

	A	B	C	D	E	F	G	H	I
1	<b>COUNCIL BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Director</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>13th December 2023</b>								
4	Review of Community Council Governance and Boundaries - Stage 2	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.	A report is on the agenda for the special meeting.	Karen Finch	Governance	Commissioning	19		
5	Children's Services Structural Model	At its meeting on 13 October 2022, the Council instructed the Chief Executive to review the Scottish Government's preferred structural model for Children's Services when it is published (anticipated to be later in 2023) and report back to Council, providing advice on the implications for the Council, and specific proposals in relation to the requirements for the Council's organisational structure going forward; including the impact on the Interim Director of Children's and Family Services role.		Angela Scott	Chief Executive	Chief Executive	21	D	The Chief Executive will provide an update on the National Care Service Bill following Parliament's consideration at the end of January 2024 and report back to Council with an organisational structure report in February 2024.
6	City Centre - Streetscape Programme	At its meeting of 14 December 2022, the Council instructed the Director of Resources to progress with developing the remaining streetscape programmes, including options for the provision of physically segregated cycle tracks/lanes, and bring forward for consideration and approval an update to the Full Business Case following conclusion of design, planning and consultation stages on the following programmes by December 2023: (a) Union Street East and Castlegate and Justice Street; (b) Union Street West and West End; (c) Market Streetscape Phases 2 and 3 Further design work to be funded from the City Centre and Beach Masterplan budget.		Sandy Beattie	Director of Resources	Resources	21	D	A Service Update was issued on 1 December. Council instructed that an update to the Full Business Case for the remainder of the streetscape programme be presented to Council for their consideration by the end of 2023. Design evolution, integration of cycle infrastructure and public transport has taken longer than anticipated. A full report will therefore be presented to Council on 7 February 2024.



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2									
12	Council Annual Effectiveness Report and Committee Annual Effectiveness Reports	To present the annual effectiveness report for Council, as well as the annual effectiveness reports of the various committees, which have been considered by those committees.	A report is on the agenda.	Martyn Orchard	Governance	Commissioning	14		
13	Committee Places and Appointment of External Member to the Education and Children's Services Committee	To consider (1) the allocation of committee places following the resignation of Councillor van Sweeden from the SNP group; and (2) a request from some of the Independent members to reallocate their committee places amongst themselves. The report also seeks approval for the appointment of a new secondary teacher representative on the Education and Children's Services Committee.	A report is on the agenda	Martyn Orchard	Governance	Commissioning	7		
14	Housing Revenue Account 2024/25	To provide members with information to enable the Council to approve a revenue and capital budget for 2024/25, including the setting of the rents and other charges on the Housing Revenue Account for the financial year.	A report is on the agenda	Helen Sherrit	Finance	Resources	2		
15	Budget - Phase 2 Consultation	At its meeting of 23 August 2023, the Council noted that Phase 2 consultation would be based on the central scenario shown in the Medium Term Financial Strategy 2023 and the results of this would be reported to Council in December 2023.	A report is on the agenda	Jonathan Belford	Finance	Resources	1, 2, 3 and 21		
16	Libraries and Bucksburn Swimming Pool Consultation Results	To provide the outcome of consultations and engagement on six libraries; Cornhill, Cults, Ferryhill, Kaimhill, Northfield and Woodside, and Bucksburn Swimming Pool and enable members to give due regard to the recommendations.	A report is on the agenda	Various	Director of Customer Services	Customer	1		
17	Aberdeen Planning Guidance - Energy Transition Zone Draft Masterplan Consultation responses	To present an updated Energy Transition Zone Masterplan, taking into account the findings of the eight week public consultation, and seek agreement on the document becoming Aberdeen Planning Guidance to support the Aberdeen Local Development Plan 2023.	A report is on the agenda	Laura Robertson	Strategic Place Planning	Commissioning	21		
18	<b>7th February 2024</b>								
19	Treasury Management Policy	To outline the Council's Treasury Management Policy for 2024/25 to 2026/27 for approval.		Neil Stewart	Finance	Resources	5 and 6		

