1		EDUCATION AND CHII The Business Planner details the reports which have been instructed	LDREN'S SERVICES COId by the Committee as we			pect to be submittin	g for the calend	ar year.	
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			24 January 2023					•	
4	Northfield Academy	E&CS 08/11/22 - to instruct the Chief Officer - Education to provide a verbal update to the next committee on continued progress at Northfield Academy.		Eleanor Sheppard	Education	Children's and Family Services	N/A		Verbal update - no report
5	Early Learning and Childcare Concession Agreements	Strategic Commissioning Committee 15/04/21 - in relation to the Early Learning & Childcare Concession (Tillydrone and Northfield Cummings Park Nurseries) business case, instruct the Chief Officer - Education to review the operation of the concession agreements, 12 months from their commencement, and report the findings of that review to the Education Operational Delivery Committee		Louise Beaton	Education	Children's and Family Services	1.1.1		
6	Kingsford Nursery	E&CS 08/11/22 - to (a) instruct the Chief Officer – Education to ascertain the confidence of staff in following agreed Council policies designed to keep children safe; (b) instruct the Chief Officer - Corporate Landlord to review door security arrangements at all early years settings; and (c) instruct a report back on the above at the next Education and Children's Services Committee detailing the outcome of the above instructions		Gael Simpson / Andrew Jones	Education / Corporate Landlord	Children's and Family Services / Resources	1.1.1		
7	Music Centre	EODC 08/09/22 - to instruct the Chief Officer – Education to explore models and costings in order to create a Music Centre and report back to Education and Children's Services Committee prior to referral to the budget process.		Shona Milne	Education	Children's and Family Services	1.1.1		
8	Coronation of King Charles III Public Holiday	To seek delegated authority for the Chief Officer - Education to apply to the Scottish Government for an additional closure day		Eleanor Sheppard	Education	Children's and Family Services	1.1.1		
9	Autumn in the City Programme	EODC 08/09/22 - to instruct the Chief Officer – Education to report to Committee on the impact of the October 2022 programme following delivery.		Sharon Skene	Education	Children's and Family Services	1.1.1		
10	Replacement of Carefirst/D365 Implementation	To update Committee on D365		Graeme Simpson	Integrated Children's and Family Services	Children's and Family Services	2.1.4		
11	Performance Management Framework Report – Education and Children's Services	To present the latest performance for the cycle and update on the progress made delivering the National Improvement Framework Plan		Alex Paterson	Data and Insights	Customer	1.1.3		
12	Inspection Reporting	A standing item to report on the outcome of Early Learning and Childcare and school inspections and any changes in the approach of inspection agencies if required		Eleanor Sheppard	Education	Children's and Family Services	1.1.6		
13	Supporting Learners	EODC 26/01/22 - to instruct the Chief Education Officer to report on the Supporting Learners programme in one calendar year		Craig McDermott	Education	Children's and Family Services	1.1.1		
14	Education Reform	To update members on progress made in the national education reform agenda.		Eleanor Sheppard	Education	Children's and Family Services	1.1.1		
15	Children's Rights Reporting	To seek approval for the statutory children's rights report due to be submitted to the Scottish Government in March 2023		Matthew Reid	Education	Children's and Family Services	1.1.1		

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16	Early Learning and Childcare Delivery Plan 2022-24 Update	To present the implications of the national Childcare Delivery Plan on the work of Aberdeen City Council and seek approval for amended Early Learning and Childcare delivery models based on demand		Louise Beaton	Education	Children's and Family Services	1.1.1		
17	Children's Care & Justice Bill	E&CS 08/11/22 - to request that the Chief Social Work Officer report to committee on the provisions of the Children's Care and Justice Bill and their implications for practice in Aberdeen City		Graeme Simpson	Integrated Children's and Family Services	Children's and Family Services	1.1.1		
18		<u> </u>	21 March 2023						
	Inspection Reporting	A standing item to report on the outcome of Early Learning and Childcare and school inspections and any changes in the approach of inspection agencies if required  E&CS 08/11/22 - to instruct the Chief Officer – Education to monitor progress against the action plans put in place to realise improvements at Stompers, Flexible Childcare and Walker Road and report progress towards achieving the actions within two committee cycles		Shona Milne	Education	Children's and Family Services	1.1.6		
