

	A	B	C	D	E	F	G	H	I
1	LICENSING COMMITTEE BUSINESS PLANNER								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference Number	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			28 June 2023						
4	Street Trading at Beach - Consultation Feedback	The Licensing Committee on 15/3/23 agreed to instruct the Chief Officer – Governance to undertake a consultation process in relation to Street Trading at the Beach Esplanade and that a report on the results of the consultation be submitted to the Committee at its meeting on 28 June 2023		Sandy Munro	Governance	Commissioning	17.3		
5	Taxi Fare Review 2023	The Committee on 3 May 2023 agreed to instruct the Chief Officer - Governance to submit a report to the Licensing Committee on 28 June 2023 on the outcome of the consultation on the proposed scales and seeking a final decision on the future taxi fare levels to be adopted from 31 July 2023		Sandy Munro	Governance	Commissioning	17.3		
6			6 September 2023						
7	Taxi Driver Training	Licensing Committee 19/2/19 agreed to instruct the Chief Officer – Governance to continue to investigate training programmes for taxi and private hire drivers and report back to the Committee in this regard as and when appropriate.		Sandy Munro	Governance	Commissioning	17.3		
8	Taxi Fleet Composition	The Licensing Committee on 15/3/23 agreed that a report on the options for a mixed taxi fleet be brought to Committee at its meeting on 6 September 2023		Sandy Munro	Governance	Commissioning	17.3		
9	Low Emission Zone – Time-Limited Exemption for Taxis and Private Hire Cars	To advise Members of the additional time-limited exemption from the Low Emission Zone (LEZ) granted to drivers of taxis and private hire cars (PHCs).		Will Hekelaar	Strategic Place Planning	Commissioning	17.3		

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2									
10			8 November 2023						
11	Annual Committee Effectiveness Report	To present the Annual Committee Effectiveness Report		Mark Masson	Governance	Commissioning	GD 8.5		
12	Taxi Demand Survey (including Review of Taxi Ranks)	The Committee on 6/9/22 agreed to defer the Taxi Demand survey for a period of 12 months. The survey will be instructed within that period and the results reported to committee on 8 November.		Sandy Munro	Governance	Commissioning	17.3		
13			2024/TBC						
14	Review of the Short Term Lets Policy	The Committee on 06/09/22 agreed that a review of the policy be undertaken 12 months from the implementation date (1 October 2022).	Due early 2024	Jocelyn Janssen	Early Intervention and Community Empowerment	Customer	17.3		