

	A	B	C	D	E	F	G	H	I
1	<b>ANTI-POVERTY AND INEQUALITY COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Director</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>21st June 2023</b>								
4	Child Poverty Action Report 2022/23	Agree the submission of Child Poverty Action Plans and Reports to the Scottish Government - CUS/23/170		Paul Tytler	Early Intervention and Community Empowerment	Customer	2.1		
5	Formation of a Working Group to support the Anti-Poverty and Inequality Committee	The Committee agreed on 8 March 2023 to request that the working group, with support from the Chief Officer – Early Intervention and Community Empowerment and the External Advisers, submit a report to the Anti-Poverty and Inequality Committee in June 2023 detailing their thoughts on anti-poverty and inequality issues in Aberdeen and making recommendations on actions believed necessary to tackle these issues - CUS/23/171		Jacqui McKenzie	Early Intervention and Community Empowerment	Customer	1.3		
6	<b>30th August 2023</b>								
7	Memorandum of Understanding between Aberdeen City Council and the Department of Work and Pensions on preventing homelessness and improving outcomes	At the Council meeting on 13 July 2022 the Council resolved to approve the Memorandum of Understanding (MoU); to agree that the Co-Leaders of the Council countersign the MoU on behalf of the Council; and to agree that update reports for the MoU be submitted on a six-monthly basis to the relevant committee.		Paul Tytler	Early Intervention and Community Empowerment	Customer	2.3		
8	Citizens' Assemblies	To note detailed plans and costs for a Citizens' Assembly (while noting that budget approval would require to be considered by the Finance and Resources Committee).	At the Committee on 8 March 2023, Members agreed (CUS/23/063) that the report planned for May 2023 be submitted for the Committee on 30 August 2023 to allow a final proposal to be brought.	Jacqui McKenzie/ Paul Tytler	Early Intervention and Community Empowerment	Customer	1.2, 1.3		
9	Family Wellbeing Fund	On 10 May 2023, Members agreed to instruct the Locality Inclusion Manager to bring back a report to Committee regarding the review and uptake of the Family Wellbeing Fund.		Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1		

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2									
10	Initiatives to support bringing people out of poverty	On 10 May 2023, it was agreed that External Advisers would bring a report to a future Committee in respect of suggestions for initiatives for supporting to bring people out of poverty.		Jacqui McKenzie, External Advisers	Early Intervention and Community Empowerment	Customer	1.1, 1.5		
11	Annual Committee Effectiveness Report	To present the annual Committee Effectiveness report		Andy MacDonald		Customer	GD 8.5	D	This is an annual report which is presented after a full year of committee - therefore request deferral to 1 November 2023 in order to report on data for the complete 12 months.
12	Child Poverty Action Plan update	At the Operational Delivery Committee on 13 January 2021, it was agreed that committee receives a half yearly report on the actions being taken by Community Planning Aberdeen to reduce and eradicate child poverty. Last reported to APIC on 8 March 2023, when it was also agreed (CUS/23/067) to instruct the Chief Officer – Early Intervention and Community Empowerment to include in the next six monthly Child Poverty Action Plan report analysis of work being done to support specific demographics outwith the six identified child poverty family groups		Jacqui McKenzie	Early Intervention and Community Empowerment	Customer	1.1	R	The statutory requirement for an integrated plan has resulted in the Child Poverty Action Plan being integrated into the Children's Services Plan, as reported to Education & Children's Services (ECS) Committee on 21 March 2023. Yearly progress reports will be presented to ECS Committee and thereafter for approval by the Community Planning Management Board. Reporting to the Anti-Poverty and Inequality Committee will therefore align with this reporting cycle.
13	<b>1st November 2023</b>								
14	Anti Poverty Strategy	At the Anti Poverty and Inequality Committee on 8 March 2023, Members noted the approach to the development of an anti-poverty strategy (CUS/23/062) and agreed that the Strategy would be developed and submitted to Committee on 1 November 2023.		Paul Tytler	Early Intervention and Community Empowerment	Customer	2.8.1		
15	Demographic information on child poverty, in-work poverty and other forms of poverty in the city	Committee agreed on 8 March 2023 to instruct the Chief Officer – Early Intervention and Community Empowerment to undertake further work with the External advisers and working group on poverty demographics in Aberdeen and report back to this Committee.		Jacqui McKenzie	Early Intervention and Community Empowerment		1.1		

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2									
16	Child Poverty Action Plan update report	At the Operational Delivery Committee on 13 January 2021, it was agreed that committee receives a half yearly report on the actions being taken by Community Planning Aberdeen to reduce and eradicate child poverty. Last reported to API on 8 March 2023.		Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1	R	The statutory requirement for an integrated plan has resulted in the Child Poverty Action Plan being integrated into the Children's Services Plan, as reported to Education & Children's Services (ECS) Committee on 21 March 2023. Yearly progress reports will be presented to ECS Committee and thereafter for approval by the Community Planning Management Board. Reporting to the Anti-Poverty and Inequality Committee will therefore align with this reporting cycle.
17	<b>Beyond 2023 or date not confirmed.</b>								
18	Demographic information on child poverty, in-work poverty and other forms of poverty in the city	At the Committee on 8 March 2023, it was agreed (CUS/23/067) to: (1) instruct the Chief Officer – Early Intervention and Community Empowerment to undertake further research into rates of poverty and 'in work' poverty in the rented and social housing sectors in Aberdeen and report back to this Committee at a future date; (2) Instruct the Chief Officer – Customer Experience following consultation with the Chief Officer – Data and Insights, to review how the Council records demographic information of residents, and report back to a future Committee with suggestions on how this data can be more effectively used to target key demographics with a higher risk of experiencing poverty; (3) instruct the Chief Officer – Data and Insights to undertake a further survey through City Voice on poverty rates in Aberdeen and report back to a future Committee; and (4) instruct the Chief Officer – Early Intervention and Community Empowerment to report back to this Committee on poverty demographics once the most recent census data was available.		Jacqui McKenzie	Early Intervention and Community Empowerment	Customer	1.1		
19	Equality Outcomes Progress Report	To provide an update on the progress achieved at the end of Year 3 of Aberdeen City Council's Equality Outcomes for 2021-25. Last reported to Committee on 8 March 2023.		Baldeep McGarry	Early Intervention and Community Empowerment	Customer	2.2		
20	Integrated Children's Services Plan - Annual Update	The statutory requirement for an integrated plan has resulted in the Child Poverty Action Plan being integrated into the Children's Services Plan, as reported to Education & Children's Services (ECS) committee on 21 March 2023. Yearly progress reports will be presented to ECS Committee and thereafter for approval by the Community Planning Management Board. Reporting to the Anti-Poverty and Inequality Committee will therefore align with this reporting cycle.	March 2024	Eleanor Sheppard	Education/ICFS	Children's and Family Services	1.1		

