

	A	B	C	D	E	F	G	H	I
1	EDUCATION AND CHILDREN'S SERVICES COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	2 July 2024								
4	Easter in the City	E&CS 23/05/23 - to instruct the Chief Officer – Education to report to Committee on the impact of the summer, autumn (2023) and spring (2024) programmes following delivery. E&CS 20/02/24 - to instruct the Interim Chief Officer – Education to report to Committee on the impact of the Easter (2024) programme following delivery		Sharon Skene	Education and Lifelong Learning	Families and Communities	1.1.1		
5	Family Support Model	To seek approval to progress a period of co-design to shape the provision of multi-agency family centric support for families facing complex challenges in Northfield.		Eleanor Sheppard	Education and Lifelong Learning	Families and Communities	1.1.1		
6	Hazlehead / Countesswells Secondary Provision - Outline Business Case (Rec HH1)	E&CS 21/11/23 - to note the recommended option within the Outline Business Case and instruct the Chief Officer - Corporate Landlord to carry out a statutory public consultation on the proposal to establish a new campus on the Hazlehead Academy playing fields and on proposed changes to the existing Countesswells and Hazlehead secondary school catchment areas, to create a new catchment area which would be served by the proposed new school provision; and to instruct the Chief Officer – Corporate Landlord to report back to the Committee on the outcomes of the consultation at its next available meeting following the conclusion of the consultation process, in July 2024. E&CS 20/02/24 - approval of revised School Estate timeline	Will be a combined report with item 7	Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		
7	Consultation Report – Greenbrae School / Scotstown School Catchment Area Changes	To report the outcomes of a recent statutory consultation on proposed changes to the catchment area boundaries for Greenbrae School and Scotstown School.	Will be a combined report with item 6	Andrew Jones	Corporate Landlord	Families and Communities	1.1.1		
8	Learning Disabilities, Autism and Neurodivergence Bill	ODC 17/01/19 - To instruct that annual reports be submitted on the progress of implementation of the Autism Action Plan. Reported 5 March 2020 and will then be annually, however 2021 was delayed to May due to pandemic impact. Was reported to former Operational Delivery Committee on 31 August 2022, thereafter annually. Updated guidance is still awaited from Scottish Government, therefore a report has been provided on the Learning Disabilities, Autism and Neurodivergence Bill in the interim		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1.1		
9	Education and Children's Services Performance Management Framework	To present the regular performance update		Alex Paterson	Data Insights	Corporate Services	1.1.3		
10	Edge of Care Pilots	E&CS 04/07/23 - to instruct the Interim Director of Children's and Family Services to bring a final evaluative report to committee in early 2024 to include recommendations of how to scale up the Edge of Care pilots in a sustainable manner, subject to positive final evaluation		Graeme Simpson	Children's Social Work and Family Support	Families and Communities	2.1.5		

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2	Community Learning and Development Plan	E&CS 12/09/23 - to instruct the Chief Officer – Early Intervention and Community Empowerment to report to the Education and Children's Services Committee with an annual update on progress.		Margaret Stewart	Education and Lifelong Learning	Families and Communities	1.1.1		
27	School Estate Plan Annual Update	EODC 08/09/22 - to instruct the Chief Officer - Corporate Landlord to present an annual update to the School Estate Plan to the Education and Children's Services Committee, commencing from September 2023, to report on progress with the agreed actions and to update these as appropriate, in light of the most recently available data. E&CS 20/02/24 - to instruct the Chief Officer – Corporate Landlord to carry out a detailed options appraisal for the long term future of Northfield Academy, with a view to providing a solution to address the presence of RAAC within the building, and to include an update on progress within the next annual update to the School Estate Plan in September 2024, and to agree that there will be active engagement with the local community and young people. E&CS 20/02/24 - to instruct the Chief Officer – Corporate Landlord to carry out further work to identify potential future options for improving and consolidating primary school provision in the Northfield ASG, alongside the planned review of the long term future of Northfield Academy, and to include an update on progress within the annual update to the School Estate Plan in September 2024, and to agree that there would be active engagement with the local community and young people to provide reassurance that primary and secondary changes will be considered together. E&CS 30/04/24 - to instruct the Chief Officer – Corporate Landlord to include in the annual School Estate Plan update a workstream to evaluate the physical ASN provision in individual settings and include a timescale within the plan on when recommendations on potential space for future ASN purposes could be brought forward		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		
28	Music Service Update	E&CS 12/09/23 - to instruct the Interim Chief Officer – Education to continue to extend opportunities for music making through partnership working between the Music Service and Aberdeen Music School and others; and to instruct the Interim Chief Officer – Education to report back on progress within one calendar year. E&CS 24/01/23 - to instruct the Chief Education Officer to work with stakeholders to develop a strategic vision for the provision of Music across the city to inform next steps; and to instruct the Chief Education Officer to report back on progress within one calendar year (Agreed at E&CS Committee 22/11/23 that this be merged with the above report)		Beth Edwards / Shona Milne	Education and Lifelong Learning	Families and Communities	1.1.1		
29	Education and Children's Services reforms	A standing item if required - To provide Committee with an update		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1/2.1		
30	Aberdeen City Council Out of School Care Policy	E&CS 20/02/24 - to instruct the Interim Chief Officer - Education to work with key stakeholders to review and refresh the Aberdeen City Council Out of School Care Policy, in line with national policy, and report back to Committee in September 2024		Louise Beaton	Education and Lifelong Learning	Families and Communities	1.1.1		
31									
32	26 November 2024								
33	Education and Children's Services reforms	A standing item if required - To provide Committee with an update		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1/2.1		

