

	A	B	C	D	E	F	G	H	I
1	COUNCIL BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	11th October 2023								
4	Broad Street	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Operations and Protective Services to report back to Council on the implications of closing permanently the section of Broad Street between Queen Street and Upperkirkgate to all vehicles.		David Dunne	Strategic Place Planning	Commissioning	21	R	Further to feedback from both the bus operators and the Disability Equity Partnership raising significant concerns about the proposed closure of Broad Street, and in the context of the upcoming works to Union Street and the ongoing modelling work in relation to both the Beach and City Centre Masterplan and the Bus Partnership Fund project, it is recommended to remove this item from the planner. The purpose of the report can then be addressed through those other work streams, reporting back once more detail of transport routing is known

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8	Annual Performance Reports - 2022/2023 for all Tier 1 ALEOs: Aberdeen Performing Arts; Aberdeen Sports Village; Bon Accord Care; Sport Aberdeen	To present the annual performance reporting of the Council's four Tier one Arm's Length External Organisations (ALEOs) covering financial year 2022/2023: Aberdeen Performing Arts (APA); Aberdeen Sports Village (ASV); Bon Accord Care; Sport Aberdeen (SA).	A report is on the agenda	Craig Innes	Commercial and Procurement	Commissioning	24.13		
9	Population Needs Assessment	To present the Population Needs Assessment every two years to understand the needs which public bodies must address.	A report is on the agenda	Anne McAteer	Early Intervention and Community Empowerment	Customer	24.1		
10	CPA Annual Outcome Improvement Report 2022/23	To present the annual report for the Local Outcome Improvement Plan	A report is on the agenda	Allison Swanson	Early Intervention and Community Empowerment	Customer	24.11		
11	Locality Annual Outcome Improvement Reports 2022/23 for North, South and Central Localities	To present the Annual Outcome reports 2022/23 against the North, South and Central Locality Plans published in July 2021. The plans underpinned the refreshed Aberdeen City Local Outcome Improvement Plan, as well as individual partner plans, to cement a joint and coordinated approach between public services and local communities to improve outcomes city wide and at a locality level.	A report is on the agenda	Jade Leyton and Iain Robertson	Early Intervention and Community Empowerment	Customer	24.11		
12	Annual Procurement Performance Report	To present the annual procurement performance report	A report is on the agenda	Mel Mackenzie	Commercial and Procurement	Commissioning	24.14		
13	George Street Mini Masterplan	At its meeting of 14 December 2022, the Council instructed the Chief Officer - Strategic Place Planning to report the outcomes of the public consultation on the Draft George Street Mini Masterplan back to Council by December 2023, including any recommended revisions to the Draft Mini Masterplan.	A report is on the agenda	David Dunne	Strategic Place Planning	Commissioning	21		

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14	Aberdeen Local Development Plan - Draft Aberdeen Planning Guidance and Supplementary Guidance	At its meeting of 14 December 2022, the Council approved the draft Aberdeen Planning Guidance and Supplementary Guidance documents and instructed the Chief Officer - Strategic Place Planning to publish them, subject to any minor drafting changes, for a six-week period of public consultation and report the results of the consultation and any proposed revisions to Members at a subsequent meeting of Full Council within 12 months of the consultation ending.	A report is on the agenda	David Dunne	Strategic Place Planning	Commissioning	21		
15	North East of Scotland Investment Zone Proposal	To outline and agree governance arrangements for the development of an Investment Zone proposal and seek authority to submit to the UK Government within the timescales they have set out.	A report is on the agenda	Julie Wood	City Growth	Commissioning	Introduction 6		
16	Appointment of an External Adviser to the Anti-Poverty and Inequality Committee	To seek the appointment of an external adviser to the Anti-Poverty and Inequality Committee to replace an external adviser who has stood down.	A report is on the agenda	Paul Tytler	Early Intervention and Community Empowerment	Customer	7		
17	13th December 2023								
18	Review of Community Council Governance and Boundaries - Stage 2	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		
19	Children's Services Structural Model	At its meeting on 13 October 2022, the Council instructed the Chief Executive to review the Scottish Government's preferred structural model for Children's Services when it is published (anticipated to be later in 2023) and report back to Council, providing advice on the implications for the Council, and specific proposals in relation to the requirements for the Council's organisational structure going forward; including the impact on the Interim Director of Children's and Family Services role.		Angela Scott	Chief Executive	Chief Executive	21		

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25	Funding to Cultural Organisations	At its meeting of 1 March 2023, the Council instructed the Chief Officer - City Growth, in consultation with partner organisations, such as Aberdeen Performing Arts (APA), to bring back a report on how best to allocate funding to cultural organisations from both the General Fund and Common Good budgets and to report back to Council before the end of the financial year 2023/24.		Mark Bremner	City Growth	Commissioning	21		
26	Council Annual Effectiveness Report and Committee Annual Effectiveness Reports	To present the annual effectiveness report for Council, as well as the annual effectiveness reports of the various committees, which have been considered by those committees.		Martyn Orchard	Governance	Commissioning	14		
27	Housing Revenue Account 2024/25	To provide members with information to enable the Council to approve a revenue and capital budget for 2024/25, including the setting of the rents and other charges on the Housing Revenue Account for the financial year.		Helen Sherrit	Finance	Resources	2		
28	Budget - Phase 2 Consultation	At its meeting of 23 August 2023, the Council noted that Phase 2 consultation would be based on the central scenario shown in the Medium Term Financial Strategy 2023 and the results of this would be reported to Council in December 2023.		Jonathan Belford	Finance	Resources	1, 2, 3 and 21		
29	7th February 2024								
30	Treasury Management Policy	To outline the Council's Treasury Management Policy for 2024/25 to 2026/27 for approval.		Neil Stewart	Finance	Resources	5 and 6		
31	6th March 2024 - Budget								
32	Council Delivery Plan 2024/25	To present the Council Delivery Plan for 2024/25.		Martin Murchie	Chief Executive	Chief Executive	2		
33	General Fund Revenue Budget and Capital Programme	To provide information on both the revenue budget for 2024/25 and capital programme for the period 2024/25 to 2028/29 in order that approved budgets and Council Tax value can be set by the Council for the year commencing 1 April 2024.		Jonathan Belford	Finance	Resources	1, 2 and 3		

