

## ABERDEEN CITY COUNCIL

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<b>COMMITTEE</b>	Council
<b>DATE</b>	17 April 2024
<b>EXEMPT</b>	No
<b>CONFIDENTIAL</b>	No
<b>REPORT TITLE</b>	Appointments
<b>REPORT NUMBER</b>	CORS/24/092
<b>EXECUTIVE DIRECTOR</b>	Andy MacDonald
<b>CHIEF OFFICER</b>	Vikki Cuthbert / Jenni Lawson
<b>REPORT AUTHOR</b>	Steph Dunsmuir
<b>TERMS OF REFERENCE</b>	7

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### 1. PURPOSE OF REPORT

- 1.1 To seek (1) ratification of the appointment of new parent representatives to the Education and Children's Services Committee following the resignation of the two current representatives; and (2) the appointment of a Vice Convener of the Planning Development Management Committee.

### 2. RECOMMENDATIONS

That Council:-

- 2.1 agree the appointments of Danielle Barclay as the new primary parent representative and Alison Murray as the new secondary parent representative on the Education and Children's Services Committee from the July 2024 meeting of the Committee, subject to a satisfactory PVG check being undertaken; and
- 2.2 appoint a Vice Convener of the Planning Development Management Committee, to replace Councillor Bouse, with immediate effect.

### 3. CURRENT SITUATION

- 3.1 The Education and Children's Services Committee has seven persons with voting rights who are not members of the Council. This includes two parent representatives, comprising one representative from primary (including nursery) and one representative from secondary.
- 3.2 The parent representatives are nominated by the Aberdeen City Parent Council Forum (ACPCF) with the appointments then ratified by Council. Parent representatives must be capable of remaining in the role for two years (which may be extended should the Forum agree their continued appointment) and they should have a child who will remain in education within Aberdeen City Council's jurisdiction for that two-year period.

- 3.3 The current representatives, Frances Cardno and Michael Crawford, are due to reach the end of their two-year term on the Committee, and officers have been advised that the ACPCF has nominated two new representatives to replace them.
- 3.4 The nominees submitted by the ACPCF are Danielle Barclay for the primary representative role and Alison Murray for the secondary representative role.
- 3.5 Subject to Council approving their appointment, and a satisfactory PVG check being returned, Dr Murray and Ms Barclay would join the Education and Children's Services Committee for the meeting of 2 July 2024 and the ACPCF have agreed that Mrs Cardno and Mr Crawford continue in post until that time. Officers will provide an introductory training session for Ms Barclay and Dr Murray prior to the July meeting.
- 3.6 On a separate matter, Councillor Bouse was appointed as Vice Convener of the Planning Development Management Committee at the Statutory Council meeting on 18 May 2022. Councillor Bouse is no longer a member of the Planning Development Management Committee, therefore a replacement Vice Convener requires to be appointed with immediate effect.

#### **4. FINANCIAL IMPLICATIONS**

- 4.1 There will be a minimal cost to the Council in terms of the PVG checks (£59 each) which require to be undertaken prior to the parent representatives taking up a place on the Education and Children's Services Committee. This cost can be funded from within existing budgets.
- 4.2 Appointment of a new Vice Convener of the Planning Development Management Committee may result in minor changes to those Councillors in receipt of a Senior Councillor allowance.

#### **5. LEGAL IMPLICATIONS**

- 5.1 There are no direct legal implications arising from the recommendation of this report.

#### **6. ENVIRONMENTAL IMPLICATIONS**

- 6.1 There are no direct environmental implications arising from the recommendation of this report.

## 7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H)  *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
<b>Strategic Risk</b>	No significant risks identified			
<b>Compliance</b>	No significant risks identified			
<b>Operational</b>	No significant risks identified			
<b>Financial</b>	No significant risks identified			
<b>Reputational</b>	Public perception that the Council is not inclusive in terms of public involvement in local democracy.	Ratification of these appointments by approval of the report recommendations. The appointment of parent representatives enhances parental involvement and helps to support community engagement with local communities.	L	Yes
<b>Environment / Climate</b>	No significant risks identified			

## 8. OUTCOMES

8.1 The proposals in this report have no impact on the Council Delivery Plan.

## 9. IMPACT ASSESSMENTS

Assessment	Outcome
<b>Integrated Impact Assessment</b>	No assessment required. I confirm this has been discussed and agreed with Vikki Cuthbert, Interim Chief Officer – Governance (Assurance) on 06/03/04.
<b>Data Protection Impact Assessment</b>	Not required.
<b>Other</b>	Not required.

## 10. BACKGROUND PAPERS

- 10.1 [Parental Involvement in Education - Report to Council 6 October 2011 \(article 8 refers\)](#)

## 11. APPENDICES

- 11.1 None.

## 12. REPORT AUTHOR CONTACT DETAILS

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