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1	NET ZERO, ENVIRONMENT AND TRANSPORT COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.									
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Aberdeen Adapts and Net Zero Themes	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	31 October 2023									
4	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A	D	Due to the timing of the reporting deadlines for the October meeting, there will not be sufficient data available for this cycle. The reporting will recommence next meeting
5	Triennial Biodiversity Duty Report	To present the statutory report ahead of submission by 31 December 2023		Lina-Elvira Back	Strategic Place Planning	Commissioning	4	Natural Environment		
6	Aberdeen City Council Travel Plan	To present the plan		Anthony Burns	Strategic Place Planning	Commissioning	8	Mobility		
7	Pay and Display Policy - Notice of Motion by Cllr Malik	Net Zero, Environment & Transport - 09/05/23 - to agree the Notice of Motion and to instruct the Chief Officer - Operations and Protective Services to bring forward a report to the Net Zero, Environment and Transport Committee as soon as possible on the feasibility of changing the current pay and display policy with options and estimated cost implications.		Vycki Ritson	Operations and Protective Services	Resources	8	N/A		
8	Traffic Management Measures for TECA site	To advise of the functionality and success of the measures installed within and around the TECA site, this being based on a review from the events held to date. Service updates were issued in November 2020 and May 2021 to outline the delay. The instruction from committee was to report back after 1 year of facility opening. Due to the COVID and slow return to those traveling by bus and other public transport, required surveys have not been able to be concluded. Work currently ongoing with staff at TECA to monitor parking and travelling behaviours during the 2022 summer/autumn events. These additional surveys will be required between now and December 22, during which some larger events will take place. Report unlikely to return to committee until May 2023. Temporary Traffic Regulation Orders will be extended to maintain current restrictions, and additional restrictions will be introduced for any event that may require them in the interim.		Samuel Allan	Operations and Protective Services	Resources	8	Mobility		
9	Single Use Vapes - Notice of Motion by Cllr van Sweeden	Net Zero, Environment & Transport - 09/05/23 - to Instruct the Chief Officer – Strategic Place Planning to report to the Net Zero, Environment and Transport Committee outlining any policy implications of a ban for the Council and to prepare a Council communications campaign highlighting the environmental and health impacts of single-use vapes		Sandy Gustar	Strategic Place Planning	Commissioning	6 and General Delegation 8.7	Natural Environment		

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2	Bridge of Dee / South College Street Works (following Notice of Motion from Cllr Thomson)	Council 14/06/23 - to instruct the Chief Officer - Operations and Protective Services to report to the Net Zero, Environment and Transport Committee on lessons learned from delivering these projects.		John Wilson / Mark Reilly	Capital / Operations and Protective Services	Resources	8	Mobility	D	Planned South College Street project monitoring and elevation hss commenced and will report 27/03/24 - this report will now include lessons learned on both projects
15	Various Small Scale Traffic Management Stage 2	To present the results of the initial statutory consultation process undertaken. (Will only be presented if representations are received during the statutory consultation process)		Neale Burrows	Operations and Protective Services	Resources	8	N/A	R	This is a standing item and there is no requirement for a report this cycle
16	Climate Change Report 2022-23	To approve and sign the annual Aberdeen City Council Climate Change Report 2022-23, before submission of the report to the Scottish Government to meet statutory requirements.		Jenny Jindra	Strategic Place Planning	Commissioning	2	Empowerment		
17	North East Scotland Active Travel Network Review	To update Members on progress of the North East Scotland Active Travel Network Review, a strategic active travel project currently being co-ordinated by Nestrans.		Donald Kinear	Strategic Place Planning	Commissioning	8	Mobility		
18										
19	16 January 2024									
20	Road Safety Plan Annual Update towards 2030 casualty reduction targets	To provide the annual update		Vycki Ritson	Operations and Protective Services	Resources	8	Mobility		
21	Air Quality Update	To present the air quality progress report		Nick Glover	Operations and Protective Services	Resources	1	Natural Environment		
22	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
23	Annual Report - Northern Roads Collaboration Joint Committee	To update the Committee on the annual report of the Northern Roads Collaboration Joint Committee		Neale Burrows	Operations and Protective Services	Resources	7	Mobility		

