

	A	B	C	D	E	F	G	H	I
1	<b>COUNCIL BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Director</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>23rd August 2023</b>								
4	Review of Community Council Governance and Boundaries - Stage 1	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.	A report is on the separate agenda	Karen Finch	Governance	Commissioning	19		
5	City Centre and Beach Masterplan	At its meeting of 25 August 2022, the Council approved the City Centre and Beach Masterplan 2022, noting that it was a live document, and instructed the Chief Officer - Strategic Place Planning to keep the report under review, with progress reported to Full Council after 12 months.	A report is on the agenda	Claire McArthur	Strategic Place Planning	Commissioning	21		
6	Beachfront Masterplan - Branding Options	At the adjourned Council meeting of 4 May 2023, the Council instructed the Chief Officer - Commercial and Procurement to report to the Council's August meeting on alternative branding options.	A report is on the agenda	Craig Innes	Commercial and Procurement	Commissioning	21		
7	101-103 Union Street	At its meeting of 14 December 2022, the Council noted the content of the Strategic Outline Case Upper Floor use options at 101-103 Union Street and instructed the Chief Officer - Corporate Landlord to continue to review and report back by August 2023.		Stephen Booth	Corporate Landlord	Resources	21	D	Due to continued uncertainty over development costs and returns there has been no significant change to the risk in the development appraisal. On this basis officers would seek seek authority to delay any further reporting until December 2024.
8	Queen Street - Outline Business Case	At its meeting of 14 December 2022, the Council agreed the Strategic Outline Case for Queen Street and instructed the Director of Resources to progress the short-listed options into an Outline Business Case which would identify a preferred option and report back to Council in August 2023.	A report is on the agenda	Sandy Beattie	Director of Resources	Resources	21		
9	Beachfront Masterplan Phase A Works Full Business Case	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Commercial and Procurement to take the Beachfront Masterplan Phase A Works to Full Business Case (FBC) and report the FBC to Council on 23 August 2022.	A report is on the agenda	Craig Innes	Commercial and Procurement	Commissioning	21		

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10	Annual Procurement Performance Report	To present the annual procurement performance report		Mel Mackenzie	Commercial and Procurement	Commissioning	24.16	D	Delayed to October 2023. Confirmation from the Scottish Government Procurement Portal (Spikes Cavell) has only just been received that the data has been published and additional time is required to analyse/produce infographics for the report.
11	Council Diary 2024 and Committee Places	To present the Council Diary for 2024 for approval and to consider the allocation of committee places following the resignation of Councillor Crockett from the Labour group.	A report is on the agenda	Martyn Orchard	Governance	Commissioning	7 and 18		
12	Aberdeen Market	At its meeting of 14 December 2022, the Council noted the business case for Aberdeen Market and instructed the Director of Resources following consultation with the Chief Officer - Corporate Landlord to proceed with the negotiation and execution of contracts for delivery and report progress back to Council on a six monthly basis.	A report is on the agenda	Stephen Booth	Corporate Landlord	Resources	21		
13	Regional Land Use Partnership Board	To provide the background on the establishment of a Regional Land Use Partnership (RLUP) Pilot Board for the North East of Scotland and seek the appointment of two elected Members to the Board.	A report is on the agenda	David Berry	Strategic Place Planning	Commissioning	General 8.2		
14	Medium Term Financial Strategy	At its meeting of 1 March 2023, the Council instructed the Chief Officer - Finance to refresh the Medium Term Financial Strategy and report to the Council by the end of December 2023.	A report is on the agenda	Jonathan Belford	Finance	Resources	21		
15	Public Health Scotland/North East Population Health Alliance Strategic Partnership Agreement	To seek approval for the signing off of a strategic partnership agreement between Aberdeen City Council and Public Health Scotland (PHS), as one of nine organisations comprising the North East Population Health Alliance (NEPHA).	A report is on the agenda	Martin Murchie	Data and Insights	Customer	24.5		
16	Energy Transition Zone	To provide Council with an updated position on the planning status of sites under Council ownership at Aberdeen South Harbour. The report presents options to collaboratively develop three strategic sites within a strategic partnership with Energy Transition Zone Ltd (ETZ Ltd) and Port of Aberdeen (POA) to drive a transition towards renewable energy technologies and sustainable practices.	A report is on the agenda	Stephen Booth	Corporate Landlord	Resources	Introduction 6		

