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1	COUNCIL BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	Date to be confirmed								
4	Natural History Museum Aberdeen	At its meeting of 28 February 2022, the Council:- (a) instructed the Chief Officer - City Growth to discuss with the UK Government Department for Digital, Culture, Media and Sport and the Natural History Museum the feasibility for a Natural History Museum Aberdeen, including the University of Aberdeen and the Aberdeen Medico-Chirurgical Society in the process and report to Full Council in August 2022; (b) instructed the Chief Officer - City Growth, subject to the outcome of (a) to explore potential locations including Woolmanhill; and (c) instructed the Chief Officer - Corporate Landlord, subject to positive outcomes from (a) and (b) to bring forward redevelopment/improvement options for the Denburn car park and report back to a future meeting of Full Council.	...	Richard Sweetnam/ Stephen Booth	City Growth/ Corporate Landlord	Commissioning/ Resources	21	R	Discussions between the Chief Officer - City Growth, the UK Government department for Digital, Culture, Media and Sport and the Director of the Natural History Museum established that that the Natural History Museum's forward plan does not include the development of regional outposts. Nevertheless positive outcomes of discussions include additions to Aberdeen Archives Gallery and Museums public programmes, loans from the Natural History Museum and opportunities for city-wide partnerships involving heritage and science partners such as the University of Aberdeen Museums and Special Collections, and the Aberdeen Medico-Chirurgical Society. The potential for such initiatives for any links to the new Events 365 Plan will be explored.
5	Wellington Road Multimodal Corridor	At the Council Budget meeting of 7 March 2022, the Council noted the commitment given by both Governments in relation to transport; and agreed that as both Governments agreed to work with the local authority to explore how the Strategic Investment will be prioritised, to instruct the Chief Executive to explore financial assistance from the Scottish Government to deliver the Wellington Road Multimodal Corridor and to report back on the outcome of the discussion in August 2022.		Stephen Booth	Corporate Landlord	Resources	21		
6	Street Occupation Policy	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Corporate Landlord to bring back a street occupation policy by the end of 2022		Stephen Booth	Corporate Landlord	Resources	21		

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2	Broad Street	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Operations and Protective Services to report back to Council on the implications of closing permanently the section of Broad Street between Queen Street and Upperkirkgate to all vehicles.		David Dunne	Strategic Place Planning	Commissioning	21		
7	22nd February 2023								
8									
9	City Climate Change Governance Structures	At its meeting of 28 February 2022, the Council instructed the Chief Officers - Governance and Strategic Place Planning to work with the members of Aberdeen's Net Zero Leadership Board, Delivery Unit, the Local Resilience Partnership and other groups as appropriate to develop city climate change governance structure/s appropriate for meeting the aims of the Route-Map and Aberdeen Adapts Framework, and report back to a future Council meeting, no later than the next annual update on the Routemap and Adaptation Framework	A report is on the agenda	Alison Leslie	Strategic Place Planning	Commissioning	21		
10	Licensing Board Vacancy	To elect a Member to fill the current vacancy on the Licensing Board.	A report is on the agenda	Sandy Munro	Governance	Commissioning	8		
11	Convener of Audit, Risk and Scrutiny Committee	To seek to appoint Councillor Crockett as Convener of the Audit, Risk and Scrutiny Committee in place of Councillor Macdonald.	A report is on the agenda	Martyn Orchard	Governance	Commissioning	7		
12	Treasury Management Policy	To outline the Council's Treasury Management Policy for 2023/24 to 2025/26, for approval.	A report is on the agenda	Neil Stewart	Finance	Resources	5 and 6		
13	Aberdeen City Integration Scheme	To consider the review of the Aberdeen City Integration Scheme prior to submission to Scottish Ministers.	A report is on the agenda	Alison Macleod	Health and Social Care Partnership	Health and Social Care Partnership	21		
14	Work Plan and Business Cases - Revenue	To present a procurement work plan where expenditure is included for the Operations Function for review and to seek approval of the total estimated expenditure for the proposed contract.	A report is on the agenda	Mel MacKenzie	Commercial and Procurement	Commissioning	24		
15	Population Needs Assessment	To present the Population Needs Assessment every two years to understand the needs which public bodies must address.		Martin Murchie	Data and Insights	Customer	24.1	D	The Population Needs Assessment is being updated in line with the refresh of the LOIP which is now planned for the beginning of 2024.

