

	A	B	C	D	E	F	G	H	I
1	COUNCIL BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	To be confirmed								
4	Street Occupation Policy	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Corporate Landlord to bring back a street occupation policy by the end of 2022		Stephen Booth	Corporate Landlord	Resources	21	R	<p>A review of policy in this area has been undertaken and Council is asked to note that a number workstreams have been progressed within the committee structure. This covers:-</p> <p>Street Traders Policy - November 2022 Public consultation on Street occupation at Beach Street Trader Policy Consultation 2023 - Aberdeen City Council - Citizen Space</p> <p>Guidance on outdoor seating https://committees.aberdeencity.gov.uk/documents/s134606/Committee%20Report%20PDMC%20PLA-22-183%20Outdoor%20seating%20FINAL.pdf</p> <p>https://committees.aberdeencity.gov.uk/documents/s134607/Appendix%201%20-%20Planning%20Guidance%20for%20Outdoor%20Seating.pdf</p> <p>It is recommended that this item be removed from the planner, with follow up reports being presented to licensing or planning committee.</p>

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2	Wellington Road Multimodal Corridor	At the Council Budget meeting of 7 March 2022, the Council noted the commitment given by both Governments in relation to transport; and agreed that as both Governments agreed to work with the local authority to explore how the Strategic Investment will be prioritised, to instruct the Chief Executive to explore financial assistance from the Scottish Government to deliver the Wellington Road Multimodal Corridor and to report back on the outcome of the discussion in August 2022.		David Dunne	Strategic Place Planning	Commissioning	21	T	<p>Work is now underway as part of the link road to the harbour project under the City Region Deal, to look at connections at the Southerhead and Hareness Road. The outcome of this work will help to clarify next steps on Wellington Road.</p> <p>A report on the Local Rail Development Fund (LRDF) project will be reported to NESTRANS Board in April 2023, this in turn will allow NESTRANS to progress work on the Bus Partnership Fund for the corridor which will include the Wellington and Stonehaven roads. It is anticipated that significant progress can be made on the STAG study in 2023 with appraisals reported in winter 2023. A detailed options appraisal will follow that to be reported in summer 2024 subject to gateway reviews by Transport Scotland.</p> <p>It is proposed that this item transfer to the Net Zero, Environment and Transport Committee Business Planner.</p>
5									
6	26th April 2023								
7	Performance Management Framework	To present a revised Performance Management Framework reflecting the LOIP and the Council's commissioning outcomes and intentions as set out within the Council Delivery Plan		Martin Murchie	Data and Insights	Customer	24.12	D	The Performance Management Framework (PMF) is a fundamental element of the Council's Commissioning Cycle. This is currently being reviewed following the end of the 2022/23 cycle with further development pending. The PMF will be refreshed in line with this broader review and submitted to the Council in June 2023.
8	Committee Places	To consider the allocation of committee places following the result of the Council by-election of 23 February 2023 and other committee vacancies.	A report is on the agenda	Martyn Orchard	Governance	Commissioning	7		

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9	Work Plan and Business Cases - Revenue	To present procurement work plans where expenditure is included for the Commissioning and Customer Functions to Council for review and to seek approval of the total estimated expenditure for the proposed contracts as contained in the Procurement Business Cases appended to the report.	A report is on the agenda	Mel Mackenzie	Commercial and Procurement	Commissioning	24		
10	Beachfront Masterplan - Draft Development Framework	At its meeting of 14 December 2022, the Council noted the update on the 6 week consultation period carried out on the Draft Development Framework; accompanying Environmental Report; the findings of the resulting Engagement Report; and agreed that an updated Development Framework be reported back to Council on 26 April 2023.	A report is on the agenda	Craig Innes	Commercial and Procurement	Commissioning	21		
11	Beachfront Masterplan - Medium-term Interventions - Outline Business Case	At its meeting of 14 December 2022, the Council noted the update on progress of the medium-term interventions to Outline Business Case (OBC): Pedestrian Spine, Beach Boulevard, New Canopies, Landscape Mounding and Reconfigured Beach Landscaping; and instructed the Chief Officer - Commercial and Procurement to report progress of the OBC to Council on 26 April 2023. In addition, the Council noted the updates on (1) progress of the City Centre to Beach Connectivity to OBC: Justice Street Roundabout; and (2) progress of coastal protection studies and design development to inform the OBC; and instructed the Chief Officer - Commercial and Procurement to report progress of the OBCs to Council on 26 April 2023.	A report is on the agenda	Craig Innes	Commercial and Procurement	Commissioning	21		
12	Beachfront Masterplan - Cycle Tracks	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Strategic Place Planning to explore options for implementing physically segregated cycle tracks within the designated Beach Masterplan where possible to do so and report back to Council on 26 April 2023.	A report is on the agenda	David Dunne	Strategic Place Planning	Commissioning	21	R	A commitment to progress this is contained with the Beach Development Framework being reported to the April Council meeting. This will then be taken forward as part of the ongoing package of works at the beach. It is therefore proposed to remove this from the planner as a separate report.
13	14th June 2023								

