

	A	B	C	D	E	F	G	H	I
1	ANTI-POVERTY AND INEQUALITY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	30th August 2023								
4	Memorandum of Understanding between Aberdeen City Council and the Department of Work and Pensions on preventing homelessness and improving outcomes - CUS/23/251	At the Council meeting on 13 July 2022 the Council resolved to approve the Memorandum of Understanding (MoU); to agree that the Co-Leaders of the Council countersign the MoU on behalf of the Council; and to agree that update reports for the MoU be submitted on a six-monthly basis to the relevant committee.		Paul Tytler	Early Intervention and Community Empowerment	Customer	2.3		
5	Citizens' Assemblies - CUS/23/252	To note detailed plans and costs for a Citizens' Assembly	At the Committee on 8 March 2023, Members agreed (CUS/23/063) that the report planned for May 2023 be submitted for the Committee on 30 August 2023 to allow a final proposal to be brought.	Jacqui McKenzie/ Paul Tytler	Early Intervention and Community Empowerment	Customer	1.2		
6	Family Wellbeing Fund and Fuel Poverty - CUS/23/253	On 10 May 2023, Members agreed to instruct the Locality Inclusion Manager to bring back a report to Committee regarding the review and uptake of the Family Wellbeing Fund.		Paul Tytler	Early Intervention and Community Empowerment	Customer	1.5, 1.8		
7	Initiatives to support bringing people out of poverty - CUS/23/254	On 10 May 2023, it was agreed that External Advisers would bring a report to a future Committee in respect of suggestions for initiatives for supporting to bring people out of poverty.		Jacqui McKenzie, External Advisers	Early Intervention and Community Empowerment	Customer	1.1		
8	Visit to Aberdeen Foyer - CUS/23/267	To provide an update following the Committee visit to Aberdeen Foyer		Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1		

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
9	1st November 2023								
10	Anti Poverty Strategy	At the Anti Poverty and Inequality Committee on 8 March 2023, Members noted the approach to the development of an anti-poverty strategy (CUS/23/062) and agreed that the Strategy would be developed and submitted to Committee on 1 November 2023.		Paul Tytler	Early Intervention and Community Empowerment	Customer	2.8.1	R	The business planner originally had a report on anti-poverty strategy due for 1 November 2023, but the Committee agreed to align the business planner with Community Planning deliverables and the refreshed LOIP, which is the City-wide anti-poverty strategy and will encompass City Council anti-poverty actions, will be presented to Committee on completion in April 2024.
11	Demographic information on child poverty, in-work poverty and other forms of poverty in the city	Committee agreed on 8 March 2023 to instruct the Chief Officer – Early Intervention and Community Empowerment to undertake further work with the External advisers and working group on poverty demographics in Aberdeen and report back to this Committee.		Jacqui McKenzie	Early Intervention and Community Empowerment		1.1	R	Committee agreed to align the business planner with Community Planning deliverables and to replace this paper with the Population Needs Assessment (PNA) which provides a comprehensive data overview for the City to underpin the refresh of the LOIP, and has been added to the business planner for 1 November 2023.
12	Annual Committee Effectiveness Report	To present the annual committee effectiveness report after a full year of committee.		Andy MacDonald		Customer	GD 8.5		
13	Population Needs Assessment	On 21 June 2023 Members agreed: 5(b) to instruct the Chief Officer Early - Intervention and Community Empowerment, to liaise with the Chief Officer - Data and Insights, and align the Committee business planner with key Community Planning Aberdeen deliverables.	The business planner originally had a report on 'demographic information on child poverty, in-work poverty and other forms of poverty in the city' due for 1 November 2023. However, the Committee agreed to align the business planner with Community Planning deliverables and to replace the paper with the Population Needs Assessment (PNA) which provides a comprehensive data overview for the City to underpin the refresh of the LOIP, and has been added to the business planner for 1 November 2023.	Paul Tytler	Early Intervention and Community Empowerment		1.1		
14	Beyond 2023 or date not confirmed.								

	A	B	C	D	E	F	G	H	I
	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2									
15	Demographic information on child poverty, in-work poverty and other forms of poverty in the city	At the Committee on 8 March 2023, it was agreed (CUS/23/067) to: (1) instruct the Chief Officer – Early Intervention and Community Empowerment to undertake further research into rates of poverty and ‘in work’ poverty in the rented and social housing sectors in Aberdeen and report back to this Committee at a future date; (2) Instruct the Chief Officer – Customer Experience following consultation with the Chief Officer – Data and Insights, to review how the Council records demographic information of residents, and report back to a future Committee with suggestions on how this data can be more effectively used to target key demographics with a higher risk of experiencing poverty; (3) instruct the Chief Officer – Data and Insights to undertake a further survey through City Voice on poverty rates in Aberdeen and report back to a future Committee; and (4) instruct the Chief Officer – Early Intervention and Community Empowerment to report back to this Committee on poverty demographics once the most recent census data was available.		Jacqui McKenzie	Early Intervention and Community Empowerment	Customer	1.1		
16	Equality Outcomes Progress Report	To provide an update on the progress achieved at the end of Year 3 of Aberdeen City Council’s Equality Outcomes for 2021-25. Last reported to Committee on 8 March 2023.		Baldeep McGarry	Early Intervention and Community Empowerment	Customer	2.2		
17	Integrated Children’s Services Plan - Annual Update	The statutory requirement for an integrated plan has resulted in the Child Poverty Action Plan being integrated into the Children’s Services Plan, as reported to Education & Children’s Services (ECS) committee on 21 March 2023. Yearly progress reports will be presented to ECS Committee and thereafter for approval by the Community Planning Management Board. Reporting to the Anti-Poverty and Inequality Committee will therefore align with this reporting cycle.	March 2024	Eleanor Sheppard	Education/ICFS	Children’s and Family Services	1.1		

	A	B	C	D	E	F	G	H	I
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
18	Final LOIP and Locality Plans	On 21 June 2023 Members agreed: 5(b) to instruct the Chief Officer Early - Intervention and Community Empowerment, to liaise with the Chief Officer - Data and Insights, and align the Committee business planner with key Community Planning Aberdeen deliverables.	The business planner originally had a report on anti-poverty strategy due for 1st November 2023, but the committee agreed to align the business planner with Community Planning deliverables and the refreshed LOIP, which is the City-wide anti-poverty strategy and will encompass City Council anti-poverty actions, will be presented to committee on completion in April 2024.						