

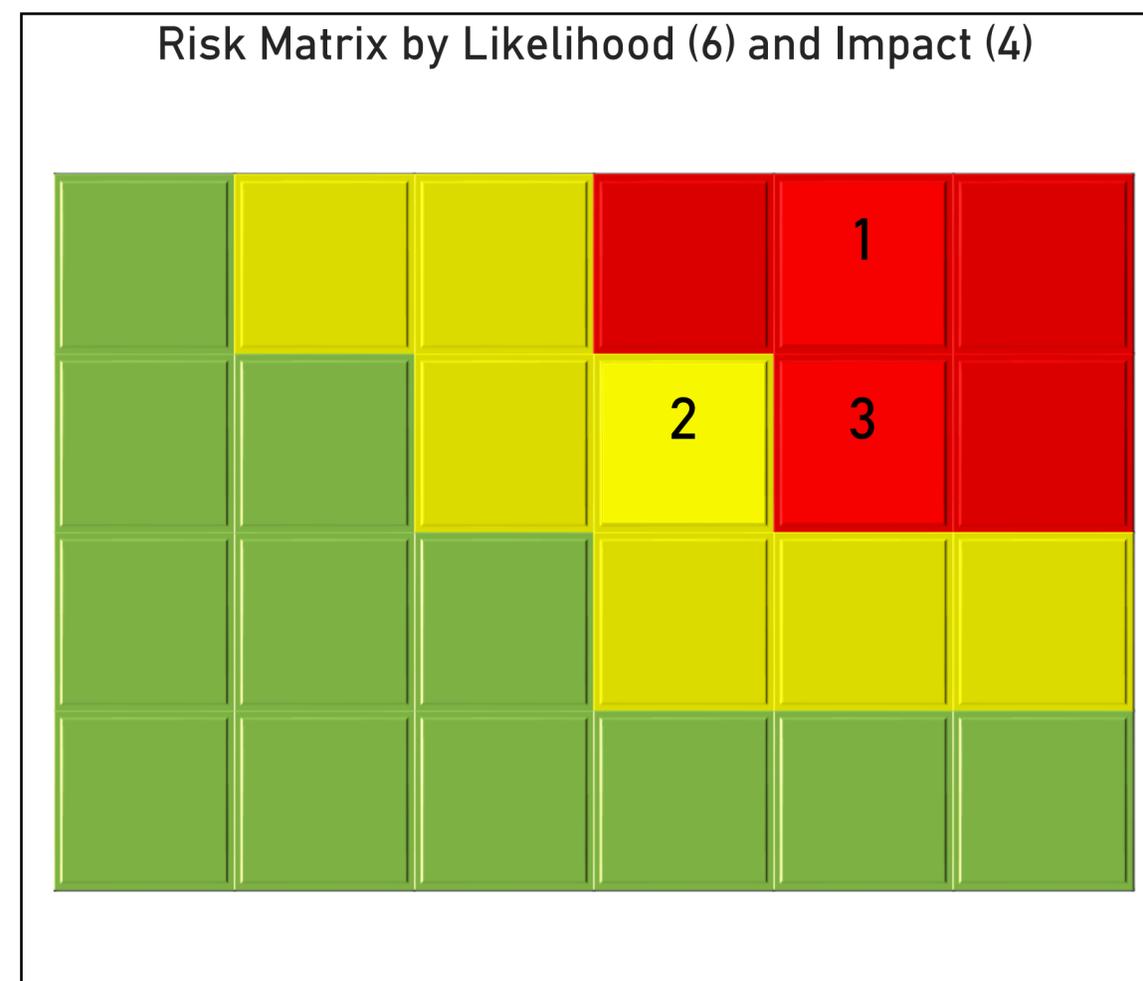


Children & Family Services Risk Register

| CURRENT CLUSTER RISKS | CURRENT RISK SCORE |
|--|--------------------|
| Budget Constraints/Pressures | 15 |
| Child Migration including unaccompanied asylum seeking children and young people (UASC) and all families requiring resettlement or with no recourse to public funds (NRPF) | 15 |
| External factors – increase in service demand and impact of National Care Service (NCS) | 15 |
| Scottish Child Abuse Inquiry (SCAI) | 12 |
| Service Standards/ Performance | 20 |
| Workforce – Children’s Services | 12 |

