

| | A | B | C | D | E | F | G | H | I |
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| 1 | EDUCATION AND CHILDREN'S SERVICES COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year. | | | | | | | | |
| 2 | Report Title | Minute Reference/Committee Decision or Purpose of Report | Update | Report Author | Chief Officer | Directorate | Terms of Reference | Delayed or Recommended for removal or transfer, enter either D, R, or T | Explanation if delayed, removed or transferred |
| 3 | 12 September 2023 | | | | | | | | |
| 4 | Aberdeen City National Improvement Framework Plan | This report will cover the instruction from EODC 25/11/21 - to instruct the Chief Officer - Education to present an annual report on the progress of care experienced children and young people to the Committee, commencing in September 2022, and will also cover the yearly self evaluation. | | Eleanor Sheppard | Education | Children's and Family Services | 1.1.1 | | |
| 5 | Armed Forces Covenant | This report outlines how the education service intend to continue to discharge their duties under the Covenant. | | Linsey Hay | Education | Children's and Family Services | 1.1.1 | | |
| 6 | St Peter's RC School - Long Term Provision | To seek instruction to conduct a feasibility study for Old Aberdeen House to assess as an alternative option for providing improved facilities for St. Peter's RC school. | | Maria Thies | Corporate Landlord | Resources | 1.1.2 | | |
| 7 | Community Learning and Development Plan | To update on progress towards delivery of the Community Learning and Development Plan 2021-2024 and propose a change in governance arrangements to better align the work of Community Learning to other partnership activity relating to our model of Family Support. | | Margaret Stewart | Early Intervention and Community Empowerment | Customer | 1.1.1 | | |
| 8 | Hazlehead / Countesswells Secondary Provision - Outline Business Case (Rec HH1) | EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to assess the feasibility of creating new secondary school provision to serve the communities of Hazlehead and Countesswells, to put this forward to the Scottish Government as a priority project for funding in Phase 3 of the Learning Estate Investment Programme, and to report back to the Education and Children's Services Committee with an update on the outcomes of the funding bid and recommendations on next steps. | | Andrew Jones | Corporate Landlord | Resources | 1.1.1, 1.1.5, 1.3 | D | Work on the OBC is progressing well within the overall New Schools Programme however the timeline to present the project to OBC stage will take longer than originally anticipated. A service update has been provided to Members meantime |
| 9 | Education and Children's Services reforms | To provide Committee with an update. To include an update on the Children's Hearing System Review | | Eleanor Sheppard / Graeme Simpson | Children's and Family Services | Children's and Family Services | 1.1.1/2.1 | | |
| 10 | Bairns Hoose | To provide Committee with an update | | Graeme Simpson | Integrated Children's and Family Services | Children's and Family Services | 2.3 | | |
| 11 | Summer in the City | E&CS 23/05/23 - to instruct the Chief Officer – Education to report to Committee on the impact of the summer, autumn (2023) and spring (2024) programmes following delivery. | | Sharon Skene | Education | Children's and Family Services | 1.1.1 | | |
| 12 | School Estate Plan Annual Update | EODC 08/09/22 - to instruct the Chief Officer - Corporate Landlord to present an annual update to the School Estate Plan to the Education and Children's Services Committee, commencing from September 2023, to report on progress with the agreed actions and to update these as appropriate, in light of the most recently available data. E&CS 08/11/22 - to note that officers would incorporate an overview of | | Andrew Jones | Corporate Landlord | Resources | 1.1.1, 1.1.5, 1.3 | | |

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| 2 | Education Reform | E&CS 24/01/23 - to instruct the Chief Education Officer to update Committee on further developments within one calendar year or earlier if on-going education reform triggered a change in the current operating model | January 2024 - if required may be reported as per item above | Shona Milne | Education | Children's and Family Services | 1.1.1 | | |
| 42 | | | | | | | | | |
| 43 | 30 April 2024 | | | | | | | | |
