growth and Resources Committee meeting, which included design proposals for an Urban Park which included an option that incorporated the demolition of the former Police Scotland building	This item is incorporated within the City Centre report on the agenda.	Steve Whyte	Resources	Resources	21		
26	22nd February 2023								
27	City Climate Change Governance Structures	At its meeting of 28 February 2022, the Council instructed the Chief Officers - Governance and Strategic Place Planning to work with the members of Aberdeen's Net Zero Leadership Board, Delivery Unit, the Local Resilience Partnership and other groups as appropriate to develop city climate change governance structure/s appropriate for meeting the aims of the Route-Map and Aberdeen Adapts Framework, and report back to a future Council meeting, no later than the next annual update on the Routemap and Adaptation Framework		Vikki Cuthbert/ David Dunne	Governance and Strategic Place Planning	Commissioning	21		

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28	Scheme of Governance Review	To report with proposals following the annual review of the Scheme of Governance.		Martyn Orchard	Governance	Commissioning	17	D	In light of changes to the Council's committee structure, with 3 new committees and 2 amended committees, the Scheme of Governance Review is being pushed back one cycle and will be reported to the Council meeting in April 2023. This will allow the new committees further time to bed in and for their Terms of Reference to be analysed.
29	Aberdeen City Integration Scheme	To consider the review of the Aberdeen City Integration Scheme prior to submission to Scottish Ministers.		Alison Macleod	Health and Social Care Partnership	Health and Social Care Partnership	Introduction 5		
30	Population Needs Assessment	To present the Population Needs Assessment every two years to understand the needs which public bodies must address.		Martin Murchie	Data and Insights	Customer	24.1		
31	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023		David Dunne	Strategic Place Planning	Commissioning	21		
32	1st March 2023 (Budget)								
33	Council Delivery Plan 2023/24	To present the Council Delivery Plan for 2023/24.		Angela Scott	Chief Executive	Chief Executive	2		
34	General Fund Revenue Budget and Capital Programme 2023/24	To provide information on both the revenue budget for 2023/24 and capital programme for the period 2023/24 to 2027/28 in order that approved budgets and Council Tax value can be set by the Council for the year commencing 1 April 2023.		Jonathan Belford	Finance	Resources	1, 2 and 3		
35	Housing Revenue Account 2023/24	To provide members with information to enable the Council to approve a revenue and capital budget for 2023/24, including the setting of the rents and other charges on the Housing Revenue Account for the financial year.		Helen Sherrit	Finance	Resources	2		

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36	Common Good Budget 2023/24	To provide Council with details of the draft Common Good budget for 2023/24, to enable the Council to approve a final budget that will take effect on 1 April 2023.		Helen Sherrit	Finance	Resources	2		
37	26th April 2023								
38									
39	14th June 2023								
40	Aberdeen Christmas Village	SCC 23/06/22 - to instruct the Chief Officer – City Growth to report back to the Strategic Commissioning Committee in 2023 with John Codona's, Pleasure Fairs Ltd.'s annual feedback report, as per their contract obligations		Stephen O'Neill	City Growth	Commissioning	24.14		
41	Annual Procurement Performance Report	To present the annual procurement performance report		Craig Innes	Commercial and Procurement	Commissioning	24.16		
42	23rd August 2023								
43	City Centre and Beach Masterplan	At its meeting of 25 August 2022, the Council approved the City Centre and Beach Masterplan 2022, noting that it was a live document, and instructed the Chief Officer - Strategic Place Planning to keep the report under review, with progress reported to Full Council after 12 months.		David Dunne	Strategic Place Planning	Commissioning	21		
44									
45	11th October 2023								
46	Council Delivery Plan Annual Report	To present the annual report 2020/21 in respect of progress against the Council Delivery Plan		Alex Paterson	Data and Insights	Customer	13		
47	CPA Annual Outcome Improvement Report 2022/23	To present the annual report for the Local Outcome Improvement Plan		Michelle Crombie	Data and Insights	Customer	24.4		
48	13th December 2023								
49	Children's Services Structural Model	At its meeting on 13 October 2022, the Council instructed the Chief Executive to review the Scottish Government's preferred structural model for Children's Services when it is published (anticipated to be later in 2023) and report back to Council, providing advice on the implications for the Council, and specific proposals in relation to the requirements for the Council's organisational structure going forward; including the impact on the Interim Director of Children's and Family Services role.		Angela Scott	Chief Executive	Chief Executive	21		
50	Beyond 2023								
51	Revised Council Climate Change Plan	At the Council meeting on 3 March 2021, the Council, amongst other things, instructed the Chief Operating Officer to report back to Full Council with a revised 5 year plan in 2025, or earlier if required.		David Dunne	Strategic Place Planning	Chief Operating Officer	21		