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16	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023		David Dunne	Strategic Place Planning	Commissioning	21	D	Due to the restructure of the Climate and Environment team and delays in guidance on 20minute neighbourhoods and Local Place Plans associated with the National Planning Framework 4, this work has been delayed and will be reported to a future committee.
17	1st March 2023 (Budget)								
18	Council Delivery Plan 2023/24	To present the Council Delivery Plan for 2023/24.		Martin Murchie	Chief Executive	Chief Executive	2		
19	Prevention and Early Intervention	To advise the Council on the approach taken to embed Prevention and Early Intervention into the Commissioning cycle and shape budget decisions to positively deliver on outcomes for Aberdeen.		Derek McGowan	Early Intervention and Community Empowerment	Customer Services	24.7		
20	General Fund Revenue Budget and Capital Programme 2023/24	To provide information on both the revenue budget for 2023/24 and capital programme for the period 2023/24 to 2027/28 in order that approved budgets and Council Tax value can be set by the Council for the year commencing 1 April 2023.		Jonathan Belford	Finance	Resources	1, 2 and 3		
21	Housing Revenue Account 2023/24	To provide members with information to enable the Council to approve a revenue and capital budget for 2023/24, including the setting of the rents and other charges on the Housing Revenue Account for the financial year.		Helen Sherrit	Finance	Resources	2		
22	Common Good Budget 2023/24	To provide Council with details of the draft Common Good budget for 2023/24, to enable the Council to approve a final budget that will take effect on 1 April 2023.		Helen Sherrit	Finance	Resources	2		
23	26th April 2023								

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24	Scheme of Governance Review	To report with proposals following the annual review of the Scheme of Governance.		Martyn Orchard	Governance	Commissioning	17	D	In light of changes to the Council's committee structure, with 3 new committees and 2 amended committees, the Scheme of Governance Review is being pushed back one cycle and will be reported to the Council meeting in June 2023. This will allow the new committees further time to bed in and for their Terms of Reference to be analysed.
25	Performance Management Framework	To present a revised Performance Management Framework reflecting the LOIP and the Council's commissioning outcomes and intentions as set out within the Council Delivery Plan		Martin Murchie	Data and Insights	Customer	24.12		
26	Beachfront Masterplan - Draft Development Framework	At its meeting of 14 December 2022, the Council noted the update on the 6 week consultation period carried out on the Draft Development Framework; accompanying Environmental Report; the findings of the resulting Engagement Report; and agreed that an updated Development Framework be reported back to Council on 26 April 2023.		Craig Innes	Commercial and Procurement	Commissioning	21		
27	Beachfront Masterplan - Medium-term Interventions - Outline Business Case	At its meeting of 14 December 2022, the Council noted the update on progress of the medium-term interventions to Outline Business Case (OBC): Pedestrian Spine, Beach Boulevard, New Canopies, Landscape Mounding and Reconfigured Beach Landscaping; and instructed the Chief Officer - Commercial and Procurement to report progress of the OBC to Council on 26 April 2023. In addition, the Council noted the updates on (1) progress of the City Centre to Beach Connectivity to OBC: Justice Street Roundabout; and (2) progress of coastal protection studies and design development to inform the OBC; and instructed the Chief Officer - Commercial and Procurement to report progress of the OBCs to Council on 26 April 2023.		Craig Innes	Commercial and Procurement	Commissioning	21		

