

Appendix 3 - 3.10 Memo's (Exemption Urgency)

Function	Cluster	Description of Contract	Start date of Contract or Extension	Estimated End date of Contract	Total Estimated Contract Value £	Summary of explanation of why the contract was urgently required and justification for suspension of procurement regulations, in whole or in part:
Operations and Protective Services	Operations and Protective Services	<p>Framework Agreement for the Provision of Contracted School and Social Care Transport- Overarching Framework Agreement for the provision of School and Social Care Transport services – call-off contracts will be implemented following mini-competition from suppliers in the overarching Framework. The Framework Agreement for the provision of School and Social Care Transport 2019 (000-vgmh1278) commenced on 1st April 2019 for an original term of 2 years, plus the council exercised its option under the contract to extend for a further year (up to 31st March 2022). By agreement with the framework providers, the framework agreement was extended for a further 5 months to August 2022. This 3.10 memo is to seek permission to extend the Framework Agreement for further a period of 7 months (23rd August 2022 – 31st March 2023).</p> <p>While the proposed spend has been approved, this was to be under a new DPS and not under an existing Framework Agreement. It is anticipated that risk is low as it is not anticipated there will be significantly more competition under the DPS, based on the local transport market, which is limited.</p>	23/08/2022	31/03/2023	£4,721,535.00	<p>The request is for an overarching Framework Agreement to be in place, where mini-competitions will still take place and call-off contracts will be awarded to the most economically advantageous tender.</p> <p>Due to the impact of the Covid-19 pandemic on the work of the Passenger Transport Unit and that work was being undertaken to progress a Dynamic Purchasing System (DPS), which is a new contracting requirement for the team, over a Framework Agreement, progress was delayed. This has however been further impacted due to a number of vacancies in the team, which has resulted in staff time being required to deliver key operational tasks and has limited time to progress the required works to implement a DPS. This has been further impacted on providing the required level of support for new starts and workload demands to support key Council Delivery projects, such as the City Centre Masterplan Multi-Modal Corridor Studies and unexpected Bus Service changes which has required significant officer input in managing comms, enquiries, complaints and assessments. The provision of a short-term arrangement will provide the Passenger Transport Unit the time to ensure day to day operations are fully covered and to then progress the requirements to implement a DPS.</p> <p>This arrangement will also benefit key suppliers, who will likely tender to be on the future DPS. In recent months they have experienced significant staff resourcing difficulties, largely as a result of the Covid-19 pandemic and the ongoing Nationwide Driver shortages this has required their management staff to be undertaking operational roles, which limits their ability to deal with large scale tender requirements. The provision of a short-term arrangement will provide potential future service providers with the time to recruit and return to a stable operation.</p>