

|    | A  | B  | C             | D                              | E                    | F                  | G                         | H  | I   |
|----|--|--|---------------|--------------------------------|----------------------|--------------------|---------------------------|--|---|
| 1  | <b>PENSIONS COMMITTEE BUSINESS PLANNER</b><br>The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year. |  |               |                                |                      |                    |                           |  |   |
| 2  | <b>Report Title</b>  | <b>Minute Reference/Committee Decision or Purpose of Report</b>  | <b>Update</b> | <b>Report Author</b>           | <b>Chief Officer</b> | <b>Directorate</b> | <b>Terms of Reference</b> | <b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b> | <b>Explanation if delayed, removed or transferred</b>   |
| 3  | <b>16 December 2022</b>  |  |               |                                |                      |                    |                           |  |   |
| 4  | Strategy   | Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies              |               | Mairi Suttie                   | Finance              | Resources          | 1.4                       |  |   |
| 5  | NESPF Annual Report & Accounts   | To present the audited annual accounts and report on the NESPF   |               | Laura Colliss                  | Finance              | Resources          | 3.1                       |  |   |
| 6  | NESPF Annual Audit Report and Covering Letter  | To present the External Audit annual audit report  |               |                                | External Audit       | External Audit     | 2.1                       |  |   |
| 7  | Pension Administration Strategy  | To present the draft NESPF Pension Administration Strategy 2022 to Committee for consultation and approval                                 |               | Claire Mullen                  | Finance              | Resources          | 4.1,4.2, 5.1              |  |   |
| 8  | Annual Effectiveness Report - Pensions Committee   | To present the annual effectiveness report   |               | Jonathan Belford               | Finance              | Resources          | GD 8.5                    | D  | Due to the change in the committee structure, effectiveness reports will now be presented in August/September 2023. To ensure that Pensions Committee is reported in line with the other committees, this report will move to the September 2023 meeting of the Committee |
| 9  | Investment Strategy Update   | To provide an update on the investment strategy of the NESPF   |               | Graham Buntain / Laura Colliss | Finance              | Resources          | 5.2                       |  |   |
| 10 | Asset and Investment Manager Performance Report  | To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period |               | Graham Buntain                 | Finance              | Resources          | 5.2                       |  |   |
| 11 | Budget Forecast & Projected Spend  | Update on budget and annual spend to date  |               | Michael Scroggie               | Finance              | Resources          | 1.3                       |  |   |
| 12 | <b>24 March 2023</b>   |  |               |                                |                      |                    |                           |  |   |
| 13 | Strategy   | Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies              |               | Mairi Suttie                   | Finance              | Resources          | 1.4                       |  |   |
| 14 | Review of NESPF Compliance with the Public Service Pensions Act 2013 and Pension Regulator Requirements  | To provide a review of compliance for 2022/23  |               | Mairi Suttie                   | Finance              | Resources          | 4.1 and 4.2               |  |   |
| 15 | External Audit Annual Plan 2023/24   | To present the annual plan   |               |                                | External Audit       | External Audit     | 2.1                       |  |   |

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|    | Report Title                                    | Minute Reference/Committee Decision or Purpose of Report  | Update | Report Author    | Chief Officer  | Directorate    | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 2  |   |   |        |                  |                |                |                    |   |  |
| 16 | Statement of Accounts Action Plan               | To provide Elected Members with high level information and key dates to the 2022/23 Statement of Accounts including linkages to the plans and timetables of the Council's External Auditors |        | Laura Colliss    | Finance        | Resources      | 3.1                |   |  |
| 17 | Asset and Investment Manager Performance Report | To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period  |        | Graham Buntain   | Finance        | Resources      | 5.2                |   |  |
| 18 | Budget Forecast & Projected Spend               | Update on budget and annual spend to date   |        | Michael Scroggie | Finance        | Resources      | 1.3                |   |  |
| 19 | <b>23 June 2023</b>                             |   |        |                  |                |                |                    |   |  |
| 20 | Draft NESPF Annual Report & Accounts            | To present the draft annual accounts  |        | Laura Colliss    | Finance        | Resources      | 3.1                |   |  |
| 21 | Internal Audit Annual Report                    | To present the annual report of Internal Audit  |        | Jamie Dale       | Internal Audit | Internal Audit | 2.2                |   |  |
| 22 | Strategy  | Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies   |        | Mairi Suttie     | Finance        | Resources      | 1.4                |   |  |
| 23 | Asset and Investment Manager Performance Report | To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period  |        | Graham Buntain   | Finance        | Resources      | 5.2                |   |  |
| 24 | Budget Forecast & Projected Spend               | Update on budget and annual spend to date   |        | Michael Scroggie | Finance        | Resources      | 1.3                |   |  |
| 25 | <b>15 September 2023</b>                        |   |        |                  |                |                |                    |   |  |
| 26 | Draft NESPF Annual Report & Accounts            | To present the draft annual accounts  |        | Laura Colliss    | Finance        | Resources      | 3.1                |   |  |
| 27 | Strategy  | Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies   |        | Mairi Suttie     | Finance        | Resources      | 1.4                |   |  |
| 28 | Asset and Investment Manager Performance Report | To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period  |        | Graham Buntain   | Finance        | Resources      | 5.2                |   |  |
| 29 | Budget Forecast & Projected Spend               | Update on budget and annual spend to date   |        | Michael Scroggie | Finance        | Resources      | 1.3                |   |  |
| 30 | <b>15 December 2023</b>                         |   |        |                  |                |                |                    |   |  |
| 31 | Draft NESPF Annual Report & Accounts            | To present the draft annual accounts  |        | Laura Colliss    | Finance        | Resources      | 3.1                |   |  |
| 32 | Strategy  | Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies   |        | Mairi Suttie     | Finance        | Resources      | 1.4                |   |  |
| 33 | Asset and Investment Manager Performance Report | To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period  |        | Graham Buntain   | Finance        | Resources      | 5.2                |   |  |
| 34 | Budget Forecast & Projected Spend               | Update on budget and annual spend to date   |        | Michael Scroggie | Finance        | Resources      | 1.3                |   |  |