

	A	B	C	D	E	F	G	H	I
1	<b>EDUCATION AND CHILDREN'S SERVICES COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	<b>4 July 2023</b>								
4	School Transport - Establishment of Catchment Areas for Gaelic Medium Education	E&CS Committee 23/05/23 - to instruct the Chief Officer – Operations and Protective Services, in conjunction with the Chief Officer - Finance to identify a source of appropriate funding for the cost of providing free school transport to the Gaelic Medium Education provisions at Hazlehead Academy and Gilcomstoun School for those pupils eligible to receive it, and to report back to the July meeting of this Committee for further consideration of implementation of the catchment areas		Chris Cormack	Operations and Protective Services	Resources	1.1.1, 1.2		
5	Kinship Care Service Planning	To inform committee members of the plans to enhance the collective multi agency support to Kinship families from the Whole Family Wellbeing Fund.  E&CS 08/11/22 - to instruct the Chief Officer – Integrated Children's and Family Services to provide a report in July 2023 in relation to the partnership's plans for the use of Aberdeen City's share of the Whole Family Wellbeing Fund		Isabel McDonnell	Integrated Children's and Family Services	Children's and Family Services	2.1		
6	Hazlehead / Countesswells Secondary Provision - Outline Business Case (Rec HH1)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to assess the feasibility of creating new secondary school provision to serve the communities of Hazlehead and Countesswells, to put this forward to the Scottish Government as a priority project for funding in Phase 3 of the Learning Estate Investment Programme, and to report back to the Education and Children's Services Committee with an update on the outcomes of the funding bid and recommendations on next steps.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3	D	Work on the OBC is progressing well within the overall New Schools Programme however the timeline to present the project to OBC stage will take longer than originally anticipated. A service update will be provided to members prior to the meeting on 13/09/23
7	Bucksburn / Newhills additional primary provision - Outline Business Case (Rec B2)	EODC 08/09/22 - instruct the Chief Officer – Corporate Landlord to engage with developers to track progress with the Bucksburn / Newhills developments, in order to determine options and appropriate timing for new primary school provision to serve the new housing developments, and to report back to the Education and Children's Services Committee with an outline business case.  Finance & Resources 17/05/23 - The Committee considered a report on Newhills Additional Primary School Provision (RES/23/144) and agreed to refer this report for noting to the Education & Children's Services Committee in July 2023.		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
8	Bucksburn / Newhills Additional Primary Provision: Statutory Consultation	To seek approval from the Committee to undertake a statutory public consultation on a proposal to establish a new primary school at Bucksburn/Newhills, and to make the necessary adjustments to school catchment areas.		Andrew Jones	Corporate Landlord	Resources	1.1.1		







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40	Cluster Risk Register - Education / Integrated Children's & Family Services	To report on the cluster risk register		Eleanor Sheppard	Education	Children's and Family Services	1.1.4		
41	Health and Wellbeing Summit - progress update	E&CS 08/11/22 - to instruct the Chief Officer – Education to report on progress within one calendar year.		Gael Simpson	Education	Children's and Family Services	1.1.1		
42	Performance Management Framework Report – Education and Children's Services	To present the latest performance for the cycle and update on the progress made delivering the National Improvement Framework Plan		Alex Paterson	Data and Insights	Customer	1.1.3		
43	<b>2024 / DATES TBC</b>								
44	Northfield Advisory Group	E&CS 23/05/23 - to instruct the Interim Director Children's and Family Services to routinely report the outputs of each meeting of the Advisory Group to the next scheduled meeting of the Education and Children's	Dates for reports to be confirmed once meeting dates are arranged	Eleanor Sheppard	Integrated Children's and Family Services	Children's and Family Services	TBC		
45	Refreshed Local Authority Plan for implementation of the United Nations	E&CS 24/01/23 - to instruct the Chief Education Officer to present a refreshed Local Authority Plan for implementation of the United Nations Convention on the Rights of the Child to the Education and Children's	Date to be confirmed - dependent on date when Statutory Guidance	Shona Milne	Education	Children's and Family Services	1.1.1		
46	Education and Children's Services reforms	A standing item if required - To provide Committee with an update	To be listed each cycle on the planner for 2024	Eleanor Sheppard	Children's and Family Services	Children's and Family Services	1.1.1/2.1		
47	Minimising Exclusion Policy	To present the revised exclusion policy for approval		Mhairi Shewan	Education	Children's and Family Services	1.1.5		
48	Autumn in the City	E&CS 23/05/23 - to instruct the Chief Officer – Education to report to Committee on the impact of the summer, autumn (2023) and spring (2024) programmes following delivery.	January 2024	Sharon Skene	Education	Children's and Family Services	1.1.1		
49	Music Service	E&CS 24/01/23 - to instruct the Chief Education Officer to work with stakeholders to develop a strategic vision for the provision of Music across the city to inform next steps; and to instruct the Chief Education Officer to report back on progress within one calendar year.	January 2024	Shona Milne	Education	Children's and Family Services	1.1.1		
50	Education Reform	E&CS 24/01/23 - to instruct the Chief Education Officer to update Committee on further developments within one calendar year or earlier if on-going education reform triggered a change in the current operating model	January 2024 - if required	Shona Milne	Education	Children's and Family Services	1.1.1		
51	School Estate Plan - Harlaw Academy Improvements - feasibility study	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to identify potential future options for improving the condition and suitability of the Harlaw Academy building, and to report back to the Education and Children's Services Committee with recommendations and costs. (Rec H2)	TBC - January 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
52	School Estate Plan - Ferryhill School - feasibility study	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to identify potential options for improving the dining capacity, layout and ELC facilities at Ferryhill School, and to report back to the Education and Children's Services Committee with recommendations and costs. (Rec H3)	TBC - January 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		





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69	Bucksburn & Dyce Secondary Provision - Outline Business Case (NA2)	EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for ensuring appropriate long term secondary school provision for Bucksburn and Dyce, and report back with an outline business case for consideration by the Education and Children’s Services Committee	September 2024	Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		
70	Early Learning and Childcare Concession Agreements	E&CS 24/01/23 - to instruct the Chief Education Officer to continue to monitor the concession contracts and report back to Committee at the end of the first 3 full years of the current concession agreement.	January 2026	Louise Beaton / Fiona Lawrie	Education	Children’s and Family Services			
71	<b>School Estate - decisions from Education Operational Delivery Committee 08/09/22</b>								
72	School Estate Plan - Riverbank School - Learning Estate Investment Programme funding update	EODC 08/09/22 - to instruct the Chief Officer – Capital to put forward to the Scottish Government details of the planned refurbishment of the existing Riverbank School building ahead of the relocation of St Peter’s School, for this to be considered as a priority project for funding in Phase 3 of the Learning Estate Investment Programme, and to report back to the Education and Children’s Services Committee with an update on the outcomes of the funding bid and recommendations on next steps		Andrew Jones	Corporate Landlord	Resources	1.1.1, 1.1.5, 1.3		