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28	Beachfront Masterplan - Cycle Tracks	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Strategic Place Planning to explore options for implementing physically segregated cycle tracks within the designated Beach Masterplan where possible to do so and report back to Council on 26 April 2023.		David Dunne	Strategic Place Planning	Commissioning	21		
29	14th June 2023								
30	Aberdeen Christmas Village	SCC 23/06/22 - to instruct the Chief Officer – City Growth to report back to the Strategic Commissioning Committee in 2023 with John Codona's, Pleasure Fairs Ltd.'s annual feedback report, as per their contract obligations		Stephen O'Neill	City Growth	Commissioning	24.14		
31	Annual Procurement Performance Report	To present the annual procurement performance report		Craig Innes	Commercial and Procurement	Commissioning	24.16		
32	Treasury Management - Year-end Review	To update the Council on Treasury Management activities undertaken during financial year 2022/23.		Neil Stewart	Finance	Resources	5 and 6		
33	Aberdeen Market	At its meeting of 14 December 2022, the Council noted the business case for Aberdeen Market and instructed the Director of Resources following consultation with the Chief Officer - Corporate Landlord to proceed with the negotiation and execution of contracts for delivery and report progress back to Council on a six monthly basis.		Stephen Booth	Corporate Landlord	Resources	21		
34	23rd August 2023								
35	Review of Community Council Governance and Boundaries - Stage 1	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		
36	City Centre and Beach Masterplan	At its meeting of 25 August 2022, the Council approved the City Centre and Beach Masterplan 2022, noting that it was a live document, and instructed the Chief Officer - Strategic Place Planning to keep the report under review, with progress reported to Full Council after 12 months.		David Dunne	Strategic Place Planning	Commissioning	21		
37	101-103 Union Street	At its meeting of 14 December 2022, the Council noted the content of the Strategic Outline Case Upper Floor use options at 101-103 Union Street and instructed the Chief Officer - Corporate Landlord to continue to review and report back by August 2023.		Stephen Booth	Corporate Landlord	Resources	21		

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38	Queen Street - Outline Business Case	At its meeting of 14 December 2022, the Council agreed the Strategic Outline Case for Queen Street and instructed the Director of Resources to progress the short-listed options into an Outline Business Case which would identify a preferred option and report back to Council in August 2023.		Steve Whyte	Director of Resources	Resources	21		
39	Beachfront Masterplan Phase A Works Full Business Case	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Commercial and Procurement to take the Beachfront Masterplan Phase A Works to Full Business Case (FBC) and report the FBC to Council on 23 August 2022.		Craig Innes	Commercial and Procurement	Commissioning	21		
40	11th October 2023								
41	Council Delivery Plan Annual Report	To present the annual report 2020/21 in respect of progress against the Council Delivery Plan		Alex Paterson	Data and Insights	Customer	13		
42	CPA Annual Outcome Improvement Report 2022/23	To present the annual report for the Local Outcome Improvement Plan		Michelle Crombie	Data and Insights	Customer	24.4		
43	13th December 2023								
44	Review of Community Council Governance and Boundaries - Stage 2	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		
45	Children's Services Structural Model	At its meeting on 13 October 2022, the Council instructed the Chief Executive to review the Scottish Government's preferred structural model for Children's Services when it is published (anticipated to be later in 2023) and report back to Council, providing advice on the implications for the Council, and specific proposals in relation to the requirements for the Council's organisational structure going forward; including the impact on the Interim Director of Children's and Family Services role.		Angela Scott	Chief Executive	Chief Executive	21		

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46	City Centre - Streetscape Programme	At its meeting of 14 December 2022, the Council instructed the Director of Resources to progress with developing the remaining streetscape programmes, including options for the provision of physically segregated cycle tracks/lanes, and bring forward for consideration and approval an update to the Full Business Case following conclusion of design, planning and consultation stages on the following programmes by December 2023: (a) Union Street East and Castlegate and Justice Street; (b) Union Street West and West End; (c) Market Streetscape Phases 2 and 3 Further design work to be funded from the City Centre and Beach Masterplan budget.		Steve Whyte	Director of Resources	Resources	21		
47	George Street Mini Masterplan	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Strategic Place Planning to report the outcomes of the public consultation on the Draft George Street Mini Masterplan back to Council by December 2023, including any recommended revisions to the Draft Mini Masterplan.		David Dunne	Strategic Place Planning	Commissioning	21		
48	Treasury Management Mid-Year Review	To update the Council on Treasury Management activities undertaken to date, during financial year 2023/24.		Neil Stewart	Finance	Resources	5 and 6		
49	Governance Review of Trusts - 2023	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Governance to bring a further update report to Council no later than December 2023 on future activity in relation to trusts to which the Council is connected.		Steven Inglis	Governance	Commissioning	21		
50	Beyond 2023								
51	Revised Council Climate Change Plan	At the Council meeting on 3 March 2021, the Council, amongst other things, instructed the Chief Operating Officer to report back to Full Council with a revised 5 year plan in 2025, or earlier if required.		David Dunne	Strategic Place Planning	Commissioning	21		
52	Review of Community Council Governance and Boundaries - Stage 3 (April 2024)	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		

