

	A	B	C	D	E	F	G	H	I
1	<b>PENSIONS COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	<b>22 March 2024</b>								
4	Statement of Accounts Action Plan	To provide Elected Members with high level information and key dates to the 2022/23 Statement of Accounts including linkages to the plans and timetables of the Council's External Auditors		Laura Colliss	Finance	Resources	3.1		
5	Pensions Investment Strategy audit	To present the outcome of the audit		Jamie Dale	Internal Audit	Internal Audit	2.2		
6	Internal Audit plan for 2024-27	To present the plan		Jamie Dale	Internal Audit	Internal Audit	2.2		
7	Internal Audit Update	To provide the Committee with an update on Internal Audit's work since the last update. Details are provided of the progress against the approved Internal Audit plans, audit recommendations follow up, and other relevant matters for the Committee to be aware of.		Jamie Dale	Internal Audit	Internal Audit	2.2		
8	Procurement	To request approval to enter into contractual arrangements for provision of soft facilities management services		Mairi Suttie	Finance	Pensions	1.2		
9	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies		Mairi Suttie	Finance	Resources	1.2, 1.4, 3-5		
10	Investment Strategy	1.1 To provide an update on the re-balancing activity relating to the North East Scotland Pension Fund (NESPF) for the three month period ending 31st March 2024; and to provide an update on the Principles of Responsible Investment (PRI) results.		Graham Buntain	Finance	Resources	5.2		
11	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period		Graham Buntain	Finance	Resources	5.2		
12	Budget Forecast & Projected Spend	Update on budget and annual spend to date		Michael Scroggie	Finance	Resources	1.3	R	The Budget/Forecast and Projected Spend 23/24 Report is currently under review and a revised report is expected to be taken to the June 2024 meeting.
13	Review of NESPF Compliance with the Public Service Pensions Act 2013 and Pension Regulator Requirements	To provide a review of compliance for 2022/23		Mairi Suttie	Finance	Resources	4.1 and 4.2		
14	External Audit Annual Plan 2024/25	To present the annual plan		Anne MacDonald	External Audit	External Audit	2.1		

	A	B	C	D	E	F	G	H	I
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
15	<b>21 June 2024</b>								
16	Nominations to LAPFF Executive Committee	To determine any nominations		Laura Colliss	Finance	Resources	6.1		
17	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies		Mairi Suttie	Finance	Resources	1.2, 1.4, 3-5		
18	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period		Graham Buntain	Finance	Resources	5.2		
19	Investment Strategy	To present an update on the investment strategy		Graham Buntain	Finance	Resources	5.2		
20	Draft NESPF Annual Report & Accounts	To present the draft annual accounts		Laura Colliss	Finance	Resources	3.1		
21	Budget Forecast & Projected Spend	Update on budget and annual spend to date		Michael Scroggie	Finance	Resources	1.3		
22	Internal Audit Annual Report 2023/24	To provide the Committee with Internal Audit's Annual Report for the North East Scotland Pension Fund for 2023/24		Jamie Dale	Internal Audit	Internal Audit	2.2		
23	<b>13 September 2024</b>								
24	NESPF Annual Report & Accounts	To present the audited annual accounts		Laura Colliss	Finance	Resources	3.1		
25	NESPF Annual Audit Report and Covering Letter	To present the External Audit annual audit report		Anne MacDonald	External Audit	External Audit	2.1		
26	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies		Mairi Suttie	Finance	Resources	1.2, 1.4, 3-5		
27	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period		Graham Buntain	Finance	Resources	5.2		
28	Budget Forecast & Projected Spend	Update on budget and annual spend to date		Michael Scroggie	Finance	Resources	1.3		
29	<b>13 December 2024</b>								
30	Strategy	Regular update on any changes to the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund strategies		Mairi Suttie	Finance	Resources	1.2, 1.4, 3-5		
31	Annual Effectiveness Report - Pensions Committee	To present the annual effectiveness report		Jonathan Belford	Finance	Resources	GD 8.5		
32	Asset and Investment Manager Performance Report	To provide a review of the North East Scotland Pension Fund and the Aberdeen City Council Transport Fund for the latest three month period		Graham Buntain	Finance	Resources	5.2		
33	Budget Forecast & Projected Spend	Update on budget and annual spend to date		Michael Scroggie	Finance	Resources	1.3		