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17	<b>11th October 2023</b>								
18	Broad Street	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Operations and Protective Services to report back to Council on the implications of closing permanently the section of Broad Street between Queen Street and Upperkirkgate to all vehicles.	A meeting was held with First Group and Stagecoach and both operators were asked to come back with feedback on the proposed closure.  This will then be considered in the context of repair work to Broad Street and a report on next steps will be brought to the Council meeting in the Autumn.	David Dunne	Strategic Place Planning	Commissioning	21		
19	Electoral Boundaries	To seek approval of potential changes to polling districts for Aberdeen North and Aberdeen South following a review by the Electoral Boundary Commission of the Westminster constituency boundaries.		David Gow	Governance	Commissioning	21		
20	Council Delivery Plan Annual Report	To present the annual report in respect of progress against the Council Delivery Plan		Alex Paterson	Data and Insights	Customer	13		
21	ALEOs Options Appraisal	At the meeting of the Finance and Resources Committee of 5 July 2023, the committee instructed the Chief Executive to carry out an options appraisal on all potential working arrangements with our ALEOs and develop an Outline Business Case with the output from that options appraisal, and for that Outline Business Case, accompanied by a draft project plan underpinning the preferred option(s), to be submitted to Full Council at its meeting on 11 October 2023.		Angela Scott	Chief Executive	Chief Executive	21		
22	Population Needs Assessment	To present the Population Needs Assessment every two years to understand the needs which public bodies must address.		Martin Murchie	Data and Insights	Customer	24.1		
23	CPA Annual Outcome Improvement Report 2022/23	To present the annual report for the Local Outcome Improvement Plan		Michelle Crombie	Data and Insights	Customer	24.4		

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24	Locality Annual Outcome Improvement Reports 2022/23 for North, South and Central Localities	To present the Annual Outcome reports 2022/23 against the North, South and Central Locality Plans published in July 2021. The plans underpinned the refreshed Aberdeen City Local Outcome Improvement Plan, as well as individual partner plans, to cement a joint and coordinated approach between public services and local communities to improve outcomes city wide and at a locality level.		Michelle Crombie	Data and Insights	Customer	24.11		
25	<b>13th December 2023</b>								
26	Review of Community Council Governance and Boundaries - Stage 2	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		
27	Children's Services Structural Model	At its meeting on 13 October 2022, the Council instructed the Chief Executive to review the Scottish Government's preferred structural model for Children's Services when it is published (anticipated to be later in 2023) and report back to Council, providing advice on the implications for the Council, and specific proposals in relation to the requirements for the Council's organisational structure going forward; including the impact on the Interim Director of Children's and Family Services role.		Angela Scott	Chief Executive	Chief Executive	21		
28	City Centre - Streetscape Programme	At its meeting of 14 December 2022, the Council instructed the Director of Resources to progress with developing the remaining streetscape programmes, including options for the provision of physically segregated cycle tracks/lanes, and bring forward for consideration and approval an update to the Full Business Case following conclusion of design, planning and consultation stages on the following programmes by December 2023: (a) Union Street East and Castlegate and Justice Street; (b) Union Street West and West End; (c) Market Streetscape Phases 2 and 3 Further design work to be funded from the City Centre and Beach Masterplan budget.		Steve Whyte	Director of Resources	Resources	21		



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37	Aberdeen Local Development Plan - Draft Aberdeen Planning Guidance and Supplementary Guidance	At its meeting of 14 December 2022, the Council approved the draft Aberdeen Planning Guidance and Supplementary Guidance documents and instructed the Chief Officer - Strategic Place Planning to publish them, subject to any minor drafting changes, for a six-week period of public consultation and report the results of the consultation and any proposed revisions to Members at a subsequent meeting of Full Council within 12 months of the consultation ending.		David Dunne	Strategic Place Planning	Commissioning	21		
38	Sport Aberdeen	At its meeting of 1 March 2023, the Council instructed the Director of Commissioning in conjunction with the Director of Resources to begin discussions with Sport Aberdeen to review their assets and their business delivery model, with a view to Sport Aberdeen becoming financially independent from the Council and to report back to Council before the end of the financial year 2023/24.		Gale Beattie	Commissioning	Commissioning	21		
39	Funding to Cultural Organisations	At its meeting of 1 March 2023, the Council instructed the Chief Officer - City Growth, in consultation with partner organisations, such as Aberdeen Performing Arts (APA), to bring back a report on how best to allocate funding to cultural organisations from both the General Fund and Common Good budgets and to report back to Council before the end of the financial year 2023/24.		Richard Sweetnam	City Growth	Commissioning	21		
40	Beach Connectivity Project - Full Business Case	At the adjourned Council meeting of 4 May 2023, the Council instructed the Chief Officer - Commercial and Procurement in conjunction with the Chief Officer - Capital to join Justice Street, Beach Boulevard and Commerce Street/Beach Boulevard junction projects into a single Beach Connectivity Project and to progress detailed design and other preparatory work for the Beach Connectivity Project and provide a Full Business Case within an indicative timeline of 12-18 months.		Craig Innes	Commercial and Procurement	Commissioning	21		

