Appendix 3 - 3.10 Memo's (Exemption Urgency)

Function	Cluster	Description of Contract	Estimated Start date of Contract or	Estimated End date of Contract	Total Estimated Contract Value £	Summary of explanation of why the contract was urgently required and justification for suspension of procurement regulations, in whole or in part:
Resources	Capital	Appointment of Cameron Chisholm Dawson Partnership to provide M&E Engineering Consultancy Services: Mechanical and Electrical Engineering Consultancy Service to support Aberdeen City Council Approved Capital Plan	31/10/2022	31/03/2023	200,000	Over the last months the level of service provide by the M&E consultants contracted via an external Framework has been impacting on the delivery of projects, particularly around timescales and costs. Individual Contract Administrators have reported service and capacity concerns to senior management, who have then discussed these concerns regularly with various consultants. Due to the continued concern with the level of service and capacity, following discussions with the appropriate consultants, Capital explored other options and the availability of alternative frameworks that could provide M&E Engineering Consultancy Services. In consultation with Procurement the another external framework agreement was identified as an option that could be used, this was then used to supplement capacity available within the market. Two of the consultants who have carried out work have advised that they do not have capacity to take on more work at present and one M&E Consultant has informed Capital that they can no longer support project delivery in the North East of Scotland and will be withdrawing their services (They are currently working on approximately 17 Project) Most of the M&E consultants on both frameworks are based in the South of Scotland or further afield, there is only consultant with a design office based locally, a direct award was proposed to urgently supplement available capacity whilst a longer term solution is