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1	<b>NET ZERO, ENVIRONMENT AND TRANSPORT COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed as well as reports which the Functions expect to be submitting for the calendar year.									
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Director</b>	<b>Terms of Reference</b>	<b>Aberdeen Adapts and Net Zero Themes</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3	<b>16 January 2024</b>									
4	Road Safety Plan Annual Update towards 2030 casualty reduction targets	To provide the annual update		Vycki Ritson	Operations and Protective Services	Resources	8	Mobility	R	This updates the Committee on Transport Scotland's Reported Road Casualties Scotland 2022 that was released in October 2023. Given the recent reporting of the Road Safety Plan (29th August 2023) outlining the proposed targets and actions for the period to 2030, it is proposed to provide this as a Service Update.
5	Car Parking Review	Net Zero, Environment & Transport 31/10/23 - to instruct the Chief Officer - Operations and Protective Services following consultation with the Chief Officer – Strategic Place Planning to explore the feasibility of undertaking a review of on-street and off-street parking and report back with a timeline and resource implications, to the next Net Zero, Environment and Transport Committee		Will Hekelaar	Strategic Place Planning	Commissioning	8	Mobility		
6	South College Street Phase 2 – Options Appraisal	This report advises Members of the outcomes of the Scottish Transport Appraisal Guidance (STAG) based appraisal of options for improvements at the Queen Elizabeth Bridge / North Esplanade West junction. A discussion on the findings from the option appraisal study shall be provided along with recommendations on the next steps for progressing a preferred option.	Additional design work required on the development of options at a constrained location along with some further work on potential active travel measures and routing. It is anticipated that this will be reported to Committee in January 2024	Ken Neil	Strategic Place Planning	Commissioning	7 and 8	Mobility	D	Element of public consultation due to take place during November/December has now been moved to January to avoid a clash with the Local Transport Strategy public consultation. Report will now be presented to March 2024 meeting
7	Air Quality Update	To present the air quality progress report		Nick Glover	Operations and Protective Services	Resources	1	Natural Environment		
8	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
9	Annual Report - Northern Roads Collaboration Joint Committee	To update the Committee on the annual report of the Northern Roads Collaboration Joint Committee		Neale Burrows	Operations and Protective Services	Resources	7	Mobility		

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10	<b>27 March 2024</b>									
11	Building Performance Criteria - Energy Efficiency	Council 28/2/22 - to instruct the Chief Officer - Corporate Landlord within the context of available funding, to update the Council's Building Performance criteria to ensure that it is compliant with Scottish Government's voluntary Net Zero Public Buildings Standards for all new build or significant refurbishment projects and to seek funding opportunities to upgrade existing building stock, including all required feasibility assessments to allow the building assets to meet Energy Efficiency Standard for Social Housing (EESH2), or to reduce carbon usage within the portfolio and create pathways to Net Zero, and report back to the City Growth and Resources Committee on progress before March 2023  NZET Committee 20/6/23 - to note that officers would provide an update on the next meeting on item 8 (Building Performance Criteria – Energy Efficiency) which would outline when the work was expected to be undertaken	A service update was circulated to Members on 10 August outlining the work undertaken to date. The update advised that a report would be available for Committee in early 2024/ Spring 2024	Stephen Booth / Mai Muhammad	Corporate Landlord	Resources	1	Building, Heat & Infrastructure		
12	Aberdeen City Council Travel Plan	To present the plan		Anthony Burns	Strategic Place Planning	Commissioning	8	Mobility		
13	Open Space Audit Report	To report on the audit		Guy Bergman	Strategic Place Planning	Commissioning	TBC	TBC		
14	Bridge of Dee / South College Street Works (following Notice of Motion from Cllr Thomson)	Council 14/06/23 - to instruct the Chief Officer - Operations and Protective Services to report to the Net Zero, Environment and Transport Committee on lessons learned from delivering these projects.	Planned South College Street project monitoring and elevation has commenced and will report 27/03/24 - this report will now include lessons learned on both projects	John Wilson / Mark Reilly	Capital / Operations and Protective Services	Resources	8	Mobility		
