

Appendix A



Cummings Park Improvement Plan

Date:

Improvements Required	Action to be taken	Who is responsible	Time Scale	Impact on children	Progress Updates
<p>Safety in the garden to ensure no potential risk of children leaving the facility unsupervised</p> <p>Broken resources and foreign objects in garden area</p>	<p>All Pallets and resources that children are able to climb removed from the fence area.</p> <p>Thorough risk assessments to be in place and garden checklists to be carried out before children enter the garden area and throughout the day to ensure all broken resources and foreign objects are removed</p>	<p>Management</p> <p>Staff</p>	<p>10<sup>th</sup> July 2023 to rectify</p> <p>Ongoing afterwards</p>	<p>Children will have a safe and secure garden area to explore.</p>	<p>4<sup>th</sup> July all pallets and resources removed from fence area.</p> <p>Staff undertaking thorough garden checks before children go into garden space and throughout the day.</p>
<p>Children's Personal plans to hold all relevant information and staff to use this</p>	<p>Ensuring that all personal plans are up to date and include information from</p>	<p>Management</p> <p>Staff</p>	<p>Ongoing</p>	<p>Children will be cared for and practitioners will use all up to date</p>	<p>Personal plans reviewed and all relevant information included</p>

<p>information to effectively support them.</p>	<p>registration and all about me forms.</p> <p>Update additional information when required, personal plans reviewed with parents to ensure all information is accurate. Supporting families when needed for example getting to know there background, any trauma experiences etc, and ensure that we are here to help and give advice when needed.</p>			<p>information to understand their needs.</p>	
<p>Staff to be knowledgeable in GIRFEC (Getting it right for every child) and to use this knowledge to provide individualised and responsive care relevant to children's needs</p>	<p>All staff and management to undertake the GIRFEC training on Azilo</p>	<p>Management Staff</p>		<p>Children will be cared for by practitioners who have the relevant knowledge and training.</p>	

<p>Effective staffing at mealtimes</p> <p>Self-Serving meals</p>	<p>Enough staff to be present over mealtimes to effectively support the children.</p> <p>Staff to be aware of the age stage and development of children when self-serving. All runny consistency food to be served by staff members.</p>	<p>Management</p> <p>Staff</p>	<p>Ongoing</p>	<p>Children will have better mealtime experiences and be kept safe.</p>	
<p>Medication to be accurately recorded.</p>	<p>Audit all medication forms to ensure that accurate information is recorded.</p> <p>All staff to read the Management of medication in daycare of children and childminding services from the Care Inspectorate</p>	<p>Management</p> <p>Staff</p>	<p>Medication forms audited monthly.</p> <p>All staff to read Management of medication in daycare of children and childminding services by</p>	<p>Children's health needs will be effectively met and children will be kept safe.</p>	
<p>To support children's learning and development,</p>	<p>Staff to ensure that they are providing high quality play experiences that meet the children's</p>	<p>Management</p> <p>Staff</p>	<p>Ongoing</p>	<p>The children will have better learning experiences through play.</p>	

	age, needs and stage of development.				
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Support positive and improved outcomes for children and families,	Chronologies to be audited to ensure all relevant information is recorded,	Management Staff	Chronologies reviewed by 7 <sup>th</sup> July	Children's needs will be effectively met.	06.07.2023 Chronologies reviewed to ensure that all relevant information is up to date.
Monitoring of staff practice	Management and staff within the rooms to monitor staff practice.	Management Staff	Ongoing	Children will have better play and interaction experiences.	