

	A	B	C	D	E	F	G	H	I
1	COUNCIL BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Council as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	2nd October 2024								
4	Diversity in Recruitment	At its meeting of 7 February 2024, the Council instructed the Chief Executive to report back no later than July 2024 to advise on the work that had been done to date to improve diversity in recruitment, including leadership and management roles, and what further options there may be.	Carried forward from July and August Council meetings. A report is on the agenda.	Sandie Scott	People & Citizen Services	Corporate Services	21		
5	North East Population Health Alliance Strategic Partnership Agreement	At its meeting of 23 August 2023, the Council agreed that Aberdeen City Council be a signatory to the strategic partnership agreement and requested the Chief Executive to provide Council with an annual progress report on the strategic partnership agreement.	A report is on the agenda	Martin Murchie	Data Insights	Corporate Services	21		
6	Annual Performance Reports - 2023/24 for Tier 1 ALEOs	To present the annual performance reporting of the Council's four Tier One Arm's Length External Organisations (ALEOs) covering financial year 2023/24: Aberdeen Performing Arts, Aberdeen Sports Village, Bon Accord Care and Sport Aberdeen.	A report is on the agenda	Craig Innes	Commercial and Procurement	Corporate Services	24.13		
7	Beach Connectivity Project - Full Business Case	At the adjourned Council meeting of 4 May 2023, the Council instructed the Chief Officer - Commercial and Procurement in conjunction with the Chief Officer - Capital to join Justice Street, Beach Boulevard and Commerce Street/Beach Boulevard junction projects into a single Beach Connectivity Project and to progress detailed design and other preparatory work for the Beach Connectivity Project and provide a Full Business Case within an indicative timeline of 12-18 months.		Craig Innes	Commercial and Procurement	Corporate Services	21	R	These works are being reprofiled following the Council Budget meeting in March 2024 to link in with proposed works on Castlegate. It is therefore recommended that this item is removed from the business planner.

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2									
8	Medium Term Financial Strategy	At its meeting of 6 March 2024, the Council instructed the Chief Officer - Finance to (1) refresh the Medium Term Financial Strategy and report to the Council by the end of September 2024 in line with the requirements of the Budget Protocol; and (2) build a long-term outlook model for the Council and submit it, alongside the Medium Term Financial Strategy, to the Council by the end of September 2024.	A report is on the agenda	Jonathan Belford	Finance	Corporate Services	21		
9	Council Delivery Plan, Annual Review Report 2023/24	To present the Council with an annual review report which highlights progress with respect to the 2023-24 Council Delivery Plan approved by Council on 1 March 2023.	A report is on the agenda	Charlene Flynn	Data Insights	Corporate Services	13		
10	City Centre Transport Measures	To provide an update on the feasibility and impact of amending elements within the Aberdeen City Council (City Centre, Aberdeen) (Traffic Management) (Experimental) Order (ETRO) 2023.	A report is on the agenda	Claire McArthur	Strategic Place Planning	City Regeneration & Environment	21		
11	Torry Battery - Proposal	To advise the Council of the proposal received from Greyhope Bay Ltd to expand their existing facility at the Torry Battery, and request that a 20 year lease be granted to allow them to secure the funding available to them to complete the development works.	A report is on the agenda	Cate Armstrong	Corporate Landlord	Families and Communities	Introduction 6		
12	2025-2055 HRA Business Plan	At its meeting of 14 December 2023, the Council instructed the Chief Officer - Finance, in consultation with the Chief Officers - Corporate Landlord and Early Intervention and Community Empowerment to prepare an updated 30-year HRA Business Plan, commissioning external support where necessary, and reporting back to the Finance and Resources Committee before the end of September 2024. The Finance and Resources Committee is expected, at its meeting on 12 September 2024, to transfer the item to Council.	A report is on the agenda	Helen Sherrit	Finance	Corporate Services	Introduction 6		
13	11th December 2024								

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2									
19	Budget Consultation Phase 2	To report the results of Phase 2 of the budget consultation.		Jonathan Belford	Finance	Corporate Services	1, 2, 3 and 21		
20	Housing Revenue Account Budget	To provide members with information to enable the Council to approve a revenue and capital budget for 2025/26, including the setting of the rents and other charges on the Housing Revenue Account budget for the financial year.		Helen Sherrit	Finance	Corporate Services	2		
21	5th February 2025								
22	Treasury Management Policy	To outline the Council's Treasury Management Policy for 2025/26 to 2027/28 for approval.		Neil Stewart	Finance	Corporate Services	5 and 6		
23	Aberdeen Market Project Update	To provide a six monthly update on the capital project.		Stephen Booth	Corporate Landlord	Families and Communities	21	R	The Finance and Resources Committee of 12 September 2024 agreed that officers report future activity and updates on City Centre and Beach Masterplan projects through the Council's Capital Planning process through the Finance and Resources Committee; and that all future updates on Aberdeen Market should be reported through regular Capital Programme update reports, as already happens with updates on other capital projects. It is therefore recommended that this item is removed from the Council business planner.

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2									
24	Scheme of Governance - Terms of Reference	At its meeting of 21 August 2024, the Council approved Appendix C, Committee Terms of Reference, with effect from 26 August 2024, and noted that a further review would be reported to Council in February 2025 following consideration of committee structures by the Governance Reference Group. In addition, the Council instructed the Interim Chief Officer - Governance to undertake a comparison of scrutiny models available, to report on these to the Governance Reference Group, including the Convener of the Audit, Risk and Scrutiny Committee, and to make recommendations for enhanced scrutiny within the report on Committee Terms of Reference to be presented to Council in February 2025.		Vikki Cuthbert	Governance	Corporate Services	7 and 21		
25	5th March 2025 - Budget								
26	Council Delivery Plan 2025/26	To present the Council Delivery Plan for 2025/26.		Martin Murchie	Data and Insights	Corporate Services	2		
27	General Fund Revenue Budget and Capital Programme	To provide information on both the revenue budget for 2025/26 and capital programme for the period 2025/26 to 2029/30 in order that approved budgets and Council Tax value can be set by the Council for the year commencing 1 April 2025.		Jonathan Belford	Finance	Corporate Services	1,2 and 3		
28	Common Good Fund	To provide Council with details of the draft Common Good budget for 2025/26, to enable the Council to approve a final budget that will take effect on 1 April 2025.		Jonathan Belford	Finance	Corporate Services	2		
29	Date to be confirmed								
30	Beachfront Masterplan - Castlegate	At the adjourned Council meeting of 4 May 2023, the Council noted that "Working in Partnership for Aberdeen" included the objective of making the Castlegate a gateway to our city's beachfront and instructed the Chief Officer - Strategic Place Planning to carry out consultation with key stakeholders on creating an active travel and public transport link through the Castlegate to deliver this objective as part of the Beach Connectivity Project and to report to a future Council meeting on this.	This work is being advanced as part of the Bus Partnership Fund work and the Active Travel Network Review but reporting back to Council or Committee will be dependant on decisions with regard to the Union Street East and the roundabout at the end of Beach Boulevard.	David Dunne	Strategic Place Planning	City Regeneration & Environment	21		

