

	A	B	C	D	E	F	G	H	I
1	AUDIT, RISK AND SCRUTINY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	27 June 2024								
4	Use of Investigatory Powers Quarter 2 Report	to present the use of investigatory powers during Q2		Jessica Anderson	Governance	Corporate Services	5.2	R	This report is a standing report for the Committee. There is nothing to report since the previous meeting. This item is on the planner at item 16 for the September meeting.
5	SPSO Decisions, Inspector of Crematoria Complaint Decisions CORS/24/199	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.	Agenda Item 9.2	Lucy McKenzie	People and Citizens	Corporate Services	6.4		
6	Internal Audit Update Report IA/24/009	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.	Agenda Item 9.6	Jamie Dale	Governance	Corporate Services	2.2		
7	Internal Audit - Creditors System AC2407	The objective of this audit was to ensure that appropriate control is being exercised over the Creditors System, including contingency planning and disaster recovery, and that interfaces to and from other systems are accurate and properly controlled.	Agenda Item 9.7	Jamie Dale	Governance	Corporate Services	2.2		
8	Internal Audit - Private Sector Housing AC2421	The objective of this audit is to ensure adequate control is exercised over private sector housing income and expenditure.	Agenda Item 9.8	Jamie Dale	Governance	Corporate Services	2.2		
9	Internal Audit - City Region Deal AC2422	The objective of this audit is to provide assurance over the governance and financial spend of the City Region Deal	Agenda Item 9.9	Jamie Dale	Governance	Corporate Services	2.2		
10	Internal Audit - Prevent AC2419	The objective of this audit is to ensure the Council has adequate arrangements in place to deliver requirements under the Prevent duty.	Agenda Item 10.1	Jamie Dale	Governance	Corporate Services	2.2		
11	Internal Audit Annual Report 2023-24 IA/24/010	To present the Internal Audit Annual Report for 2023-2024	Agenda Item 9.10	Jamie Dale	Governance	Corporate Services	2.1		

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12	External Audit Annual Report on the 2023-24 Accounts EA/24/005	To present the External Audit Annual Report on the accounts for 2023-23.	Agenda Item 9.4 - to follow	Anne MacDonald	Governance	Corporate Services	3.1		
13	External Audit ISA 260 Report EA/24/006	to present the ISA 260 report to those charged with governance which covers the audits of the 2023/24 council's financial statements and those of its charitable trusts.	Agenda Item 9.3	Anne MacDonald	Governance	Corporate Services	3.1		
14	Audited Annual Accounts 2023-24 CORS/24/200	To present the audited Accounts for 2023-24 and the Charities Accounts 23-24	Agenda Item 9.5 - to follow	Lesley Fullerton	Finance	Corporate Services	4.1		
15	ALEO Assurance Hub Update CORS/24/198	To provide an update of risk and financial management and governance arrangements in accordance with Hub TOR and annual workplan.	Agenda Item 9.1	Vikki Cuthbert	Governance	Corporate Services	1.3		
16	26 September 2024								
17	Use of Investigatory Powers Quarter 3 Report	to present the use of investigatory powers during Q3		Jessica Anderson	Governance	Corporate Services	5.2		
18	SPSO Decisions, Inspector of Crematoria Complaint Decisions	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.		Lucy McKenzie	People and Citizens	Corporate Services	6.4		
19	Internal Audit Update Report	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.		Jamie Dale	Governance	Corporate Services	2.2		
20	Internal Audit Reports	Reports which have been finalised will be presented to the Committee.		Jamie Dale	Governance	Corporate Services	2.2		
21	Information Governance Management Annual Report 2023-24	to present the annual report for the Council's Information Governance		Martin Murchie	Data Insights	Corporate Services	1.4		

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22	28 November 2024								
23	Use of Investigatory Powers Quarter 4 Report	to present the use of investigatory powers during Q4		Jessica Anderson	Governance	Corporate Services	5.2		
24	SPSO Decisions, Inspector of Crematoria Complaint Decisions	In order to provide assurance to Committee that complaints and Scottish Welfare Fund applications are being handled appropriately, this report provides information on all Scottish Public Services Ombudsman (SPSO) and Inspector of Crematoria decisions made in relation to Aberdeen City Council since the last reporting cycle.		Lucy McKenzie	People and Citizens	Corporate Services	6.4		
25	Internal Audit Update Report	To provide an update on progress of the Internal Audit Plan, Audit Recommendations Follow Up and other relevant information for the Committee.		Jamie Dale	Governance	Corporate Services	2.2		
26	Internal Audit Reports	Reports which have been finalised will be presented to the Committee.		Jamie Dale	Governance	Corporate Services	2.2		
27	Annual Committee Effectiveness Report	To report on the annual effectiveness of the committee		Karen Finch	Governance	Corporate Services	GD 8.5		
28	ALEO Assurance Hub Update	To provide an update of risk and financial management and governance arrangements in accordance with Hub TOR and annual workplan.		Vikki Cuthbert	Governance	Corporate Services	1.3		
29	Annual Accounts 2024-25 - Key Dates	to provide Elected Members with high level information and key dates in relation to the 2024/25 Annual Accounts including linkages to the plans and timetables of the Council's External Auditors		Lesley Fullerton	Finance	Corporate Services	4.1		
30	Date to be Confirmed								