

**ABERDEEN CITY LOCAL LICENSING FORUM**  
**UPDATE FOR LICENSING BOARD 4<sup>th</sup> APRIL 2023**

**Introduction**

This paper provides an update to the Licensing Board of key agenda items which will be discussed at the meeting of the Local Licensing Forum on Tuesday 28<sup>th</sup> March 2023. Unfortunately it has not been possible to schedule the March meeting of the Forum early enough to submit a report of what was discussed at the meeting.

The Forum's role is to provide feedback and recommendations to the Board in relation to the safe use of alcohol and the upholding of the licensing objectives.

**1. Scottish Government Local Licensing Forums Survey Report**

- A training session is planned for May 2023 to share the outcomes of the 2022 survey of Forums and explore future plans with various stakeholders. The Aberdeen City LLF Convenor has been asked to speak at this session.
- In addition, we will be linking with Forums across Scotland to hear how other Forums operate and to discuss best practice.

**2. Board – Forum interface**

- While the Convenor now attends all meetings of the Licensing Board, many Forum members are not able to attend because of work commitments. The Convenor will provide feedback on Board meetings and we will discuss how to ensure we are able to provide useful feedback and recommendations to the Board.

**3. Forum contribution to the new Statement of Licensing Policy**

- We are currently finalising our submission which will be based on extensive discussion at Forum meetings as well as the new Scottish Government Guidance for Licensing Boards.
- This new guidance is very different to the previous 2009 guidance in that it promotes creativity and innovation and wide discretion to ensure that the Licensing Objectives are being met.

**4. Community Engagement**

- After working very closely with Community Councils during 2022 in order to facilitate their ability to make meaningful representations to the Licensing Board, we will be exploring our next steps with both Community Councils and the wider community. We will aim to continue the development work we began last year and also to find ways to gather relevant data which we can feed back to the Licensing Board.

**Elaine Mottram**  
**Convenor of the Local Licensing Forum**  
**March 2023**