20	Walker Road School Relocation - Consultation (Rec L2)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to carry out a statutory consultation on proposals to relocate Walker Road School to the new primary school building in Torry, following its completion, and to report back to the Education and Children's Services Committee with the outcomes of the consultation and recommendations as appropriate.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
21	Greenbrae School rezoning - Consultation (Rec O2)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to carry out a statutory consultation on proposals to re-align primary school zone boundaries within the Oldmachar ASG, to relieve future pressure on pupil numbers at Greenbrae School, and to report back to the Education and Children's Services Committee with the outcomes of the consultation and recommendations as appropriate.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
22	Bucksburn Academy Extension - Outline Business Case (Rec B1)	EODC 08/09/22 - to note that officers have completed a feasibility study on the proposed permanent extension to Bucksburn Academy, and instruct the Chief Officer – Corporate Landlord to report back to the Finance and Resources Committee with an outline business case for consideration.	NB - There may not be any requirement for a report to EC&S - if not, a service update can be provided	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
23	Child Protection Committee (CPC) Annual Report	To present the annual report of the Child Protection Committee for assurance		Kymme Fraser	Integrated Children's and Family Services	Children's and Family Services	2.1		
24	Performance Management Framework Report – Education and Children's Services	To present the latest performance for the cycle and update on the progress made delivering the National Improvement Framework Plan		Alex Paterson	Data and Insights	Customer	1.1.3		
25	Inspection Reporting - Regulatory Care Services	Annual Report to advise members on the inpsection of regulatory care services provided by the Council		Graeme Simpson	Integrated Children's and Family Services	Children's and Family Services	1.1.1		

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26	Pupil Climate Change Group - Impact of Funding	Special EODC 31/03/22 - to instruct the Chief Education Officer to support the Pupil Climate Change President to report the impact of the £150,000 awarded to the Pupil Climate Change Group within one calendar year E&CS 08/11/22 - to note that the Chief Officer – Education would include detail of the ideas and solutions provided by schools, for example, through their eco-committees, as part of the report back in March 2023		Stuart Craig	Education	Children's and Family Services	1.1.1		
27			23 May 2023						
28	Performance Management Framework Report – Education and Children's Services	To present the latest performance for the cycle and update on the progress made delivering the National Improvement Framework Plan		Alex Paterson	Data and Insights	Customer	1.1.3		
29	Aberdeen Computing Collaborative	To present the progress next steps of the Aberdeen Computing Collaborative		Charlie Love	Education	Children's and Family Services	1.1.1		
30	Health and Wellbeing	To present an update on work to support the health and wellbeing of children and young people		Gael Simpson	Education	Children's and Family Services	1.1.1		
31	Gaelic Medium Education	E&CS 08/11/22 - to (a) instruct the Chief Officer — Corporate Landlord to undertake a statutory public consultation commencing 16 January 2023 on the proposal to change the catchment area for Gaelic Medium Education provision at Hazlehead Academy and Gilcomstoun School, to align with the boundaries of Aberdeen City (i.e. to propose a city wide catchment area for GME provision); and (b) )instruct the Chief Officer — Corporate Landlord to report back to the Committee on the outcomes of the consultation at its next available meeting following conclusion of the consultation process (EODC decision from 08/09/22 also refers)		Andrew Jones	Corporate Landlord	Resources	1.1.1		
32	ABZWorks	To present the proposals for ABZ Campus		Mark Jones	Education	Children's and Family Services	1.1.1		
	Corporate Parenting Annual Report	To present the Corporate Parenting Annual Report for assurance		Kymme Fraser	Integrated Children's and Family Services	Children's and Family Services	2.1		
33	Inspection Reporting	A standing item to report on the outcome of Early Learning and Childcare and school inspections and any changes in the approach of inspection agencies if required		Shona Milne	Education	Children's and Family Services	1.1.6		
35			4 July 2023						
36	Education Improvement Journey and National Improvement Framework	EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point.		Reyna Stewart	Data and Insights	Customer	1.1.3		
