

ABERDEEN CITY COUNCIL

COMMITTEE	Finance and Resources
DATE	22 November 2023
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Aberdeen Archives, Gallery and Museums Annual Review June 2022 – May 2023
REPORT NUMBER	COM/23/351
DIRECTOR	Gale Beattie
CHIEF OFFICER	Julie Wood
REPORT AUTHOR	Helen Fothergill
TERMS OF REFERENCE	2.1.1

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to present the Aberdeen Archives, Gallery and Museums Annual Review (June 2022 – May 2023) (Appendix A) to Committee for approval.

2. RECOMMENDATION(S)

That the Committee:-

- 2.1 Approve the Aberdeen Archives, Gallery and Museums Annual Review (June 2022 – May 2023) (Appendix A)

3. CURRENT SITUATION

- 3.1 Aberdeen Archives, Gallery and Museums operates in a national and international museum and archive context. Funding bodies increasingly require members of the UK museum sector to provide access to annual reviews to ensure the organisation meets the requirements of the grant and sponsorship purposes. Publishing an annual review will ensure that the Archives, Gallery and Museums' service is in a position to apply for such public, private and charitable support.
- 3.2 The annual review is intended to provide a summary of behind-the-scenes activity, public outcomes, visitor figures and income generation, illustrating the impact of the service to potential partners, funders and users of the service.
- 3.3 Once approved, the Aberdeen Archives, Gallery and Museums Annual Review will be published via the Aberdeen City Council webpages relating to the Archives, Gallery and Museums service.

4. FINANCIAL IMPLICATIONS

4.1 There are no direct financial implications arising from the recommendations of this report.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from the recommendations of this report.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no direct environmental implications arising from the recommendations of this report.

7. RISK

7.1 The assessment of risk contained within the table below is considered to be 7.1 consistent with the Council's Risk Appetite Statement.

Category	Risk	Primary Controls/Control Actions to achieve Target Risk level	Target Risks Level Low (L) Medium (M) High (H)	Does target Risk Level Match Appetite Set?
Strategic Risk	No risks identified	None	L	Yes
Compliance	No risks identified	None	L	Yes
Operational	No risks identified	None	L	Yes
Financial	No risks identified	None	L	Yes
Reputational	Focus of activity within the review may be perceived as im-balanced	Activity responds to LOIP, commissioning intentions and Partnership Priorities and forms part of the Service's annual delivery only	L	Yes
Environment / Climate	No risks identified	None	L	Yes

8. OUTCOMES

<u>COUNCIL DELIVERY PLAN</u>	
	Impact of Report
Diversity and equality Policy	The programmes are devised to reduce barriers to participation, such as by providing British Sign Language (BSL), alternative interpretation and translation.
Aberdeen City Local Outcome Improvement Plan	
Prosperous Economy Stretch Outcomes	The activity within this report supports the delivery of LOIP Stretch Outcome 3 (3.1 Promoting inclusive economic growth for our most disadvantaged communities) through hosting openly advertised volunteer and a number of skills development opportunities (Long Term Unemployed scheme, Kickstart, modern apprenticeships), with associated training and development.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	It is confirmed by Chief Officer – City Growth that no Integrated Impact Assessment is required
Data Protection Impact Assessment	Not required
Other	Not required

10. BACKGROUND PAPERS

10.1 None

11. APPENDICES

11.1 Appendix A – Aberdeen Archives, Gallery and Museums Annual Review June 2022 – May 2023

12. REPORT AUTHOR CONTACT DETAILS

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