| 44 | Integrated Children's Services Plan - Annual Update | E&CS 21/03/23 - to instruct the Interim Director Children's and Family Services to ensure that yearly progress reports are presented to Committee & thereafter for approval by the Community Planning Management Board over the lifetime of the Plan; and in relation to the action to improve breastfeeding initiation from 20 to 30% in targeted communities (Sheddocksley, Summerhill and Mastrick) and decrease drop off at 6-8 weeks, to note that officers could include further detail around this in the next report. E&CS 04/07/23 - to instruct the Interim Director Children's and Family Services to report progress in developing a Family Support Model and progress on the impact of delivering improved multi-agency support to Kinship Carers through the Children's Services Plan annual progress report. | | Eleanor Sheppard | Education/ICFS | Children's and Family Services | 1.1.1 | | |
| 45 | Education and Children's Services reforms | A standing item if required - To provide Committee with an update | | Eleanor Sheppard | Children's and Family Services | Children's and Family Services | 1.1.1/2.1 | | |
| 46 | Education Climate Change Annual Report | E&CS 21/03/23 - to instruct the Chief Officer - Education to report back on progress in one calendar year; and to request that the report back include further detail about the work of the various eco-groups in schools | | Stuart Craig | Education | Children's and Family Services | 1.1.1 | | |
| 47 | Riverbank School Excess Capacity - Options Appraisal (S1) | EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to carry out an options appraisal on potential uses of the additional capacity to be provided by the new school at Tillydrone, and to report back to the Education and Children's Services Committee with recommendations as appropriate | | Andrew Jones | Corporate Landlord | Resources | 1.1.1, 1.1.5, 1.3 | | |
| 48 | Child Protection Committee (CPC) Annual Report | E&CS 21/03/23 - to instruct the Chief Social Work Officer to provide Committee with a further report in 2024 detailing the continuing impact and effectiveness of partnership work in relation to child protection. | | Amy Anderson | Integrated Children's and Family Services | Children's and Family Services | 2.1 | | |
| 49 | Inspection Reporting – Inspection of Regulatory Care Services | E&CS 21/03/23 - to instruct the Chief Officer – Children's & Family Services to bring an updated report to Committee in March 2024. | | Graeme Simpson | Integrated Children's and Family Services | Children's and Family Services | 2.2 | | |
| 50 | School Estate Plan - Victorian Schools - feasibility study & options appraisal (CA1) | EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and options appraisal to improve the suitability, accessibility and capacity levels of Victorian schools within Aberdeen City, and to report back to the Education and Children's Services Committee with recommendations and estimated costs. | TBC - May 2024 | Andrew Jones | Corporate Landlord | Resources | 1.1.1, 1.1.5, 1.3 | | |

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| 2 | Denominational Primary Schools Feasibility - Outline Business Case (Rec RC1) | EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for ensuring appropriate and sustainable long term denominational primary school provision for the city to meet forecast demand, and report back to the Education and Children's Services Committee with recommendations. | | Andrew Jones | Corporate Landlord | Resources | 1.1.1, 1.1.5, 1.3 | | |
| 60 | Loirston Loch Additional Primary Provision - Outline Business Case (L1) | EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for creating the required additional school capacity to serve the planned Loirston Loch development, and report back to the Education and Children's Services Committee with recommendations as appropriate. | | Andrew Jones | Corporate Landlord | Resources | 1.1.1, 1.1.3, 1.5 | | |
| 61 | Approaches to Quality Improvement | EC&S 04/07/23 - to instruct the Chief Officer - Education to review the impact of the arrangements on evaluations of core Quality Indicators over school session 2023/24, amending approaches as required, and report back to Committee in advance of the 2024/25 school session | | Shona Milne | Education | Children's and Family Services | 1.1.1 | | |
| 62 | | | | | | | | | |
| 63 | 17 September 2024 | | | | | | | | |
