

	A	B	C	D	E	F	G	H	I
1	<b>ANTI-POVERTY AND INEQUALITY COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Director</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>11th January 2023</b>								
4	Child Poverty Action Plan Annual statutory report - CUS/23/011	At the meeting of Operational Delivery Committee on 31 August 2022, it was agreed to instruct the Chief Officer – Early Intervention and Community Empowerment to review the Council's approach to tackling Child Poverty, in conjunction with Community Planning Partners through the Community Planning Aberdeen Anti - Poverty group, and bring a report back to the relevant Committee detailing a refreshed action plan for 2022-2026.		Derek McGowan	Early Intervention and Community Empowerment	Customer	2.1		Transferred from Operational Delivery Committee.
5	Six monthly update on the Memorandum of Understanding with the Department of Work and Pensions - CUS/23/017	At the Council meeting on 13 July 2022 Council resolved to approve the Memorandum of Understanding; to agree that the Co-Leaders of the Council countersign the Memorandum of Understanding on behalf of the Council; and to agree that update reports for the Memorandum of Understanding be submitted on a six-monthly basis to the relevant committee.		Paul Tytler	Early Intervention and Community Empowerment	Customer	2.3		
6	Citizen Assemblies- CUS/23/012	The Committee Terms of Reference include Citizens' Assemblies on Poverty and Inequality. This report outlines plans to facilitate Citizen Assemblies on Poverty and Inequality.		Paul Tytler	Early Intervention and Community Empowerment	Customer	1.2		
7	Update report on current initiatives including Women's Experience of the Cost of Living Crisis - CUS/23/015	To provide an update to committee on ongoing initiatives in relation to stigma and discrimination for those experiencing poverty; health and wellbeing of those experiencing poverty, and credit unions and fair and affordable banking and advice services. Committee agreed on 23 November 2022 to instruct the Director – Customer Services, to add the report on Women's Experience of the Cost of Living Crisis to the Planner and bring a report to Committee on 11 January 2023 in this regard.		Derek McGowan/ Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1, 1.9, 1.10, 1.12		

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2									
8	Clawback of benefits payments by the Council and the Department for Work and Pensions - CUS/23/016	Committee agreed on 23 November 2022 to instruct the Chief Officer - Early Intervention and Community Empowerment, to produce a report for the next meeting of the committee, providing further information on the clawback of benefits payments by the Council and Department for Work and Pensions		Derek McGowan	Early Intervention and Community Empowerment	Customer	1.1, 1.6		
9	<b>8th March 2023</b>								
10	Child Poverty Action Plan update	At the Operational Delivery Committee on 13 January 2021, it was agreed that committee receives a half yearly report on the actions being taken by Community Planning Aberdeen to reduce and eradicate child poverty. Last reported to ODC on 31 August 2022.		Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1		Transferred from Operational Delivery Committee.
11	Development of an Anti-Poverty strategy	This report will outline an approach to the development of an anti-poverty strategy.		Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1		
12	Citizens' Assemblies	This report updates Committee on the plans to facilitate Citizens' Assemblies on Poverty and Inequality.		Paul Tytler	Early Intervention and Community Empowerment	Customer	1.2, 1.3		
13	Demographic information on child poverty, in-work poverty and other forms of poverty in the city	Committee agreed on 23 November 2022 to instruct the Chief Officer - Early Intervention and Community Empowerment to consult with partners and produce a report for the committee meeting on 8 March 2023 to provide demographic information on child poverty, in-work poverty and other forms of poverty in the city.		Derek McGowan	Early Intervention and Community Empowerment	Customer	1.1		
14	Report from External Advisers	To provide an update to committee on ongoing initiatives in relation to research into poverty and inequality.		Derek McGowan	Early Intervention and Community Empowerment	Customer	1.1		

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2									
15	Equality Outcomes Progress Report 2021-2023	To provide an update on the progress achieved at the end of Year 2 of Aberdeen City Council's Equality Outcomes for 2021-25.		Baldeep McGarry	Early Intervention and Community Empowerment	Customer	2.2		
16	<b>10th May 2023</b>								
17	Supporting People Through the Cost of Living Crisis	At the meeting of Operational Delivery Committee on 31 August 2022, it was agreed to instruct the Chief Officer – Early Intervention and Community Empowerment to report to a future Committee on the outcomes achieved by the allocation of funds; to instruct the Chief Officer – Early Intervention and Community Empowerment to report to the relevant committee on the provision of warm spaces within Aberdeen and explore any support that can be provided to communities visiting them; and should additional resources be made available by either the UK or Scottish Government for fuel and the cost of living crisis, to instruct the relevant Chief Officer to report to the relevant committee with options for the best allocation of these funds.		Derek McGowan	Early Intervention and Community Empowerment	Customer	1.1		Transferred from Operational Delivery Committee.
18	Update report on current initiatives	The report will provide an update to committee on ongoing initiatives in relation to food insecurity and fuel poverty, and on funded programmes.		Paul Tytler	Early Intervention and Community Empowerment	Customer	1.8, 1.4		
19	Citizens' Assemblies	To note detailed plans and costs for a Citizens' Assembly (while noting that budget approval would require to be considered by the Finance and Resources Committee).		Derek McGowan/ Paul Tytler	Early Intervention and Community Empowerment	Customer	1.2, 1.3		
20	<b>21st June 2023</b>								
21	Child Poverty Action Report 2022/23	Agree the submission of Child Poverty Action Plans and Reports to the Scottish Government		Paul Tytler	Early Intervention and Community Empowerment	Customer	2.1		
22	<b>30th August 2023</b>								
23	Annual Committee Effectiveness Report	To present the annual committee effectiveness report		Andy MacDonald		Customer	GD 8.5		

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2									
24	Memorandum of Understanding between Aberdeen City Council and the Department of Work and Pensions on preventing homelessness and improving outcomes	At the Council meeting on 13 July 2022 the Council resolved to approve the Memorandum of Understanding (MoU); to agree that the Co-Leaders of the Council countersign the MoU on behalf of the Council; and to agree that update reports for the MoU be submitted on a six-monthly basis to the relevant committee.		Paul Tytler	Early Intervention and Community Empowerment	Customer	2.3		
25	Child Poverty Action Plan update	At the Operational Delivery Committee on 13 January 2021, it was agreed that committee receives a half yearly report on the actions being taken by Community Planning Aberdeen to reduce and eradicate child poverty. Last reported to ODC on 31 August 2022; on Planner for March 2023.		Derek McGowan	Early Intervention and Community Empowerment	Customer	1.1		Transferred from Operational Delivery Committee.
26	<b>1st November 2023</b>								
27									
28	<b>Beyond 2023 or date not confirmed.</b>								
29	Child Poverty Action Plan Annual statutory report.	At the meeting of Operational Delivery Committee on 31 August 2022, it was agreed to instruct the Chief Officer – Early Intervention and Community Empowerment to review the Council's approach to tackling Child Poverty, in conjunction with Community Planning Partners through the Community Planning Aberdeen Anti - Poverty group, and bring a report back to the relevant Committee detailing a refreshed action plan for 2022-2026.		Derek McGowan	Early Intervention and Community Empowerment	Customer			Transferred from Operational Delivery Committee.