

	A	B	C	D	E	F	G	H	I
1	ANTI-POVERTY AND INEQUALITY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	1st November 2023								
4	Population Needs Assessment - CUS/23/318	On 21 June 2023 Members agreed: 5(b) to instruct the Chief Officer Early - Intervention and Community Empowerment, to liaise with the Chief Officer - Data and Insights, and align the Committee business planner with key Community Planning Aberdeen deliverables. The business planner originally had a report on 'demographic information on child poverty, in-work poverty and other forms of poverty in the city' due for 1 November 2023. However, the Committee agreed to align the business planner with Community Planning deliverables and to replace the paper with the Population Needs Assessment (PNA) which provides a comprehensive data overview for the City to underpin the refresh of the LOIP, and has been added to the business planner for 1 November 2023.	On the agenda	Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1		
5	External Advisers - CUS/23/319	To provide updates on (1) the joint workshop with the Anti-Poverty Outcome Improvement Group (OIG) on 19 September 2023 to begin the process of refreshing the Local Outcome Improvement Plan (LOIP) and the emerging actions identified; and (2) the bid led by ACVO and a group of third sector and public partners to the Scottish Government Cash First fund.	On the agenda	External advisers; Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1		
6	Annual Committee Effectiveness Report - COM/23/325	To present the annual committee effectiveness report after a full year of committee.	On the agenda	Andy MacDonald	Customer	Customer	GD 8.5		
7	31 January 2024								
8	Committee Visit to Aberdeen Cyrenians			Paul Tytler	Early Intervention and Community Empowerment	Customer	1.1 and 1.3		
9	20 March 2024								

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2									
10	Memorandum of Understanding between Aberdeen City Council and the Department of Work and Pensions on preventing homelessness and improving outcomes	At the Council meeting on 13 July 2022 the Council resolved to approve the Memorandum of Understanding (MoU); to agree that the Co-Leaders of the Council countersign the MoU on behalf of the Council; and to agree that update reports for the MoU be submitted on a six-monthly basis to the relevant committee.		Paul Tytler	Early Intervention and Community Empowerment	Customer	2.3		
11	Equality Outcomes Progress Report	To provide an update on the progress achieved at the end of Year 3 of Aberdeen City Council's Equality Outcomes for 2021-25. Last reported to Committee on 8 March 2023.		Baldeep McGarry	Early Intervention and Community Empowerment	Customer	2.2		
12	Integrated Children's Services Plan - Annual Update	The statutory requirement for an integrated plan has resulted in the Child Poverty Action Plan being integrated into the Children's Services Plan, as reported to Education & Children's Services (ECS) committee on 21 March 2023. Yearly progress reports will be presented to ECS Committee and thereafter for approval by the Community Planning Management Board. Reporting to the Anti-Poverty and Inequality Committee will therefore align with this reporting cycle.		Eleanor Sheppard	Education/ICFS	Children's and Family Services	1.1	D	Defer to June in order to align with reporting to Education and Children's Services Committee on 30 April 2024.
13	12 June 2024								
14	Final LOIP and Locality Plans	On 21 June 2023 Members agreed: 5(b) to instruct the Chief Officer Early - Intervention and Community Empowerment, to liaise with the Chief Officer - Data and Insights, and align the Committee business planner with key Community Planning Aberdeen deliverables.		Jacqui McKenzie/ Martin Murchie			1.1		
15	Issues faced by people in poverty in relation to accessing advice services and financial services	On 30 August 2023, Members resolved: to instruct the Chief Officer - Early Intervention and Community Empowerment, in partnership with the External Advisers, to report back to a future meeting of the Committee, no later than summer 2024, on the issues faced by people in poverty in relation to accessing advice services and financial services and the impact this had; on the services available in Aberdeen; on the unmet need; and specific recommendations for council services and other organisations to address this unmet need;		Jacqui McKenzie	Early Intervention and Community Empowerment	Customer	1.12		

