

	A	B	C	D	E	F	G	H	I
1	AUDIT, RISK & SCRUTINY COMMITTEE BUSINESS PLANNER								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	11 May								
4	SPSO Decisions, Inspector of Crematoria Complaint Decisions	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.		Lucy McKenzie	Customer Experience	Customer	6.4	R	This is a standing item on the agenda and there have been no decisions since the report submitted to Committee in March 2023.
5	Internal Audit Update Report	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.	Agenda Item 9.4	Jamie Dale	Governance	Commissioning	2.2		
6	ALEOs Performance and Payments	The objective of this audit was to ensure the Council's commissioning of services through ALEO's demonstrates Best Value.	Agenda Item 9.5	Jamie Dale	Governance	Commissioning	2.2		
7	PVG and Disclosure Checks	The objective of this audit was to provide assurance that appropriate Disclosure Scotland checks are being obtained, in advance of employment, as required.	Agenda Item 9.6	Jamie Dale	Governance	Commissioning	2.2		
8	Contract Management	The objective of this audit is to obtain assurance that adequate contract management arrangements are in place to ensure that costs incurred are appropriate, and associated benefits are realised.	Agenda Item 9.7	Jamie Dale	Governance	Commissioning	2.2		
9	Scottish Milk and Healthy Snack Scheme	The objective of this audit is to obtain assurance that payments under the scheme are being appropriately managed.	Agenda Item 9.8	Jamie Dale	Governance	Commissioning	2.2		
10	External Audit Plan	To present the External Audit Plan for the financial year 2022-23.	Agenda Item 9.2	Anne MacDonald	Governance	Commissioning	3.1		
11	Unaudited Annual Accounts 2022-23	To present the unaudited accounts for 2022-23	Agenda Item 9.1	Lesley Fullerton	Finance	Resources	4.1		

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12	Local Government Transparency Code	Council - 22 February 2023 instruct the Chief Executive to prepare a feasibility report on the establishment of a parallel Code for Aberdeen, where analogous data publishing is not already in place, for consideration by Council.		Jacqui McKenzie/ Isla Newcombe	Customer Experience	Customer		D	This report was originally placed on next cycle of committee as per usual practice, however a further cycle is required in order to provide an overview regarding the feasibility of the request
13	Best Value Auditing	To present information regarding the change to how Best Value will be audited and reported.	Agenda Item 9.3	Vikki Cuthbert	Governance	Commissioning	3.1		
14	27 June								
15	Use of Investigatory Powers Quarter 2 Report	to present the quarterly use of investigatory powers report		Jessica Anderson	Governance	Commissioning	5.2		
16	SPSO Decisions, Inspector of Crematoria Complaint Decisions	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.		Lucy McKenzie	Customer Experience	Customer	6.4		
17	Internal Audit Update Report	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.		Jamie Dale	Governance	Commissioning	2.2		
18	Internal Audit Reports	Reports which have been finalised will be presented to the Committee.		Jamie Dale	Governance	Commissioning	2.2		
19	Audited Annual Accounts 2022-23	To present the audited accounts for 2022-23.		Lesley Fullerton	Finance	Resources	4.1		
20	ALEO Assurance Hub Update	To provide an update of risk and financial management and governance arrangements in accordance with Hub TOR and annual workplan.		Vikki Cuthbert	Governance	Commissioning	1.3		
21	14 September								
22	Use of Investigatory Powers Quarter 3 Report	to present the quarterly use of investigatory powers report		Jessica Anderson	Governance	Commissioning	5.2		

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24	Internal Audit Update Report	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.		Jamie Dale	Governance	Commissioning	2.2		
25	Internal Audit Reports	Reports which have been finalised will be presented to the Committee.		Jamie Dale	Governance	Commissioning	2.2		
26	Information Governance Annual Report	to present the annual report for the Council's Information Governance		Caroline Anderson	Data Insights	Customer	1.3		
27	23 November								
28	Use of Investigatory Powers Quarter 4 Report	to present the quarterly use of investigatory powers report		Jessica Anderson	Governance	Commissioning	5.2		
29	SPSO Decisions, Inspector of Crematoria Complaint Decisions	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.		Lucy McKenzie	Customer Experience	Customer	6.4		
30	Internal Audit Update Report	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.		Jamie Dale	Governance	Commissioning	2.2		
31	Internal Audit Reports	Reports which have been finalised will be presented to the Committee.		Jamie Dale	Governance	Commissioning	2.2		
32	ALEO Assurance Hub Update	To provide an update of risk and financial management and governance arrangements in accordance with Hub TOR and annual workplan.		Vikki Cuthbert	Governance	Commissioning	1.3		