

Appendix D - Action Plan following Care Inspectorate Inspection Update Date: 10.06.2024

Areas for improvement	Action required	Stakeholders & timescale	Desired outcomes for children	Evidence and confirmed completion	RAG
How good is our care, play and learning? 1.1 Nurturing care and support & 1.3 Play and learning					
<p>To ensure children health needs are supported, the manager should improve health support plans. This should include ensuring health support plans are fully detailed and up to date.</p>	<p>The manager has already addressed children health care plans. Manager have introduced a new sheet form Aberdeen city council to develop and to improve health care plans to ensure health support plans are fully detailed and up to date. Staff to work proactive with children and their families for the Health Care Plans to be consistent and effective by all staff to ensure positive outcomes. All health care plans and individual care plans to reviewed with parents by having a 15-minute meeting over a phone call or face to face. All staff have a clear understanding of their role and responsibility relating to keeping children safe and protected. The manager and deputy manager will check to ensure all the health care planed and medications signed and UpToDate at the end of the night. All information needed for children's health care requirements are to now be kept in one place, ensuring all staff have quick access, should they need too.</p>	<p>Manager Deputy manager</p>	<p>Reduce of risk of medical incidents and will improve possible failure to administer medication. This will help reduce risk of harm to children through effective monitoring of daily practice by observing staff practice. To ensure children's health needs are met in a quick and effective manner</p>	<p>Review meeting with families every 28 days by having a 15-minute meeting face to face or over the telephone. Continue to further develop monthly observation and audits. Manager made a new auditing system that she will share the load with a deputy manager and senior. Manager will introduce a monthly meeting with the provider, deputy manager, supervisor and senior.</p>	
<p>To enable children to receive high quality care, play, learning and development opportunities, the provider, manager, and staff should ensure that staff have the knowledge and skills to: provide more challenge to children in their learning and extend and deepen children's learning further.</p>	<p>The manager has resource numeracy and literacy training that all staff have attended. The manager will look into some courses for all the staff to attend to extend their knowledge and skills to provide more challenging experiences and opportunities for the children. Staff to set up provocation to develop children's skills in language, literacy, and numeracy. Manager will arrange a training for all the staff to refresh a child development course to use his to support high quality of play and learning experiences. Continue to monitor the use of children independence choices about leading their play and learning within stimulating, challenging and creative setting. Manager will be doing an observation training in July to ensure that staff writes high quality observations and skilled interaction to extend children's thinking, widen their skills and consistency through their learning through play. The Manager and provider will resource relevant Numeracy and Literacy development training and how to implement this is the dally nursery day. Management will support the</p>	<p>Manager, Deputy manager, All staff</p> <p>Ongoing – 6 months</p>	<p>To extended children learning so they can confidently and successfully meet their milestones. Ensure children have receives high quality observations and skilled interactions to extend children's thinking, widen their skills and consistency through their learning through play.</p>	<p>Numeracy – 3rd of June 2024 Literacy – June/July Observation – July Manager is looking into face-to-face training for all the staff to undertake of all those highlighted areas. Child development refresher – July This will be evidence through weekly/fortnight planning and monthly observation and children's individual trackers. Continue to monitor interaction between staff and children</p>	

	team to implement this and source additional resources, if needed We will also continue to observe our team and environment to ensure the children in our care are receiving a quality education and achieving desired milestone and curriculum areas.				
How good is our setting? 2.2 - Children experience high quality facilities					
To support high levels of infection prevention and control the provider should develop a plan, complete with timescale to ensure that children's personal care practices are consistent with the Care Inspectorate document "Nappy Changing for early learning and childcare settings (exclude childminders)	The provider will develop a plan with a sensible timescale to ensure children's personal care practices are consistent with the care Inspectorate document. All the walls to be covered in wettable walls.	Provider Manager Ongoing – 6 months	To provide hygienic environment for the children to comply with care Inspectorate document. To provide the children with a warm, comfortable, and easily cleaned nappy change area. In line with up-to-date Care inspectorate guidance "Nappy Changing for early learning and childcare settings (exclude childminders).	Infection prevention and control will be monitored closely by quality assurance practice using daily/weekly/monthly audits. The provider will install the wet walls all over the changing rooms. The manager will assign for all staff to refresh their infection prevention and control to confidently ensure a high-quality safe environment for themselves and children in the setting.	
How good is our leadership? - 3.1 Quality assurance and improvement are led well					
To support positive and improved outcomes for children and families, the provider should develop quality assurance system, including self-evaluation and improvement plans and ensure that they lead to continuous improvement.	<i>Manager will develop further self-evaluation system by evaluation staff practices, monitoring and developing further nursery policies and procedures, auditing rooms paperwork and manager paperwork. The manager will work on to continue to develop further the quality assurance system and be consistent. The manager will introduce a system where success and achievements are shared with children, families are used as a starting point for further improvements. The manager will develop further staff weekly reflections to reflect together and use these reflections to bring about positive changes to outcomes for children and our families.</i>	Manager Deputy Manager Ongoing – 6 months	To ensure that all standards of care and learning is always met. The manager will develop quality self-evaluation further to deliver high quality care and support tailored towards children and families' particular needs and choices. To ensure our setting is achieving positive outcomes for all our children, families and staff, to achieve high standards and	Manager have spoken on the staff meeting (11.06.2024) to make sure that when staff is filling out weekly staff reflection to put more details and to extend their answer so we can develop it further and offer more specific support.	

			continually develop our setting		
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