15	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
16	Net Zero Aberdeen Routemap & Aberdeen Adapts	Council 28/02/22 - to instruct the Chief Officer - Strategic Place Planning to report back to the City Growth and Resources Committee on an annual basis on progress towards the objectives of both Net Zero Aberdeen Routemap and Aberdeen Adapts and to revise them at least every five years, and sooner as may be necessary		David Dunne	Strategic Place Planning	Commissioning	1	All		
17	Cluster Risk Register Reporting - Fleet / Roads / Waste / Environmental Services and Facilities Management	To present Cluster Risk Register and Assurance Maps in accordance with committee terms of reference.		Mark Reilly	Operations and Protective Services	Resources	9	N/A		

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2	Options to improve recycling rates and domestic green waste composting levels	Council Budget - 01/03/23 - recognising the developing policy and legal framework affecting domestic and commercial waste collection and disposal and the Council's commitments to both increase recycling rates and abolish the Garden Waste Permit charge, to instruct the Chief Officer - Operations and Protective Services to report to the Net Zero, Environment and Transport Committee on opportunities and options to improve recycling rates and domestic green waste composting levels in Aberdeen before the end of the financial year 2023/24.		Mark Reilly	Operations and Protective Services	Resources	1	Circular Economy		
18	Local Transport Strategy 2023-2030	Net Zero, Environment & Transport 29/08/23 - following the consultation, instruct the Chief Officer - Strategic Place Planning, to report a final Aberdeen Local Transport Strategy (2023-2030) and its appendices and supporting documents back to this Committee in Spring 2024		Alan Simpson	Strategic Place Planning	Commissioning	8	Mobility		
19										
20	<b>11 June 2024</b>									
21	Place Based Strategy Framework	Net Zero, Environment & Transport 09/05/23 - to instruct the Chief Officer - Strategic Place Planning to keep the framework up to date and report back to this Committee annually, noting that this will be in addition to the ongoing reports to Committee required as part of each plan and strategy review		David Dunne	Strategic Place Planning	Commissioning	TBC	TBC		
22	Biodiversity Data and Awareness	NZET 31/10/23 - to instruct the Chief Officer – Strategic Place Planning to develop and lead on two projects in partnership with other public bodies in the city to a) develop and monitor a suite of cross-organisation biodiversity and related data, i.e. land managed for nature, access to nature, engagement with nature, etc. to inform the Council and City's strategic direction and required on the ground actions and investments now and in the future; b) develop, implement and monitor a public and wider stakeholder awareness and engagement campaign on the value of nature to the City, its citizens and businesses, the risks to nature locally and the need for local action, what the Council & partners are doing and what others can also do in support of nature recovery across Aberdeen; and c) report back to this Committee within 12 months with the outcomes of these projects		Richard Brough / Sue Cumming	Strategic Place Planning	Commissioning	TBC	Natural Environment		
23	Active Travel Routes around Schools	Net Zero, Environment & Transport 31/10/23 - to instruct the Chief Officer - Strategic Place Planning, Chief Officer - Education and the Chief Officer - Operations and Protective Services to bring back a report on options for how to promote and improve active travel routes around schools		David Dunne / Mark Reilly / Shona Milne	SPP / Ops and Protective Services / Education	Various	TBC	Mobility		



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2	Wellington Road Multimodal Corridor	At the Council Budget meeting of 7 March 2022, the Council noted the commitment given by both Governments in relation to transport; and agreed that as both Governments agreed to work with the local authority to explore how the Strategic Investment will be prioritised, to instruct the Chief Executive to explore financial assistance from the Scottish Government to deliver the Wellington Road Multimodal Corridor and to report back on the outcome of the discussion in August 2022.  Transferred from Council business planner April 2023	Work underway as part of the link road to harbour project, to look at connections at Souterhead & Hareness Road. Outcome of this will clarify next steps on Wellington Road. A report on the Local Rail Development Fund project was reported to NESTRANS in April, to progress work on Bus Partnership Fund for corridor to include the Wellington & Stonehaven roads. Anticipated that significant progress can be made on STAG study in 2023 with appraisals reported in winter 2023. Detailed options appraisal to be reported summer 2024 subject to gateway reviews by Transport Scotland.	David Dunne	Strategic Place Planning	Commissioning	7	Mobility		