Number of Cluster Risks

6



| FUNCTION | CLUSTER | RISK OWNER | RISK LEAD |
|------------|------------------------------|----------------|--------------|
| Operations | Children's & Family Services | Graeme Simpson | Ali McAlpine |

| RISK TITLE | RISK DESCRIPTION | CONTROL ACTIONS | TARGET RISK SCORE | CURRENT RISK SCORE | CURRENT LIKELIHOOD | CURRENT IMPACT | TARGET COMPLETION DATE |
|------------------------------|--|--|-------------------|--------------------|--------------------|----------------|------------------------|
| Budget Constraints/Pressures | Risk that budget reductions and budget allocation within the Cluster for service delivery, staff training and development and CPD impacts capacity of services and income. | <p>Existing control action from Budget/Cost of Care Risk:</p> <ol style="list-style-type: none"> 1) Prioritisation of critical cases – all Service Managers 2) Review of forecasting data for resource deployment – Service Manager oversight 3) Develop and design Family Support Model to incorporate learning from Northfield/Lochside pilots in order to identify and maximise early intervention opportunities. 4) Co-ordinate intervention with multi-agency partners to avoid duplication of support – oversight by Children’s Services Board (CSB) and Child Protection Committee (CPC) 5) Children’s Service Managers will monitor/track budget risk areas to establish corrective actions. 6) Identify and create critical/statutory related training requirement plan with L&D coordinator and P&OD | 9 | 15 | 5 | 3 | 31 March 2024 |

| FUNCTION | CLUSTER | RISK OWNER | RISK LEAD |
|------------|------------------------------|----------------|----------------------------------|
| Operations | Children's & Family Services | Graeme Simpson | Caroline Johnston & Ali McAlpine |

| RISK TITLE | RISK DESCRIPTION | CONTROL ACTIONS | TARGET RISK SCORE | CURRENT RISK SCORE | CURRENT LIKELIHOOD | CURRENT IMPACT | TARGET COMPLETION DATE |
|--|--|--|-------------------|--------------------|--------------------|----------------|------------------------|
| Child Migration including unaccompanied asylum seeking children and young people (UASC) and all families requiring resettlement or with no recourse to public funds (NRPF) | <p>Risk is that there is insufficient resource to meet demand and that this position compromises the care, protection and wellbeing of already vulnerable children and their families including –</p> <ul style="list-style-type: none"> • UASC • Child Migration • Refugees • Child criminal and sexual exploitation • Children and families of foreign students | <p>1) Alignment between children’s social work/education and adult services to ensure GIRFEC approach. This will allow for specialist social work services to respond when required.</p> <p>2) Oversight within Strategic Partnership Group.</p> | 8 | 15 | 5 | 3 | 31 March 2024 |

| FUNCTION | CLUSTER | RISK OWNER | RISK LEAD |
|------------|------------------------------|----------------|----------------|
| Operations | Children's & Family Services | Graeme Simpson | Graeme Simpson |

| RISK TITLE | RISK DESCRIPTION | CONTROL ACTIONS | TARGET RISK SCORE | CURRENT RISK SCORE | CURRENT LIKELIHOOD | CURRENT IMPACT | TARGET COMPLETION DATE |
|---|---|---|-------------------|--------------------|--------------------|----------------|------------------------|
| External factors – increase in service demand and impact of National Care Service (NCS) | Risk that legislative programmes/initiatives and contraction of public services and agencies increase pressure on service demand and budgets including numbers of children with disabilities, increased asylum and resettled children and families, the impact of covid / cost of living. | <ul style="list-style-type: none"> 1) Unintended consequences resulting from budget savings across partner and public sector organisations. 2) Interagency integration and collaboration to identify opportunities to reduce likelihood of family entering crisis. 3) Close alignment with Adult Services to share expertise and workload appropriately. 4) Keeping pace with future needs resulting from legislative changes | 9 | 15 | 5 | 3 | 31 March 2024 |

| FUNCTION | CLUSTER | RISK OWNER | RISK LEAD |
|------------|------------------------------|----------------|--------------|
| Operations | Children's & Family Services | Graeme Simpson | Ali McAlpine |