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14	Aberdeen Christmas Village	SCC 23/06/22 - to instruct the Chief Officer – City Growth to report back to the Strategic Commissioning Committee in 2023 with John Codona’s, Pleasure Fairs Ltd.’s annual feedback report, as per their contract obligations		Stephen O'Neill	City Growth	Commissioning	24.14		
15	Annual Procurement Performance Report	To present the annual procurement performance report		Craig Innes	Commercial and Procurement	Commissioning	24.16		
16	Treasury Management - Year-end Review	To update the Council on Treasury Management activities undertaken during financial year 2022/23.		Neil Stewart	Finance	Resources	5 and 6		
17	Scheme of Governance Review	To report with proposals following the annual review of the Scheme of Governance.		Martyn Orchard	Governance	Commissioning	17		
18	Aberdeen Market	At its meeting of 14 December 2022, the Council noted the business case for Aberdeen Market and instructed the Director of Resources following consultation with the Chief Officer - Corporate Landlord to proceed with the negotiation and execution of contracts for delivery and report progress back to Council on a six monthly basis.		Stephen Booth	Corporate Landlord	Resources	21		
19	23rd August 2023								
20	Review of Community Council Governance and Boundaries - Stage 1	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		
21	City Centre and Beach Masterplan	At its meeting of 25 August 2022, the Council approved the City Centre and Beach Masterplan 2022, noting that it was a live document, and instructed the Chief Officer - Strategic Place Planning to keep the report under review, with progress reported to Full Council after 12 months.		David Dunne	Strategic Place Planning	Commissioning	21		
22	101-103 Union Street	At its meeting of 14 December 2022, the Council noted the content of the Strategic Outline Case Upper Floor use options at 101-103 Union Street and instructed the Chief Officer - Corporate Landlord to continue to review and report back by August 2023.		Stephen Booth	Corporate Landlord	Resources	21		

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23	Queen Street - Outline Business Case	At its meeting of 14 December 2022, the Council agreed the Strategic Outline Case for Queen Street and instructed the Director of Resources to progress the short-listed options into an Outline Business Case which would identify a preferred option and report back to Council in August 2023.		Steve Whyte	Director of Resources	Resources	21		
24	Beachfront Masterplan Phase A Works Full Business Case	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Commercial and Procurement to take the Beachfront Masterplan Phase A Works to Full Business Case (FBC) and report the FBC to Council on 23 August 2022.		Craig Innes	Commercial and Procurement	Commissioning	21		
25	11th October 2023								
26	Broad Street	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Operations and Protective Services to report back to Council on the implications of closing permanently the section of Broad Street between Queen Street and Upperkirkgate to all vehicles.	A meeting was held with First Group and Stagecoach and both operators were asked to come back with feedback on the proposed closure. This will then be considered in the context of repair work to Broad Street and a report on next steps will be brought to the Council meeting in the Autumn.	David Dunne	Strategic Place Planning	Commissioning	21		
27	Council Delivery Plan Annual Report	To present the annual report 2020/21 in respect of progress against the Council Delivery Plan		Alex Paterson	Data and Insights	Customer	13		
28	CPA Annual Outcome Improvement Report 2022/23	To present the annual report for the Local Outcome Improvement Plan		Michelle Crombie	Data and Insights	Customer	24.4		
29	13th December 2023								
30	Review of Community Council Governance and Boundaries - Stage 2	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		

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36	Medium Term Financial Strategy	At its meeting of 1 March 2023, the Council instructed the Chief Officer - Finance to refresh the Medium Term Financial Strategy and report to the Council by the end of December 2023.		Jonathan Belford	Finance	Resources	21		
37	Organisational Structure	At its meeting of 1 March 2023, the Council instructed the Chief Executive to review the existing organisational structure, in light of the approved budget and to report back to Council by December 2023 on any suggested amendments to ensure the sustainability of Council operations.		Angela Scott	Chief Executive	Chief Executive	21		
38	Beyond 2023								
39	Revised Council Climate Change Plan	At the Council meeting on 3 March 2021, the Council, amongst other things, instructed the Chief Operating Officer to report back to Full Council with a revised 5 year plan in 2025, or earlier if required.		David Dunne	Strategic Place Planning	Commissioning	21		
40	Review of Community Council Governance and Boundaries - Stage 3 (April 2024)	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		
41	Population Needs Assessment	To present the Population Needs Assessment every two years to understand the needs which public bodies must address.		Martin Murchie	Data and Insights	Customer	24.1		
42	Aberdeen Local Development Plan - Draft Aberdeen Planning Guidance and Supplementary Guidance	At its meeting of 14 December 2022, the Council approved the draft Aberdeen Planning Guidance and Supplementary Guidance documents and instructed the Chief Officer - Strategic Place Planning to publish them, subject to any minor drafting changes, for a six-week period of public consultation and report the results of the consultation and any proposed revisions to Members at a subsequent meeting of Full Council within 12 months of the consultation ending.		David Dunne	Strategic Place Planning	Commissioning	21		
43	Sport Aberdeen	At its meeting of 1 March 2023, the Council instructed the Director of Commissioning in conjunction with the Director of Resources to begin discussions with Sport Aberdeen to review their assets and their business delivery model, with a view to Sport Aberdeen becoming financially independent from the Council and to report back to Council before the end of the financial year 2023/24.		Gale Beattie	Commissioning	Commissioning	21		

