

ABERDEEN CITY COUNCIL

COMMITTEE	Finance and Resources
DATE	7 August 2024
EXEMPT	No
CONFIDENTIAL	No
REPORT TITLE	Aberdeen City Council Historic Building Downtaking Policy
REPORT NUMBER	CR&E/24/210
EXECUTIVE DIRECTOR	Gale Beattie
CHIEF OFFICER	David Dunne
REPORT AUTHOR	Sepideh Hajisoltani
TERMS OF REFERENCE	4.1 & 4.4

1. PURPOSE OF REPORT

- 1.1 This report seeks approval of the “Aberdeen City Council Historic Building Downtaking Policy” as a new Aberdeen City Council policy.

2. RECOMMENDATION

That the Committee :-

- 2.1 Approve “Aberdeen City Council Historic Building Downtaking Policy” as a new Aberdeen City Council policy; and
- 2.2 Notes that responsibility for the approval of the sale of any historic building downtakings above the value of £10,000 would be with the Finance and Resources Committee.

3. CURRENT SITUATION

- 3.1 Aberdeen City Council has a supply of salvaged reusable building materials and architectural elements from historic buildings that have been demolished, renovated, or dismantled. These historic building downtakings from previous Council projects are kept in Aberdeen City Council storage facilities. An example of these downtakings is salvaged granite from Council projects.
- 3.2 There is currently no written policy on the storage and future management of reclaimed historic materials and architectural salvage. There have been various enquiries about the storage and sale of these materials in the past.
- 3.3 This new policy document aims to mitigate reputational risk by providing clarity and transparency on the storage and future use of existing stored materials, as well as future downtakings from Aberdeen City Council projects, and providing guidance for their storage, removal, donation and sale.

- 3.4 The policy is complementary to existing planning policies and consent processes relating to the historic buildings and the historic built environment.
- 3.5 The policy has been approved by Aberdeen City Council Policy Group and Risk Board on 05 June 2024.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no direct financial implications arising from the recommendations of this report. Any implications will be covered by existing staff resources.

5. LEGAL IMPLICATIONS

- 5.1 There are no direct legal implications arising from the recommendations of this report.

6. ENVIRONMENTAL IMPLICATIONS

- 6.1 There are no direct environmental implications arising from approving this policy. The indirect environmental impact would be the reuse of reclaimed materials resulting in reduced energy consumption and a decrease carbon footprint when compared to extracting and producing new materials.

7. RISK

Category	Risks	Primary Controls/Control Actions to achieve Target Risk Level	*Target Risk Level (L, M or H) *taking into account controls/control actions	*Does Target Risk Level Match Appetite Set?
Strategic Risk	Non identified.	N/A	N/A	Yes/No
Compliance	Failure to comply with internal financial regulations.	Finance have been consulted regarding the potential sale and donation of items.	M	Yes
Operational	None identified.	N/A	N/A	Yes/No
Financial	Failure to comply with internal financial regulations.	Finance have been consulted regarding the potential sale and donation of items.	L	Yes
Reputational	Making sure the future management of	Approval of the new policy document ensures	L	Yes

	historic building duntakings owned by ACC are transparent.	transparency of the storage and future management of ACC owned duntakings.		
Environment / Climate	Failing to store and manage the historic building duntakings could result in an increased carbon footprint.	Approval of the new policy document will facilitate the reuse of ACC owned reclaimed materials resulting in reduced energy consumption.	L	Yes

8. OUTCOMES

<u>Council Delivery Plan 2024</u>	
Impact of Report	
Aberdeen City Council Policy Statement <u>Working in Partnership for Aberdeen</u>	<i>The proposals in this report have no impact on the Council Delivery Plan.</i>
<u>Local Outcome Improvement Plan</u>	
Prosperous Economy Stretch Outcomes	The proposals in the report have no impact on the Local Outcome Improvement Plan
Prosperous People Stretch Outcomes	The proposals in the report have no impact on the Local Outcome Improvement Plan
Prosperous Place Stretch Outcomes	The proposals in the report have no impact on the Local Outcome Improvement Plan
Regional and City Strategies	The proposal in this report have no impact on Regional and City Strategies.

9. IMPACT ASSESSMENTS

Assessment	Outcome
Integrated Impact Assessment	New Integrated Impact Assessment has been completed (see Appendix 2) – The assessment shows a neutral impact on the protected groups.
Data Protection Impact Assessment	Not Required.
Other	Not required.

10. BACKGROUND PAPERS

10.1 N/A

11. APPENDICES

11.1 Appendix 1- Aberdeen City Council Historic Building Downtaking Policy.

11.2 Appendix 2- Aberdeen City Council Historic Building Downtaking Integrated Impact Assessment.

12. REPORT AUTHOR CONTACT DETAILS

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