| 64 | Grandhome / Oldmachar / Bridge of Don Secondary Provision - Outline Business Case (NA1) | EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for reducing the predicted long term excess secondary school capacity in Grandhome, Oldmachar and Bridge of Don, and report back with an outline business case for consideration by the Education and Children's Services Committee | September 2024 | Andrew Jones | Corporate Landlord | Resources | 1.1.1, 1.1.5, 1.3 | | |
| 65 | Education and Children's Services reforms | A standing item if required - To provide Committee with an update | | Eleanor Sheppard | Children's and Family Services | Children's and Family Services | 1.1.1/2.1 | | |
| 66 | Bucksburn & Dyce Secondary Provision - Outline Business Case (NA2) | EODC 08/09/22 - to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for ensuring appropriate long term secondary school provision for Bucksburn and Dyce, and report back with an outline business case for consideration by the Education and Children's Services Committee | September 2024 | Andrew Jones | Corporate Landlord | Resources | 1.1.1, 1.1.5, 1.3 | | |
| 67 | 26 November 2024 | | | | | | | | |
| 68 | Education and Children's Services reforms | A standing item if required - To provide Committee with an update | | Eleanor Sheppard | Children's and Family Services | Children's and Family Services | 1.1.1/2.1 | | |

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| 2 | Consultation on proposed new school at Bucksburn / Newhills | EC&S 04/07/23 - to instruct the Chief Officer - Corporate Landlord to carry out a statutory public consultation on the proposal to establish a new primary school at Bucksburn / Newhills, and on proposed changes to the existing school catchment area for Brimmond School, to create a new catchment areas which would be served by the proposed new school; to provide Members with a firm date for the statutory consultation and to report the date to the next Committee meeting; and to report back to the Committee on the outcomes of the consultation at the first available meeting following conclusion of the consultation process. | Date to be confirmed | Andrew Jones | Corporate Landlord | Resources | 1.1.1, 1.1.5, 1.3 | | |
| 69 | | | | | | | | | |
| 70 | DATE TBC / BEYOND 2024 | | | | | | | | |
| 71 | Northfield Advisory Group | E&CS 23/05/23 - to instruct the Interim Director Children's and Family Services to routinely report the outputs of each meeting of the Advisory Group to the next scheduled meeting of the Education and Children's Services Committee. | Dates for reports to be confirmed once meeting dates are arranged | Eleanor Sheppard | Integrated Children's and Family Services | Children's and Family Services | TBC | | |
| 72 | Refreshed Local Authority Plan for implementation of the United Nations Convention on the Rights of the Child | E&CS 24/01/23 - to instruct the Chief Education Officer to present a refreshed Local Authority Plan for implementation of the United Nations Convention on the Rights of the Child to the Education and Children's Services Committee following receipt of the anticipated Statutory Guidance in 2023 | Date to be confirmed - dependent on date when Statutory Guidance received | Shona Milne | Education | Children's and Family Services | 1.1.1 | | |
| 73 | Minimising Exclusion Policy | To present the revised exclusion policy for approval | | Mhairi Shewan | Education | Children's and Family Services | 1.1.5 | | |
| 74 | Early Learning and Childcare Concession Agreements | E&CS 24/01/23 - to instruct the Chief Education Officer to continue to monitor the concession contracts and report back to Committee at the end of the first 3 full years of the current concession agreement. | January 2026 | Louise Beaton / Fiona Lawrie | Education | Children's and Family Services | | | |
| 75 | School Estate - decisions from Education Operational Delivery Committee 08/09/22 | | | | | | | | |
| 76 | School Estate Plan - Riverbank School - Learning Estate Investment Programme funding update | EODC 08/09/22 - to instruct the Chief Officer – Capital to put forward to the Scottish Government details of the planned refurbishment of the existing Riverbank School building ahead of the relocation of St Peter's School, for this to be considered as a priority project for funding in Phase 3 of the Learning Estate Investment Programme, and to report back to the Education and Children's Services Committee with an update on the outcomes of the funding bid and recommendations on next steps | No further update on Phase 3 of the Learning Estates Investment Programme funding has been announced therefore a service update was issued to Members in August | Andrew Jones | Corporate Landlord | Resources | 1.1.1, 1.1.5, 1.3 | | |