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34	Common Good Budget 2024/25	To provide Council with details of the draft Common Good budget for 2023/24, to enable the Council to approve a final budget that will take effect on 1 April 2024.		Jonathan Belford	Finance	Resources	2		
35	17th April 2024								
36	Review of Community Council Governance and Boundaries - Stage 3 (April 2024)	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		
37	3rd July 2024								
38	Treasury Management Year-end Review	To update the Council on Treasury Management activities undertaken during financial year 2023/24.		Neil Stewart	Finance	Resources	5 and 6		
39	Aberdeen Market - Project Update	At its meeting of 11 September 2023, the Council instructed the Chief Officer - Corporate Landlord to report to the July 2024 Council meeting with an update on the capital project.		Stephen Booth	Corporate Landlord	Resources	21		
40	21st August 2024								
41	City Centre and Beach Masterplan - Annual Update	At its meeting of 23 August 2023, the Council instructed the Chief Officer - Strategic Place Planning to keep the Masterplan report under review, and to provide another progress report to Full Council after 12 months.		Claire McArthur	Strategic Place Planning	Commissioning	21		
42	North East Population Health Alliance Strategic Partnership Agreement	At its meeting of 23 August 2023, the Council agreed that Aberdeen City Council be a signatory to the strategic partnership agreement and requested the Chief Executive to provide Council with an annual progress report on the strategic partnership agreement.		Martin Murchie	Data and Insights	Customer	21		
43	Council Diary 2025	To approve the Council Diary for 2025.		Martyn Orchard	Governance	Commissioning	18		
44	2nd October 2024								

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45	Beach Connectivity Project - Full Business Case	At the adjourned Council meeting of 4 May 2023, the Council instructed the Chief Officer - Commercial and Procurement in conjunction with the Chief Officer - Capital to join Justice Street, Beach Boulevard and Commerce Street/Beach Boulevard junction projects into a single Beach Connectivity Project and to progress detailed design and other preparatory work for the Beach Connectivity Project and provide a Full Business Case within an indicative timeline of 12-18 months.		Craig Innes	Commercial and Procurement	Commissioning	21		
46	11th December 2024								
47	101-103 Union Street	At its meeting of 14 December 2022, the Council noted the content of the Strategic Outline Case Upper Floor use options at 101-103 Union Street and instructed the Chief Officer - Corporate Landlord to continue to review and report back by August 2023.	Due to continued uncertainty over development costs and returns there has been no significant change to the risk in the development appraisal. On this basis officers would seek seek authority to delay any further reporting until December 2024.	Stephen Booth	Corporate Landlord	Resources	21		
48	Beach Masterplan - Phase 2 Development Framework	At its meeting of 23 August 2023, in relation to Phase 2 of the Beach area, the Council noted the summary of comments received on the initial public consultation exercise on how people currently use these areas, and instructed the Chief Officer - Strategic Place Planning to prepare a Development Framework for the Phase 2 areas, which would be reported back to Full Council before the end of 2024.		Claire McArthur	Strategic Place Planning	Commissioning	21		
49	Treasury Management Mid-Year Review	To update the Council on Treasury Management activities undertaken to date, during financial year 2024/25.		Neil Stewart	Finance	Resources	5 and 6		
50	Council Annual Effectiveness Report and Committee Annual Effectiveness Reports	To present the annual effectiveness report for Council, as well as the annual effectiveness reports of the various committees, which have been considered by those committees.		Martyn Orchard	Governance	Commissioning	14		

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51	Date to be confirmed								
52	Sport Aberdeen	At its meeting of 1 March 2023, the Council instructed the Director of Commissioning in conjunction with the Director of Resources to begin discussions with Sport Aberdeen to review their assets and their business delivery model, with a view to Sport Aberdeen becoming financially independent from the Council and to report back to Council before the end of the financial year 2023/24.		Gale Beattie	Commissioning	Commissioning	21		
53	Beachfront Masterplan - Castlegate	At the adjourned Council meeting of 4 May 2023, the Council noted that "Working in Partnership for Aberdeen" included the objective of making the Castlegate a gateway to our city's beachfront and instructed the Chief Officer - Strategic Place Planning to carry out consultation with key stakeholders on creating an active travel and public transport link through the Castlegate to deliver this objective as part of the Beach Connectivity Project and to report to a future Council meeting on this.		David Dunne	Strategic Place Planning	Commissioning	21		
54	Revised Council Climate Change Plan	At the Council meeting on 3 March 2021, the Council, amongst other things, instructed the Chief Operating Officer to report back to Full Council with a revised 5 year plan in 2025, or earlier if required.		David Dunne	Strategic Place Planning	Commissioning	21		
55	Energy Transition Zone - Land Options	At its meeting of 11 September 2023, the Council instructed the Chief Officer - Corporate Landlord to report the outcome of discussions regarding St Fittick's OP56 and Doonies OP61 sites to the earliest appropriate meeting of Full Council.		Stephen Booth	Corporate Landlord	Resources	21		