37	Hazlehead / Countesswells Secondary Provision - Outline Business Case (Rec HH1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to assess the feasibility of creating new secondary school provision to serve the communities of Hazlehead and Countesswells, to put this forward to the Scottish Government as a priority project for funding in Phase 3 of the Learning Estate Investment Programme, and to report back to the Education and Children's Services Committee with an update on the outcomes of the funding bid and recommendations on next steps.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		

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38		EODC 08/09/22 - instruct the Chief Officer – Corporate Landlord to engage with developers to track progress with the Bucksburn / Newhills developments, in order to determine options and appropriate timing for new primary school provision to serve the new housing developments, and to report back to the Education and Children's Services Committee with an outline business case		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
39	Edge of Care Pilot	EODC 08/09/22 - to instruct the Chief Officer - Education and Chief Social Work Officer to report back on the learning from the pilot and any plans to scale up approaches before the end of the 2022/23 school session.		Eleanor Sheppard / Graeme Simpson	Education / ICFS	Children's and Family Services	1.1.1		
40	Family Support Model	EODC 08/09/22 - to instruct the Chief Officer - Integrated Children's and Family Services to report back on progress and learning from the tests of change.		Aisling MacQuarrie / Graeme Simpson	Education / ICFS	Children's and Family Services	1.1.1.		
41	Whole Family Wellbeing Fund	E&CS 08/11/22 - to instruct the Chief Officer – Integrated Children's and Family Services to provide a report in July 2023 in relation to the partnership's plans for the use of Aberdeen City's share of the Whole Family Wellbeing Fund		Amy Evans	Integrated Children's and Family Services	Children's and Family Services	2.1		
42	Performance Management Framework Report – Education and Children's Services	To present the latest performance for the cycle and update on the progress made delivering the National Improvement Framework Plan		Alex Paterson	Data and Insights	Customer	1.1.3		
43	Anti-Bullying Policy	To present the updated Anti-bullying policy for approval		Mark Hearns	Education	Children's and Family Services	1.1.5		
	Inspection Reporting	A standing item to report on the outcome of Early Learning and Childcare and school inspections and any changes in the approach of inspection agencies if required		Shona Milne	Education	Children's and Family Services	1.1.6		
45	Free School Meals Annual Update	EOD Committee 19/04/18 - to instruct the Chief Officer - Early Intervention and Community Empowerment to bring a report to Committee prior to the close of each school year (a) detailing the numbers registered for and taking free school meals by school and (b) assessing the progress made by implementing the new workstreams and detailing any required adjustments for the following school year		Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1.1		
46			12 September 20	23					
47	Aberdeen City National Improvement Framework Plan	This report will cover the instruction from EODC 25/11/21 - to instruct the Chief Officer - Education to present an annual report on the progress of care experienced children and young people to the Committee, commencing in September 2022, and will will also cover the yearly self evaluation.		Eleanor Sheppard	Education	Children's and Family Services	1.1.1		
48	Annual Committee Effectiveness Report	To present the annual effectiveness report		Eleanor Sheppard / Graeme Simpson	Operations / Customer	Operations / Customer	GD 8.5		

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49	School Estate Plan Annual Update	EODC 08/09/22 - to instruct the Chief Officer - Corporate Landlord to present an annual update to the School Estate Plan to the Education and Children's Services Committee, commencing from September 2023, to report on progress with the agreed actions and to update these as appropriate, in light of the most recently available data.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
50	Northfield ASG Primary Schools Excess Capacity - Outline Business Case (Rec N2)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for reducing the number of primary schools in the Northfield ASG, in order to minimise excess pupil capacity, and to report back to the Education and Children's Services Committee with recommendations as appropriate.  E&CS 08/11/22 - to note that the approved motion in September 2022 included an instruction to officers to report on the feasibility study to identify options for reducing the number of primary schools in the Northfield ASG and Oldmachar ASG areas and to agree that officers should fully explore and exhaust all options in order to avoid any such school closures where possible.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
