

Appendix 3 - 3.10 Memo's (Exemption Urgency)

| Function | Cluster | Description of Contract | Estimated Start date of Contract | Estimated End date of Contract | Total Estimated Contract Value £ | Summary of explanation of why the contract was urgently required and justification for suspension of procurement regulations, in whole or in part: |
|------------|----------|---|----------------------------------|--------------------------------|----------------------------------|--|
| Operations | Services | Seesaw- Provision of parental and carer engagement tool and digital learning platform for primary and special school learners across Aberdeen City for the school session 2023/2024. | 21/08/2023 | 20/08/2024 | £56,171.84 | <p>SeeSaw is used by ACC schools to provide parental communications and digital learning resources. It is a well-established solution with over 12,000 learners and their families. The service offers a range of unique features which are not available in other engagement applications.</p> <p>Unfortunately, the usage of the SeeSaw service has grown, with additional schools coming onboard and an increase in pupil numbers across ACC. Demand for session 2023/24 was identified in early July 2023 therefore insufficient time to take forward through the usual procurement processes and approvals.</p> <p>Increased demand and an increase in the base price has taken the purchase over procurement thresholds. A 3.10 is requested to allow the service to be available from the start of the new session. A business case will be taken forward to seek approval for future years which will including working with procurement colleagues to benchmark costs and the facilities of the SeeSaw service against competitors in the market to ensure that best value is being achieved.</p> |