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20	Aberdeen Sports Village Shareholder Agreement	At its meeting of 3 November 2023, in relation to Aberdeen Sports Village Ltd (ASV), the Council instructed the Chief Officer - Finance, following consultation with the Head of Commercial and Procurement Services, to explore the potential for the Council and the University of Aberdeen to amend the shareholder agreement and ownership and report back to Council in February 2024 to align with Council budget setting process		Jonathan Belford	Finance	Resources	21		
21	Bon Accord Care - Outline Business Case	At its meeting of 3 November 2023, in relation to Bon Accord Care (i.e. Bon Accord Care Ltd, and Bon Accord Support Services Ltd), the Council noted that the Options Appraisal process highlighted potential benefits in bringing the associated services in-house and integrating them into the Council structure; and instructed the Head of Commercial and Procurement Services, following consultation with the Managing Director of Bon Accord Care, to outline the benefits of this potential option and provide indicative delivery milestones within an Outline Business Case for consideration by Council in February 2024		Craig Innes	Commercial and Procurement	Commissioning	21		
22	Review of Polling Districts and Polling Places	To present recommendations as part of the statutory review of polling districts and polling places before proceeding to public consultation		David Gow	Governance	Commissioning	9		
23	<b>6th March 2024 - Budget</b>								
24	Council Delivery Plan 2024/25	To present the Council Delivery Plan for 2024/25.		Martin Murchie	Chief Executive	Chief Executive	2		
25	General Fund Revenue Budget and Capital Programme	To provide information on both the revenue budget for 2024/25 and capital programme for the period 2024/25 to 2028/29 in order that approved budgets and Council Tax value can be set by the Council for the year commencing 1 April 2024.		Jonathan Belford	Finance	Resources	1, 2 and 3		
26	Common Good Budget 2024/25	To provide Council with details of the draft Common Good budget for 2023/24, to enable the Council to approve a final budget that will take effect on 1 April 2024.		Jonathan Belford	Finance	Resources	2		

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2	Sport Aberdeen	At its meeting of 1 March 2023, the Council instructed the Director of Commissioning in conjunction with the Director of Resources to begin discussions with Sport Aberdeen to review their assets and their business delivery model, with a view to Sport Aberdeen becoming financially independent from the Council and to report back to Council before the end of the financial year 2023/24.		Gale Beattie	Commissioning	Commissioning	21		
27									
28	<b>17th April 2024</b>								
29	Review of Community Council Governance and Boundaries - Stage 3 (April 2024)	To present the Revised Scheme for the Establishment of Community Councils including boundary proposals for various Community Councils and to seek approval for the documents to be issued for public consultation.		Karen Finch	Governance	Commissioning	19		
30	<b>3rd July 2024</b>								
31	Treasury Management Year-end Review	To update the Council on Treasury Management activities undertaken during financial year 2023/24.		Neil Stewart	Finance	Resources	5 and 6		
32	Aberdeen Market - Project Update	At its meeting of 11 September 2023, the Council instructed the Chief Officer - Corporate Landlord to report to the July 2024 Council meeting with an update on the capital project.		Stephen Booth	Corporate Landlord	Resources	21		
33	Refreshed Local Outcome Improvement Plan 2016-26	To present the refreshed Local Outcome Improvement Plan (LOIP) 2016-26		Michelle Crombie	Early Intervention and Community Empowerment	Customer	24.4		
34	Refreshed Locality Plans for North, South and Central	To present the refreshed Locality Plans for North, South and Central		Michelle Crombie	Early Intervention and Community Empowerment	Customer	24.4		
35	<b>21st August 2024</b>								
36	City Centre and Beach Masterplan - Annual Update	At its meeting of 23 August 2023, the Council instructed the Chief Officer - Strategic Place Planning to keep the Masterplan report under review, and to provide another progress report to Full Council after 12 months.		Claire McArthur	Strategic Place Planning	Commissioning	21		