51	Oldmachar ASG Primary Schools Excess Capacity - Outline Business Case (Rec O3)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for reducing the number of primary schools in the Oldmachar ASG, in order to minimise potential excess pupil capacity, and to report back to the Education and Children's Services Committee as appropriate.  E&CS 08/11/22 - to note that the approved motion in September 2022 included an instruction to officers to report on the feasibility study to identify options for reducing the number of primary schools in the Northfield ASG and Oldmachar ASG areas and to agree that officers should fully explore and exhaust all options in order to avoid any such school closures where possible.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
52	Music Service Update	EODC 08/09/22 - to instruct the Chief Officer – Education to evaluate the quality and provision of music across the city and report the findings to Committee within one calendar year; to include details of the digital offering; how it could help to develop engagement and musicality in children; how much movement there had been from traditional learning to digital learning; and to request that officers engage with children and young people on how much the use of Google Classroom between physical lessons had helped with retention and levels of engagement		Shona Milne	Education	Children's and Family Services	1.1.1		
53	Autism Strategy and Action Plan	ODC 17/01/19 - To instruct that annual reports be submitted on the progress of implementation of the Action Plan. Reported 5 March 2020 and will then be annually, however 2021 was delayed to May due to pandemic impact. Was reported to ODC on 31 August 2022, thereafter annually		Jenny Rae	Health and Social Care Partnership	Health and Social Care Partnership	GD 7.1		
54	Performance Management Framework Report – Education and Children's Services	To present the latest performance for the cycle and update on the progress made delivering the National Improvement Framework Plan		Alex Paterson	Data and Insights	Customer	1.1.3		

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55	Children's Social Work Statistics	ODC 31/08/22 - to instruct the Chief Officer – Integrated Children's and Family Services, to report annually to the relevant Committee, sharing the published Children's Social Work Statistics, Scotland and providing a comparison with performance in Aberdeen City.		Graeme Simpson	Integrated Children's and Family Services	Operations	2.3		
56	Inspection Reporting	A standing item to report on the outcome of Early Learning and Childcare and school inspections and any changes in the approach of inspection agencies if required		Shona Milne	Education	Children's and Family Services	1.1.6		
57	Accessibility Plan	EOD Committee 17/09/20 - to instruct the Chief Education Officer to review the impact of the plan in three years' time		Eleanor Sheppard	Education	Children's and Family Services	1.1.5		
58			21 November 202	23					
59	Inspection Reporting	A standing item to report on the outcome of Early Learning and Childcare and school inspections and any changes in the approach of inspection agencies if required		Shona Milne	Education	Children's and Family Services	1.1.6		
60	Chief Social Work Officer Annual Report	To present the Chief Social Work Officer annual report.		Graeme Simpson	Integrated Children's and Family Services	Children's and Family Services	2.5		
61	Keeping the Promise - Plan 21-24	E&CS 08/11/22 - to instruct the Chief Officer – Integrated Children's and Family Services to provide a progress report in Autumn 2023 in relation to the partnership's implementation of Plan 21-24		Amy Evans	Integrated Children's and Family Services	Children's and Family Services	2.1		
62	Secure Care Pathway Review Inspection	E&CS 08/11/22 - to note the 'Secure Care Pathway Review' thematic inspection currently being undertaken by the Care Inspectorate and instruct the Chief Social Work Officer to report back to committee on the findings of the inspection when it is published in Autumn 2023 and learning for Aberdeen City		Graeme Simpson	Integrated Children's and Family Services	Children's and Family Services	2.1		
63	Cluster Risk Register - Education / Integrated Children's & Family Services	To report on the cluster risk register		Eleanor Sheppard	Education	Children's and Family Services	1.1.4		
64	Health and Wellbeing Summit - progress update	E&CS 08/11/22 - to instruct the Chief Officer – Education to report on progress within one calendar year.		Gael Simpson	Education	Children's and Family Services	1.1.1		
65	Performance Management Framework Report – Education and Children's Services	To present the latest performance for the cycle and update on the progress made delivering the National Improvement Framework Plan		Alex Paterson	Data and Insights	Customer	1.1.3		
66			2024 / DATES TB	С					
67	Minimising Exclusion Policy	To present the revised exclusion policy for approval		Mhairi Shewan	Education	Children's and Family Services	1.1.5		