29	A947 Multi-Modal Transport Corridor Study	City Growth & Resources Committee 21/09/22 - subject to recommendation 2.2, instruct the Chief Officer – Strategic Place Planning to report the Detailed Appraisal and Outline Business Case and next steps to the Net Zero, Environment and Transport Committee when complete	Likely to be reported to June 2024 Committee	David Dunne	Strategic Place Planning	Commissioning	8	Mobility		
30										
31	<b>3 September 2024</b>									
32	A93 Banchory to Aberdeen Multi-Modal Corridor Study	Net Zero, Environment & Transport 07/03/23 - subject to funding being obtained, to instruct the Chief Officer – Strategic Place Planning to report the Detailed Appraisal, Outline Business Case, and next steps to the Net Zero, Environment and Transport Committee by summer 2024	Currently looking to report outcomes September 2024.	Jane Obi	Strategic Place Planning	Commissioning	TBC	Mobility		
33	Net Zero, Environment & Transport Performance Report	To present the performance report		Louise Fox	Data and Insights	Customer	7	N/A		
34	Property Level Protection Grant Scheme	Net Zero, Environment & Transport 07/03/23 - to instruct the Chief Officer – Operations and Protective Services to monitor take up of the grant and to report back to the Committee in September 2024		Claire Royce	Strategic Place Planning	Commissioning	TBC	Building, Heat & Infrastructure		
35	Road Winter Service Plan	To present the Road Winter Maintenance programme every September.		Paul Davies	Operations and Protective Services	Resources	8	Mobility		





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51	<b>DATE FOR REPORTING BACK TO BE CONFIRMED</b>									
52	Aberdeen Hydrogen Integration - Governance	City Growth & Resources Committee 03/2/22 - to instruct the Director of Resources and Director of Commissioning to continue discussions with Aberdeen Heat and Power regarding future opportunities for integrating hydrogen into District Heating and report the outcomes to a future meeting of this Committee		Barry Davidson / Andrew Collins	Commercial and Procurement	Commissioning	1	Energy Supply		
53	ARI Parking	Net Zero, Environment & Transport 31/10/23 - (i) to instruct the Chief Officer – Operations and Protective Services to report to this Committee on any future impacts arising from the above recommendations or collaboration with NHS Grampian to improve accessibility to the site for patients, staff and visitors; and (ii) to instruct the Director of Commissioning to invite bus operators to a meeting including the Convener and Vice Convener of the Net Zero Environment and Transport Committee, and representatives from each political group, to discuss the impact the changes to the bus services has had on NHS Grampian staff and patients; and instruct the Director of Commissioning to report back to the next appropriate meeting of the Committee on the outcome of the meetings agreed and any potential further steps		Mark Reilly / David Dunne	Operations and Protective Services / Strategic Place Planning	Commissioning	8	Mobility		
54	Carbon Budget Monitoring	Council Budget 01/03/23 - To instruct the Chief Officer - Strategic Place Planning, in consultation with the Chief Officer - Finance, to submit provisional quarterly carbon budget monitoring reports to the Net Zero, Environment and Transport Committee.	It is expected that this will be included as part of regular performance reporting to the Committee	David Dunne	Strategic Place Planning	Commissioning	TBC	Energy Supply		
55	Locality Based Approach to Deliver Net Zero	At its meeting of 28 February 2022, the Council instructed the Chief Officer - Strategic Place Planning, in conjunction with relevant stakeholders, to explore options towards developing a locality-based approach to deliver net zero and adaptation, taking into account allied approaches and commitments, such as locality plans, local place plans, 20-minute neighbourhoods, etc., and to begin this process with a pilot reporting both back to Council in or before March 2023	Due to the restructure of the Climate and Environment team and delays in guidance on 20minute neighbourhoods and Local Place Plans associated with the National Planning Framework 4, this work has been delayed and will be reported to a future committee.	David Dunne	Strategic Place Planning	Commissioning				