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2	Consultation on proposed new school at Bucksburn / Newhills	<p>EC&S 04/07/23 - to instruct the Chief Officer - Corporate Landlord to carry out a statutory public consultation on the proposal to establish a new primary school at Bucksburn / Newhills, and on proposed changes to the existing school catchment area for Brimmond School, to create a new catchment areas which would be served by the proposed new school; to provide Members with a firm date for the statutory consultation and to report the date to the next Committee meeting; and to report back to the Committee on the outcomes of the consultation at the first available meeting following conclusion of the consultation process.</p> <p>E&CS 12/09/23 - in relation to the proposal to establish a new primary school at Bucksburn / Newhills, and on proposed changes to the catchment area for Brimmond School, to note that the statutory consultation for the proposed new school at Bucksburn / Newhills will be carried out from 5 February 2024 to 22 March 2024. To note in the School Estate Plan that the Committee would consider consultation feedback & confirm decision on implementing proposals in July 2024</p> <p>E&CS 20/02/24 - E&CS 20/02/24 - approval of revised School Estate timeline - dates for carrying out the consultation to be confirmed</p>		Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.5, 1.3		
48	Loirston Loch Additional Primary Provision - Outline Business Case (L1)	<p>E&CS 12/09/23 - Instructs the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study and stakeholder engagement to identify options for creating the required additional school capacity to serve the planned Loirston Loch development, and report back to the Education and Children's Services Committee with recommendations as appropriate.(Recommendation L1)</p> <p>E&CS 20/02/24 - Revised school estate timeline approved. No immediate requirement for this, revisit post 2024</p>	Dates to be provided in future updates to school estate plan	Andrew Jones	Corporate Landlord	Families and Communities	1.1.1, 1.1.3, 1.5		
49	Children's Services Plan - Annual Update	<p>E&CS 21/03/23 - to instruct the Interim Director Children's and Family Services to ensure that yearly progress reports are presented to Committee & thereafter for approval by the Community Planning Management Board over the lifetime of the Plan.</p> <p>E&CS 04/07/23 - to instruct the Interim Director Children's and Family Services to report progress in developing a Family Support Model and progress on the impact of delivering improved multi-agency support to Kinship Carers through the Children's Services Plan annual progress report.</p> <p>E&CS 20/02/24 - to note the current plans to provide appropriate accommodation, support and intervention to meet the needs of this vulnerable group of children and young people; and instruct the Chief Social Work Officer to provide an annual update through the Children's Services Plan Annual Report.</p> <p>E&CS 20/02/24 - to request that the Chief Social Work Officer provides Members with an update on progress to deliver a Bairs Hoose within the Annual Child Protection Committee Report and within the annual update to Aberdeen City's Children's Services Plan.</p> <p>E&CS 30/04/24 - to instruct the Interim Director Families and Communities to consider the findings of the health & wellbeing annual report and plan next steps as part of work being taken forward through the Children's Services Plan and associated National Improvement Framework Plan</p>		Eleanor Sheppard	Families and Communities	Families and Communities	1.1.1		
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