

	A	B	C	D	E	F	G	H	I
1	COUNCIL BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	14th June 2023								
4	Performance Management Framework	To present a revised Performance Management Framework reflecting the LOIP and the Council's commissioning outcomes and intentions as set out within the Council Delivery Plan	A report is on the agenda	Martin Murchie	Data and Insights	Customer	24.12		
5	Aberdeen Christmas Village	SCC 23/06/22 - to instruct the Chief Officer – City Growth to report back to the Strategic Commissioning Committee in 2023 with John Codona's, Pleasure Fairs Ltd.'s annual feedback report, as per their contract obligations		Stephen O'Neill	City Growth	Commissioning	24.14	R	This matter was reported to the Finance and Resources Committee on 29 March 2023, it is therefore recommended that the item be removed from the business planner.
6	Annual Procurement Performance Report	To present the annual procurement performance report		Craig Innes	Commercial and Procurement	Commissioning	24.16	D	This item will be reported to Council on 23 August. At one stage it had been thought this could be reported to the Finance and Resources Committee as part of the Scheme of Governance Review, however that is no longer the case.
7	Treasury Management - Year-end Review	To update the Council on Treasury Management activities undertaken during financial year 2022/23.	A report is on the agenda	Neil Stewart	Finance	Resources	5 and 6		
8	Adoption of the Aberdeen Local Development Plan 2023	To inform the Council of a Direction issued by Scottish Ministers requiring modifications to be made to the Aberdeen Local Development Plan 2023 prior to adoption. Accepting the modifications will allow the Council to adopt the Plan.	A report is on the agenda	Andrew Brownrigg	Strategic Place Planning	Commissioning	11		
9	Work Plan and Business Cases - Revenue	To present procurement work plans where expenditure is included for the Commissioning and Customer Functions to Council for review and to seek approval of the total estimated expenditure for the proposed contracts as contained in the Procurement Business Cases appended to the report.	A report is on the agenda	Mel Mackenzie	Commercial and Procurement	Commissioning	24		
10	Scheme of Governance Review	To report with proposals following the annual review of the Scheme of Governance.	A report is on the agenda	Martyn Orchard	Governance	Commissioning	17		

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11	Aberdeen Market	At its meeting of 14 December 2022, the Council noted the business case for Aberdeen Market and instructed the Director of Resources following consultation with the Chief Officer - Corporate Landlord to proceed with the negotiation and execution of contracts for delivery and report progress back to Council on a six monthly basis.		Stephen Booth	Corporate Landlord	Resources	21	D	This matter will be reported to the Council meeting on 23 August.
12	23rd August 2023								
13	Review of Community Council Governance and Boundaries - Stage 1	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		
14	City Centre and Beach Masterplan	At its meeting of 25 August 2022, the Council approved the City Centre and Beach Masterplan 2022, noting that it was a live document, and instructed the Chief Officer - Strategic Place Planning to keep the report under review, with progress reported to Full Council after 12 months.		David Dunne	Strategic Place Planning	Commissioning	21		
15	Beachfront Masterplan - Branding Options	At the adjourned Council meeting of 4 May 2023, the Council instructed the Chief Officer - Commercial and Procurement to report to the Council's August meeting on alternative branding options.		Craig Innes	Commercial and Procurement	Commissioning	21		
16	101-103 Union Street	At its meeting of 14 December 2022, the Council noted the content of the Strategic Outline Case Upper Floor use options at 101-103 Union Street and instructed the Chief Officer - Corporate Landlord to continue to review and report back by August 2023.		Stephen Booth	Corporate Landlord	Resources	21		
17	Queen Street - Outline Business Case	At its meeting of 14 December 2022, the Council agreed the Strategic Outline Case for Queen Street and instructed the Director of Resources to progress the short-listed options into an Outline Business Case which would identify a preferred option and report back to Council in August 2023.		Steve Whyte	Director of Resources	Resources	21		
18	Beachfront Masterplan Phase A Works Full Business Case	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Commercial and Procurement to take the Beachfront Masterplan Phase A Works to Full Business Case (FBC) and report the FBC to Council on 23 August 2022.		Craig Innes	Commercial and Procurement	Commissioning	21		

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19	11th October 2023								
20	Broad Street	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Operations and Protective Services to report back to Council on the implications of closing permanently the section of Broad Street between Queen Street and Upperkirkgate to all vehicles.	A meeting was held with First Group and Stagecoach and both operators were asked to come back with feedback on the proposed closure. This will then be considered in the context of repair work to Broad Street and a report on next steps will be brought to the Council meeting in the Autumn.	David Dunne	Strategic Place Planning	Commissioning	21		
21	Electoral Boundaries	To seek approval of potential changes to polling districts for Aberdeen North and Aberdeen South following a review by the Electoral Boundary Commission of the Westminster constituency boundaries.		David Gow	Governance	Commissioning	21		
22	Council Delivery Plan Annual Report	To present the annual report 2020/21 in respect of progress against the Council Delivery Plan		Alex Paterson	Data and Insights	Customer	13		
23	CPA Annual Outcome Improvement Report 2022/23	To present the annual report for the Local Outcome Improvement Plan		Michelle Crombie	Data and Insights	Customer	24.4		
24	13th December 2023								
25	Review of Community Council Governance and Boundaries - Stage 2	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		

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31	Governance Review of Trusts - 2023	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Governance to bring a further update report to Council no later than December 2023 on future activity in relation to trusts to which the Council is connected.		Steven Inglis	Governance	Commissioning	21		
32	Medium Term Financial Strategy	At its meeting of 1 March 2023, the Council instructed the Chief Officer - Finance to refresh the Medium Term Financial Strategy and report to the Council by the end of December 2023.		Jonathan Belford	Finance	Resources	21		
33	Organisational Structure	At its meeting of 1 March 2023, the Council instructed the Chief Executive to review the existing organisational structure, in light of the approved budget and to report back to Council by December 2023 on any suggested amendments to ensure the sustainability of Council operations.		Angela Scott	Chief Executive	Chief Executive	21		
34	Beyond 2023 or date to be determined								
35	Revised Council Climate Change Plan	At the Council meeting on 3 March 2021, the Council, amongst other things, instructed the Chief Operating Officer to report back to Full Council with a revised 5 year plan in 2025, or earlier if required.		David Dunne	Strategic Place Planning	Commissioning	21		
36	Review of Community Council Governance and Boundaries - Stage 3 (April 2024)	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		
37	Population Needs Assessment	To present the Population Needs Assessment every two years to understand the needs which public bodies must address.		Martin Murchie	Data and Insights	Customer	24.1		
38	Aberdeen Local Development Plan - Draft Aberdeen Planning Guidance and Supplementary Guidance	At its meeting of 14 December 2022, the Council approved the draft Aberdeen Planning Guidance and Supplementary Guidance documents and instructed the Chief Officer - Strategic Place Planning to publish them, subject to any minor drafting changes, for a six-week period of public consultation and report the results of the consultation and any proposed revisions to Members at a subsequent meeting of Full Council within 12 months of the consultation ending.		David Dunne	Strategic Place Planning	Commissioning	21		