68	School Estate Plan - Harlaw Academy Improvements - feasibility study	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to identify potential future options for improving the condition and suitability of the Harlaw Academy building, and to report back to the Education and Children's Services Committee with recommendations and costs. (Rec H2)	TBC - January 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
69	School Estate Plan - Ferryhill School - feasibility study	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to identify potential options for improving the dining capacity, layout and ELC facilities at Ferryhill School, and to report back to the Education and Children's Services Committee with recommendations and costs. (Rec H3)	TBC - January 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		

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70	Riverbank School Excess Capacity - Options Appraisal (S1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to carry out an options appraisal on potential uses of the additional capacity to be provided by the new school at Tillydrone, and to report back to the Education and Children's Services Committee with recommendations as appropriate	March 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
71	School Estate Plan - Victorian Schools - feasibility study & options appraisal (CA1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and options appraisal to improve the suitability, accessibility and capacity levels of Victorian schools within Aberdeen City, and to report back to the Education and Children's Services Committee with recommendations and estimated costs.	TBC - May 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
72	Early Learning and Childcare Delivery Plan 2022-2024`- progress / outcomes	EODC 14/06/22 - to instruct the Chief Officer – Education to report on the progress and outcomes of the Early Learning and Childcare Delivery Plan 2022-24 in 2 years' time	June 2024	Louise Beaton	Education	Children's and Family Services	1.1.1		
73	Sunnybank School Relocation of Additional Services - Options Appraisal (S2)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to consider the options for relocating other services accommodated within the Sunnybank School building, and to report back to the Education and Children's Services Committee with recommendations.	June 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
7.4	Denominational Primary Schools Feasibility - Outline Business Case (Rec RC1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for ensuring appropriate and sustainable long term denominational primary school provision for the city to meet forecast demand, and report back to the Education and Children's Services Committee with recommendations.	July 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
75	Loirston Loch Additional Primary Provision - Outline Business Case (L1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for creating the required additional school capacity to serve the planned Loirston Loch development, and report back to the Education and Children's Services Committee with recommendations as appropriate.	July 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.3, 1.5		
76	Grandhome / Oldmachar / Bridge of Don Secondary Provision - Outline Business Case (NA1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for reducing the predicted long term excess secondary school capacity in Grandhome, Oldmachar and Bridge of Don, and report back with an outline business case for consideration by the Education and Children's Services Committee		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
77	Bucksburn & Dyce Secondary Provision - Outline Business Case (NA2)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for ensuring appropriate long term secondary school provision for Bucksburn and Dyce, and report back with an outline business case for consideration by the Education and Children's Services Committee	September 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
78	8	School Estate - decision	ns from Education Opera	tional Delivery Co	ommittee 08/09/2	2			

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	School Estate Plan -	EODC 08/09/22 - to instruct the Chief Officer - Capital to put forward to		Andrew Jones	Corporate	Resources	1.1.1, 1.1.5, 1.3		
	Riverbank School - Learning	the Scottish Government details of the planned refurbishment of the			Landlord				
	Estate Investment	existing Riverbank School building ahead of the relocation of St Peter's							
	Programme funding update	School, for this to be considered as a priority project for funding in Phase							
		3 of the Learning Estate Investment Programme, and to report back to the							
		Education and Children's Services Committee with an update on the							
79		outcomes of the funding bid and recommendations on next steps							