

	A	B	C	D	E	F	G	H	I
1	<b>LICENSING COMMITTEE BUSINESS PLANNER</b>								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Directorate</b>	<b>Terms of Reference Number</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3			<b>5 June 2024</b>						
4	Low Emission Zone Time-Limited Exemption for Taxis and Private Hire Cars	The Committee on 6/9/23 agreed to instruct the Chief Officer – Strategic Place Planning to report back to the Licensing Committee in June 2024 on the impacts of Glasgow's time-limited exemption for taxi operators.  The NZET on 1/11/23 agreed to request that the report to be presented to the Licensing Committee in June		Will Hekelaar	Strategic Place Planning	City Regeneration and Environment	16.3		
5	Public Charitable Collection Policy	to review existing policy and determine if a review exercise is required		Sandy Munro	Governance	Corporate Services	16.3		
6	Review of Licensing of Short Term Lets	The Committee on 06/09/22 agreed that a review of the policy be undertaken 12 months from the implementation date (1 October 2022).		Jocelyn Janssen	Housing	Families and Communities	16.3		
7	Taxi and Private Hire Driver Training	Licensing Committee 19/2/19 agreed to instruct the Chief Officer – Governance to continue to investigate training programmes for taxi and private hire drivers and report back to the Committee in this regard as and when appropriate.	The Committee on 21/2/24 noted that although progress was being made, discussions were ongoing with Training Providers and a report would likely to be submitted to June Meeting	Sandy Munro	Governance	Corporate Services	16.3		
8			<b>20 August 2024</b>						
9	Second Hand Dealer's Licence Resolution	to review existing resolution and determine if a review exercise is required		Sandy Munro	Governance	Corporate Services	16.3		

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2	Public Entertainment Licensing Resolution	to consider the results of the review of Public Entertainment Licensing Resolution		Sandy Munro	Governance	Corporate Services	16.3		
10			<b>9 October 2024</b>						
11									
12	Taxi & Private Hire	to review existing policy and determine if a review exercise is required		Sandy Munro	Governance	Corporate Services	16.3		
13	Residential Caravan Licensing	Council on 17/4/24 agreed to instruct the Chief Officer - Governance to report back to the Licensing Committee before November 2024 outlining additional site licence conditions as necessary and required as result of residential caravan licence renewal site inspections and to include consideration of a mandatory condition		Hazel Stevenson	Governance	Corporate Services	16.3		
14	Taxi Demand Survey (including Review of Taxi Ranks)	The Committee on 6/9/22 agreed to defer the Taxi Demand survey for a period of 12 months. The survey will be instructed within that period and the results reported to committee on 8 November.  The Committee on 26/10/21 agreed to instruct the Chief Officer – Governance to undertake a Review of the Taxi Ranks in Aberdeen at the earliest opportunity following any Council decision being taken on the options for vehicle access on Union Street and the Spaces for People interventions in that area.	the Committee on 24/4/24 noted that the procurement exercise was taking longer than anticipated. Report was now scheduled for October Committee	Sandy Munro	Governance	Corporate Services	16.3		

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2	Membership of the Taxi and Private Hire Car Consultation Group.	The purpose of this report is to consider changes to the membership of the Taxi and Private Hire Car Consultation Group	The Committee on 24/4/24 noted that Officers will be reviewing all aspects of the Taxi and Private Hire Car Consultation Group including membership and Remit over the Summer and a report will be submitted to the Committee at their meeting on 9 October 2024	Mark Masson	Governance	Corporate Services	Intro 3		
15									
16			<b>4 December 2024</b>						
17	Street Trader's Licence Policy	to review existing policy and determine if a review exercise is required		Sandy Munro	Governance	Corporate Services	16.3		
18	Annual Committee Effectiveness Report	The purpose of this report is to present the annual report of the Licensing Committee to enable Members to provide comment on the data contained within (Reporting Period is 15 October 2023 to 15 October 2024)		Mark Masson	Governance	Corporate Services	GD 8.5		
19	Taxi Fleet Composition	The Licensing Committee on 15/3/23 agreed that a report on the options for a mixed taxi fleet be brought to Committee at its meeting on 6 September 2023	The Committee on 24/4/24 noted that officers were awaiting feedback from the taxi trade, and likely a report would be submitted by the end of year but may bring earlier once we hear from the trade.	Sandy Munro	Governance	Corporate Services	16.3		
20			<b>TBC 2025</b>						

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2									
21	Sexual Entertainment Venue Licensing Policy	Potential Review of Policy	likely to be first meeting of 2025	Sandy Munro	Governance	Corporate Services	16.3		