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2										
24	27 March 2024									
25	Building Performance Criteria - Energy Efficiency	<p>Council 28/2/22 - to instruct the Chief Officer - Corporate Landlord within the context of available funding, to update the Council's Building Performance criteria to ensure that it is compliant with Scottish Government's voluntary Net Zero Public Buildings Standards for all new build or significant refurbishment projects and to seek funding opportunities to upgrade existing building stock, including all required feasibility assessments to allow the building assets to meet Energy Efficiency Standard for Social Housing (EESH2), or to reduce carbon usage within the portfolio and create pathways to Net Zero, and report back to the City Growth and Resources Committee on progress before March 2023</p> <p>NZET Committee 20/6/23 - to note that officers would provide an update on the next meeting on item 8 (Building Performance Criteria – Energy Efficiency) which would outline when the work was expected to be undertaken</p>	Corporate Landlord working with Capital Design Team to incorporate the voluntary Net Zero Public Buildings Standards into new builds and reviewing the existing Building Performance criteria to identify areas where the new standard can be introduced and areas where the Council will need to invest further to meet the requirements of the standard. Work underway to collate data required to undertake a full review of the Council's housing stock to determine EESH2 compliance and the pathway to net zero for these existing housing.	Stephen Booth / Mai Muhammad	Corporate Landlord	Resources	1	Building, Heat & Infrastructure		A service update was circulated to Members on 10 August outlining the work undertaken to date. The update advised that a report would be available for Committee in early 2024/ Spring 2024
26	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
27	Net Zero Aberdeen Routemap & Aberdeen Adapts	Council 28/02/22 - to instruct the Chief Officer - Strategic Place Planning to report back to the City Growth and Resources Committee on an annual basis on progress towards the objectives of both Net Zero Aberdeen Routemap and Aberdeen Adapts and to revise them at least every five years, and sooner as may be necessary		David Dunne	Strategic Place Planning	Commissioning	1	All		
28	Cluster Risk Register Reporting - Fleet / Roads / Waste / Environmental Services and Facilities Management	To present Cluster Risk Register and Assurance Maps in accordance with committee terms of reference.		Mark Reilly	Operations and Protective Services	Resources	9	N/A		
29	Options to improve recycling rates and domestic green waste composting levels	Council Budget - 01/03/23 - recognising the developing policy and legal framework affecting domestic and commercial waste collection and disposal and the Council's commitments to both increase recycling rates and abolish the Garden Waste Permit charge, to instruct the Chief Officer - Operations and Protective Services to report to the Net Zero, Environment and Transport Committee on opportunities and options to improve recycling rates and domestic green waste composting levels in Aberdeen before the end of the financial year 2023/24.		Mark Reilly	Operations and Protective Services	Resources	1	Circular Economy		

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2	Local Transport Strategy 2023-2030	Net Zero, Environment & Transport 29/08/23 - following the consultation, instruct the Chief Officer - Strategic Place Planning, to report a final Aberdeen Local Transport Strategy (2023-2030) and its appendices and supporting documents back to this Committee in Spring 2024		Alan Simpson	Strategic Place Planning	Commissioning	8	Mobility		
30										
31	11 June 2024									
32	Place Based Strategy Framework	Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer - Strategic Place Planning to keep the framework up to date and report back to this Committee annually, noting that this will be in addition to the ongoing reports to Committee required as part of each plan and strategy review		David Dunne	Strategic Place Planning	Commissioning	TBC	TBC		
33	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
34	Net Zero Aberdeen Partnership Leadership Board / Delivery Unit Structure	Net Zero, Environment & Transport 17/11/22 - to note that officers were currently looking at the Net Zero Aberdeen Partnership Leadership Board and Delivery Unit structure and delivery around this, and would be bringing a report back to a future meeting with any recommendations around the structure		David Dunne	Strategic Place Planning	Commissioning	TBC	TBC		
35	Trees and Woodland	Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer – Operations and Protective Services to report annually to the Net Zero, Environment & Transport Committee on progress to the objectives of the Tree & Woodland Strategic Implementation Plan		Steven Shaw	Operations and Protective Services	Resources	TBC	TBC		
36	Roads and Transport Related Budget Programme 2023 - 2024 (ANNUAL REPORT)	This report is Business Critical to spend the allocated capital Budget approved at the Council Budget meeting and brings together the proposed roads and transportation programme from the approved Capital Budgets for 2024/25.		Paul Davies	Operations and Protective Services	Resources	7	N/A		
37	Macaulay Drive Aberdeen	Operational Delivery Committee 16/09/21 - to instruct the Chief Officer – Operations and Protective Services to consult with local members and the community council after 12 months of the operation of the Macaulay Drive redetermination; and, if issues are raised through the consultation process from a pedestrian safety perspective, that a report be brought back to this committee by that Chief Officer, identifying whether any further measures may be needed.	The new path will be implemented in Spring 2023, therefore any report, if required will not go back to committee until summer 2024 at the earliest.	Neale Burrows	Operations and Protective Services	Resources	8	N/A		

