

	A	B	C	D	E	F	G	H	I
1	LICENSING COMMITTEE BUSINESS PLANNER								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference Number	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			24 April 2024						
4	Public Entertainment Licensing Resolution	to review existing resolution and determine if a review exercise is required		Sandy Munro	Governance	Corporate Services	16.3		
5	Taxi Demand Survey (including Review of Taxi Ranks)	The Committee on 6/9/22 agreed to defer the Taxi Demand survey for a period of 12 months. The survey will be instructed within that period and the results reported to committee on 8 November. The Committee on 26/10/21 agreed to instruct the Chief Officer – Governance to undertake a Review of the Taxi Ranks in Aberdeen at the earliest opportunity following any Council decision being taken on the options for vehicle access on Union Street and the Spaces for People interventions in that area.		Sandy Munro	Governance	Corporate Services	16.3	D	Procurement exercise taking longer than anticipated. Now scheduled for October Committee
6	Taxi Fleet Composition	The Licensing Committee on 15/3/23 agreed that a report on the options for a mixed taxi fleet be brought to Committee at its meeting on 6 September 2023		Sandy Munro	Governance	Corporate Services	16.3	D	Awaiting feedback from the taxi trade, likely a report will be submitted by the end of year but may bring earlier once we hear from the trade.
7	Membership of the Licensing Sub Committee	The purpose of this report is to consider changes to the membership of the Licensing Sub Committee		Mark Masson	Governance	Corporate Services	Intro 3		
8	Back Wynd Taxi Rank Hours of Operation	The Committee on 21/2/24 agreed to authorise the Chief Officer - Governance to undertake a consultation exercise on increasing the hours of operation of the Back Wynd taxi rank to 24 hours a day; and to instruct the Chief Officer (Governance) to report the results of the consultation exercise to the Committee at the meeting on 24 April 2024		Sandy Munro	Governance	Corporate Services	16.3		

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2	Membership of the Taxi and Private Hire Car Consultation Group.	The purpose of this report is to consider changes to the membership of the Taxi and Private Hire Car Consultation Group		Mark Masson	Governance	Corporate Services	Intro 3	D	Officers will be reviewing all aspects of the Taxi and Private Hire Car Consultation Group including membership and Remit over the Summer and a report will be submitted to the Committee at their meeting on 9 October 2024
9									
10			5 June 2024						
11	Low Emission Zone - Impact of Glasgow's time-limited exemption for Taxi Operators	The Committee on 6/9/23 agreed to instruct the Chief Officer – Strategic Place Planning to report back to the Licensing Committee in June 2024 on the impacts of Glasgow's time-limited exemption for taxi operators. The NZET on 1/11/23 agreed to request that the report to be presented to the Licensing Committee in June to review existing policy and determine if a review exercise is required		Will Hekelaar	Strategic Place Planning	Corporate Services	16.3		
12	Public Charitable Collection Policy			Sandy Munro	Governance	Corporate Services	16.3		
13	Review of the Short Term Lets Policy	The Committee on 06/09/22 agreed that a review of the policy be undertaken 12 months from the implementation date (1 October 2022).		Jocelyn Janssen	Housing	Families and Communities	16.3		

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2	Taxi Driver Training	Licensing Committee 19/2/19 agreed to instruct the Chief Officer – Governance to continue to investigate training programmes for taxi and private hire drivers and report back to the Committee in this regard as and when appropriate.	The Committee on 21/2/24 noted that although progress was being made, discussions were ongoing with Training Providers and a report would likely to be submitted to June Meeting	Sandy Munro	Governance	Corporate Services	16.3		
14			20 August 2024						
15									
16	Second Hand Dealer's Licence Resolution	to review existing resolution and determine if a review exercise is required		Sandy Munro	Governance	Corporate Services	16.3		
17			9 October 2024						
18	Taxi & Private Hire	to review existing policy and determine if a review exercise is required		Sandy Munro	Governance	Corporate Services	16.3		
19			4 December 2024						
20	Street Trader's Licence Policy	to review existing policy and determine if a review exercise is required		Sandy Munro	Governance	Corporate Services	16.3		
21	Annual Committee Effectiveness Report	The purpose of this report is to present the annual report of the Licensing Committee to enable Members to provide comment on the data contained within (Reporting Period is 15 October 2023 to 15 October 2024)		Mark Masson	Governance	Corporate Services	GD 8.5		
22			TBC 2025						
23	Sexual Entertainment Venue Licensing Policy	Potential Review of Policy	likely to be first meeting of 2025	Sandy Munro	Governance	Corporate Services	16.3		