

ABERDEEN CITY COUNCIL

COMMITTEE	Licensing Committee
DATE	24 April 2024
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Membership of the Licensing Sub Committee
REPORT NUMBER	CORS/24/097
DIRECTOR	Andy MacDonald
CHIEF OFFICER	Jenni Lawson
REPORT AUTHOR	Mark Masson
TERMS OF REFERENCE	Introduction 3

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to consider changes to the membership of the Licensing Sub Committee.

2. RECOMMENDATIONS

That Committee:-

- 2.1 approve the Licensing Sub Committee membership in accordance with the proposed composition at 3.4 of this report commencing on 1 May 2024;

3. CURRENT SITUATION

Licensing Sub Committee

- 3.1 On 5 July 2022, The Licensing Committee re-established the Licensing Sub Committee which consisted of 7 members.
- 3.2 The Committee on 12 December 2023, agreed that in order to address the current situation relating to the large volume of Short Term Lets applications and to ensure that all members of the Licensing Committee share the responsibility of considering these, that for the period of 1 January 2024 until 30 April 2024 the Sub Committee consist of any member of the Committee.
- 3.3 Council on 8 February 2024, agreed to amend the number of elected members on all committees with the Licensing Committee being reduced from 13 members to 9 and the composition being as follows:-

Licensing Committee	5 Partnership	2 Lab	1 Con	1 Ind	9 total
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3.4 It is therefore proposed that from 1 May 2024, the membership of the Licensing Sub Committee be reduced from 7 to 5 members with the following composition:-

Licensing Sub Committee	3 Partnership	1 Lab	1 Con	5 total
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3.5 If the Committee are minded to approve the recommendation, the Clerk will contact Group leaders to obtain membership representatives.

4. FINANCIAL IMPLICATIONS

4.1 There are no direct financial implications from the recommendations of this report.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from the recommendations of this report.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no environmental implications arising from the recommendations of this report.

7. MANAGEMENT OF RISK

Category	Risk	Low (L) Medium (M) High (H)	Mitigation	*Does Target Risk Level Match Appetite Set?
Strategic Risk	N/A			Yes
Compliance	N/A			Yes
Operational	N/A			Yes
Financial	N/A			Yes
Reputational	N/A			Yes
Environment / Climate	N/A			Yes

8. OUTCOMES

8.1 There are no links to the Council Delivery Plan.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Impact Assessment	No assessment required. I confirm this has been discussed and agreed with Jenni Lawson, Chief Officer – Governance on 8 April 2024.
Data Protection Impact Assessment	Not required

10. BACKGROUND PAPERS

10.1 None.

11. APPENDICES

11.1 None.

12. REPORT AUTHOR CONTACT DETAILS

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