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2	Wellington Road Multimodal Corridor	At the Council Budget meeting of 7 March 2022, the Council noted the commitment given by both Governments in relation to transport; and agreed that as both Governments agreed to work with the local authority to explore how the Strategic Investment will be prioritised, to instruct the Chief Executive to explore financial assistance from the Scottish Government to deliver the Wellington Road Multimodal Corridor and to report back on the outcome of the discussion in August 2022. Transferred from Council business planner April 2023	Work underway as part of the link road to the harbour project, to look at connections at Souterhead & Hareness Road. Outcome of this will clarify next steps on Wellington Road. A report on the Local Rail Development Fund project was reported to NESTRANS in April, to progress work on the Bus Partnership Fund for the corridor to include the Wellington & Stonehaven roads. Anticipated that significant progress can be made on STAG study in 2023 with appraisals reported in winter 2023. Detailed options appraisal will follow to be reported summer 2024 subject to gateway reviews by Transport Scotland.	David Dunne	Strategic Place Planning	Commissioning	21	Mobility		
38	A947 Multi-Modal Transport Corridor Study	City Growth & Resources Committee 21/09/22 - subject to recommendation 2.2, instruct the Chief Officer – Strategic Place Planning to report the Detailed Appraisal and Outline Business Case and next steps to the Net Zero, Environment and Transport Committee when complete	Likely to be reported to June 2024 Committee	David Dunne	Strategic Place Planning	Commissioning	8	Mobility		
39										
40	3 September 2024									
41	A93 Banchory to Aberdeen Multi-Modal Corridor Study	Net Zero, Environment & Transport 07/03/23 - subject to funding being obtained, to instruct the Chief Officer – Strategic Place Planning to report the Detailed Appraisal, Outline Business Case, and next steps to the Net Zero, Environment and Transport Committee by summer 2024	Currently looking to report outcomes September 2024.	Jane Obi	Strategic Place Planning	Commissioning	TBC	Mobility		
42	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
43	Property Level Protection Grant Scheme	Net Zero, Environment & Transport 07/03/23 - to instruct the Chief Officer – Operations and Protective Services to monitor take up of the grant and to report back to the Committee in September 2024		Claire Royce	Strategic Place Planning	Commissioning	TBC	Building, Heat & Infrastructure		
44	Road Winter Service Plan	To present the Road Winter Maintenance programme every September.		Paul Davies	Operations and Protective Services	Resources	8	Mobility		

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2	Annual Report on the performance of Aberdeen City Council from the Scottish Roadworks Commissioner.	To update the Committee on the performance of Aberdeen City Council's Roads Maintenance and Roadworks Coordination sections following the publication of the annual performance report by the Scottish Roadworks Commissioner		Kevin Abercrombie	Operations and Protective Services	Resources	7	N/A		
45										
46	12 November 2024									
47	Den Burn Restoration Project	NZET 20/06/23 - to instruct the Chief Officer – Strategic Place Planning to (a) continue to seek additional funding; (b) evolve the project scope in line with available funding; and (c) report back to Committee once the required funding has been secured	SEPA Offer and MoU are signed. NHS has a place on the Steering Group - as neighbouring landowner and to embed health / wellbeing in the project. Funding for Concept Design mostly in place and Tender being drafted. Private sector Investment Brochure complete. Solicitation for funding will start. As commercially sensitive, details will require to remain confidential until agreed. Intention to Report back to Committee after Concept Design stage and funding in place to seek approval for Detailed Design.	Sue Cumming	Strategic Place Planning	Commissioning	TBC			
48	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
49	Infrastructure Improvements to support increased numbers of Electric Vehicles within the council fleet	City Growth & Resources Committee 11/05/21 - to instruct Chief Officer - Corporate Landlord in consultation with Chief Officer - Operations and Protective Services and Chief Officer - Strategic Place Planning to report to a future meeting of this committee with a programme of infrastructure improvements to support increased numbers of electric vehicles within the council fleet		Stephen Booth / Mark Reilly / David Dunne	Corporate Landlord / Operations & Protective Services / Strategic Place Planning	Resources / Commissioning	1	Mobility		
50	Aberdeen Cross City Connections - Active Travel Scheme Development	Net Zero, Environment & Transport 07/03/23 - to report back to this Committee upon completion of the outline business case, and to provide an annual update on progress of detailed design and delivery thereafter.	Funding was not secured in 23/24 to progress the outline business case. Officers will continue to seek funding in 24/25.	Ken Neil	Strategic Place Planning	Commissioning	TBC	Mobility		

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2	South College Street/Queen Elizabeth Bridge Junction	Communities Housing & Infrastructure Committee - 8/11/17 - To instruct the interim Director of Communities, Housing and Infrastructure to report back to this Committee on a preferred option for South College Street/Queen Elizabeth Bridge junction. This report is awaiting opening of Phase 1 of the South College Street Project currently programmed for Summer 2022, updated traffic counts and modelling thereafter. Estimated Committee date 2023.		David Dunne	Strategic Place Planning	Commissioning	8	Mobility		
61										
62										
63	SERVICE UPDATES									
64	Bus Partnership Fund Grants	CG&R 03/02/22 - to instruct the Chief Officer - Strategic Place Planning, given the long term nature of the project, to bring back update reports on a quarterly basis - agreed at NZET 10/01/23 that these be provided as service updates	Service Update being prepared to coincide with Oct 2023 NZET		Strategic Place Planning					
65	Bus Patronage	NZET 09/05/23 - to note that officers would provide a service update in relation to any available data on bus patronage which could be shared (following from the Aberdeen Rapid Transit Options Appraisal report being considered)			Strategic Place Planning					