| RISK TITLE | RISK DESCRIPTION | CONTROL ACTIONS | TARGET RISK SCORE | CURRENT RISK SCORE | CURRENT LIKELIHOOD | CURRENT IMPACT | TARGET COMPLETION DATE |
|-------------------------------------|--|---|-------------------|--------------------|--------------------|----------------|------------------------|
| Scottish Child Abuse Inquiry (SCAI) | <p>Resource and Capacity of Aberdeen City Council to research and respond to statutory notices and requests for information within statutory timescales, the portfolio includes s21 notices, criminal and civil proceedings response to Scotland's Redress Scheme and Right of Access.</p> <p>Resource requirements and potential reputational risk associated with Operation Forseti - (Police Scotland's response to The SCAI)</p> | <p>1. Resource – Ownership of all Care Experienced Right of Access – Subject access Requests (RoA- SAR's) to transfer to Customer with budget and resource aligned from ACC SCAI budget to provide on-going support with a specific focus on requests from people with care experience. SCAI and Customer sides to remain connected on cases due to the interdependencies between the SCAI portfolio and people with care experience seeking their records – Action - Gaynor C & Lucy McK - Target Date 01/10/23.</p> <p>Resource - to fulfil ACC SCAI portfolio statutory obligations using modern technology – Action - Gaynor C.</p> <p>2. Governance - SCAI multi-cluster Programme Board to maintain oversight and scrutiny and mobilisation of resource allocation requirements, monitoring of performance and identification of potential risks and issues in accordance with ToR. Target Date – In place and on-going 6 weekly basis.</p> <p>3. Finance - Monitor financial impacts of on-going Civil litigation and fair and meaningful contribution to Scotland's Redress Scheme. Target Date – In place and on-going within Programme Board. Action – (Gaynor Clarke & Brian Dow)</p> <p>4. Performance Monitoring/Reporting - Data consolidation - Requests from SCAI team and response rates against requirements to provide overview and reporting of performance to SCAI Programme Board. (Gaynor & Caroline Anderson) Target Date – 01/10//23</p> <p>Performance Monitoring/Reporting - Care Experienced Right of Access – Subject access Requests (RoA- SAR's) performance reporting aligned with customer side. ACC SCAI portfolio performance reporting aligned with ACC SCAI side. All performance reporting rates to SCAI Programme Board.</p> <p>5. Records (hard copy original) – Existing process for movement of records to be considered, any gaps, areas for improvement to mitigate risk of records loss during collection, return and use. Action - (GC/TG and CR archivists) Target Date – 01/10/23</p> | 6 | 12 | 4 | 3 | 31 December 2023 |

| FUNCTION | CLUSTER | RISK OWNER | RISK LEAD |
|------------|------------------------------|----------------|--------------|
| Operations | Children's & Family Services | Graeme Simpson | Ali McAlpine |

| RISK TITLE | RISK DESCRIPTION | CONTROL ACTIONS | TARGET RISK SCORE | CURRENT RISK SCORE | CURRENT LIKELIHOOD | CURRENT IMPACT | TARGET COMPLETION DATE |
|--------------------------------|--|--|-------------------|--------------------|--------------------|----------------|------------------------|
| Service Standards/ Performance | ▲ Risk that service standards and performance are not achieved, and risk of budget overspend on external services and resource. | <ul style="list-style-type: none"> 1) Review and update service standards to reflect resource available. 2) Prioritise statutory work on priority basis. 3) Enhancing family support model. 4) Continue to review existing processes for efficiency, duplication and wastage. 5) Explore and develop new digital solutions to data gathering and recording within new electronic recording system D365. | 12 | 20 | 5 | 4 | 31 March 2024 |

| FUNCTION | CLUSTER | RISK OWNER | RISK LEAD |
|------------|------------------------------|----------------|--------------|
| Operations | Children's & Family Services | Graeme Simpson | Ali McAlpine |

| RISK TITLE | RISK DESCRIPTION | CONTROL ACTIONS | TARGET RISK SCORE | CURRENT RISK SCORE | CURRENT LIKELIHOOD | CURRENT IMPACT | TARGET COMPLETION DATE |
|---------------------------------|--|--|-------------------|--------------------|--------------------|----------------|------------------------|
| Workforce – Children’s Services | <p>▲</p> <p>Risk that staff recruitment/retention challenges within Social Work and Social Care reduce staff capacity and resilience whilst service demand continues to increase. Staff training requirements increase in complexity and budgets are under pressure.</p> | <p>1) Newly qualified social work training programme in place.</p> <p>2) Realign service priorities and workload on a risk-based basis.</p> <p>3) Grow your own approach implemented and ongoing.</p> <p>4) Close links to Robert Gordon University and participation in recruitment fairs.</p> <p>5) Enhancing, creating and monitoring of “leavers” data to inform learning and support.</p> <p>6) Workforce development plan incorporating career development plan (training, supports, career progression)</p> <p>7) Enhancement of wellbeing supports at corporate and targeted level in recognition of complexity of trauma-laden work across CSW.</p> | 9 | 12 | 4 | 3 | 31 March 2024 |