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37	North East Population Health Alliance Strategic Partnership Agreement	At its meeting of 23 August 2023, the Council agreed that Aberdeen City Council be a signatory to the strategic partnership agreement and requested the Chief Executive to provide Council with an annual progress report on the strategic partnership agreement.		Martin Murchie	Data and Insights	Customer	21		
38	Council Diary 2025	To approve the Council Diary for 2025.		Martyn Orchard	Governance	Commissioning	18		
39	<b>2nd October 2024</b>								
40	Beach Connectivity Project - Full Business Case	At the adjourned Council meeting of 4 May 2023, the Council instructed the Chief Officer - Commercial and Procurement in conjunction with the Chief Officer - Capital to join Justice Street, Beach Boulevard and Commerce Street/Beach Boulevard junction projects into a single Beach Connectivity Project and to progress detailed design and other preparatory work for the Beach Connectivity Project and provide a Full Business Case within an indicative timeline of 12-18 months.		Craig Innes	Commercial and Procurement	Commissioning	21		
41	<b>11th December 2024</b>								
42	101-103 Union Street	At its meeting of 14 December 2022, the Council noted the content of the Strategic Outline Case Upper Floor use options at 101-103 Union Street and instructed the Chief Officer - Corporate Landlord to continue to review and report back by August 2023.	Due to continued uncertainty over development costs and returns there has been no significant change to the risk in the development appraisal. On this basis officers would seek authority to delay any further reporting until December 2024.	Stephen Booth	Corporate Landlord	Resources	21		

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43	Beach Masterplan - Phase 2 Development Framework	At its meeting of 23 August 2023, in relation to Phase 2 of the Beach area, the Council noted the summary of comments received on the initial public consultation exercise on how people currently use these areas, and instructed the Chief Officer - Strategic Place Planning to prepare a Development Framework for the Phase 2 areas, which would be reported back to Full Council before the end of 2024.		Claire McArthur	Strategic Place Planning	Commissioning	21		
44	Treasury Management Mid-Year Review	To update the Council on Treasury Management activities undertaken to date, during financial year 2024/25.		Neil Stewart	Finance	Resources	5 and 6		
45	Council Annual Effectiveness Report and Committee Annual Effectiveness Reports	To present the annual effectiveness report for Council, as well as the annual effectiveness reports of the various committees, which have been considered by those committees.		Martyn Orchard	Governance	Commissioning	14		
46	<b>Date to be confirmed</b>								
47	Beachfront Masterplan - Castlegate	At the adjourned Council meeting of 4 May 2023, the Council noted that "Working in Partnership for Aberdeen" included the objective of making the Castlegate a gateway to our city's beachfront and instructed the Chief Officer - Strategic Place Planning to carry out consultation with key stakeholders on creating an active travel and public transport link through the Castlegate to deliver this objective as part of the Beach Connectivity Project and to report to a future Council meeting on this.		David Dunne	Strategic Place Planning	Commissioning	21		
48	Revised Council Climate Change Plan	At the Council meeting on 3 March 2021, the Council, amongst other things, instructed the Chief Operating Officer to report back to Full Council with a revised 5 year plan in 2025, or earlier if required.		David Dunne	Strategic Place Planning	Commissioning	21		
49	Energy Transition Zone - Land Options	At its meeting of 11 September 2023, the Council instructed the Chief Officer - Corporate Landlord to report the outcome of discussions regarding St Fittick's OP56 and Doonies OP61 sites to the earliest appropriate meeting of Full Council.		Stephen Booth	Corporate Landlord	Resources	21		

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50	North East of Scotland Investment Zone Proposal	At its meeting of 11 October 2023, the Council instructed the Chief Officer - City Growth to report back to Council on the developed proposal.		Julie Wood	City Growth	Commissioning	21		
51	Drug-checking Pilot	At its meeting of 3 November 2023, the Council approved a notice of motion by Councillor Cooke which instructed the Chief Officer - Health and Social Care Partnership to report back with the results of the Glasgow pilot scheme and collate any available peer reviewed data following 12 months of operation of the facility to inform Council of the progress and set out options for Aberdeen.		Sandra McLeod	Aberdeen Health and Social Care Partnership	Aberdeen Health and Social Care Partnership	21		