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1		The Business Planner details the reports which have		BUSINESS PLAN uncil as well as re		unctions expect to	be submitting for	the calendar yea	ar.
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Director	Terms of Reference	Delayed or Recommende d for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			2nd	October 2024					
4	Diversity in Recruitment	At its meeting of 7 February 2024, the Council instructed the Chief Executive to report back no later than July 2024 to advise on the work that had been done to date to improve diversity in recruitment, including leadership and management roles, and what further options there may be.	meetings. A report is on	Sandie Scott	People & Citizen Services	Corporate Services	21		
5	North East Population Health Alliance Strategic Partnership Agreement	At its meeting of 23 August 2023, the Council agreed that Aberdeen City Council be a signatory to the strategic partnership agreement and requested the Chief Executive to provide Council with an annual progress report on the strategic partnership agreement.		Martin Murchie	Data Insights	Corporate Services	21		
6	Annual Performance Reports - 2023/24 for Tier 1 ALEOs	To present the annual performance reporting of the Council's four Tier One Arm's Length External Organisations (ALEOs) covering financial year 2023/24: Aberdeen Peforming Arts, Aberdeen Sports Village, Bon Accord Care and Sport Aberdeen.	A report is on the agenda	Craig Innes	Commercial and Procurement	Corporate Services	24.13		
7	Beach Connectivity Project - Full Business Case	At the adjourned Council meeting of 4 May 2023, the Council instructed the Chief Officer - Commercial and Procurement in conjunction with the Chief Officer - Capital to join Justice Street, Beach Boulevard and Commerce Street/Beach Boulevard junction projects into a single Beach Connectivity Project and to progress detailed design and other preparatory work for the Beach Connectivity Project and provide a Full Business Case within an indicative timeline of 12-18 months.		Craig Innes	Commercial and Procurement	Corporate Services	21		These works are being reprofiled following the Council Budget meeting in March 2024 to link in with proposed works on Castlegate. It is therefore recommended that this item is removed from the business planner.

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8	Strategy	At its meeting of 6 March 2024, the Council instructed the Chief Officer - Finance to (1) refresh the Medium Term Financial Strategy and report to the Council by the end of September 2024 in line with the requirements of the Budget Protocol; and (2) build a long-term outlook model for the Council and submit it, alongside the Medium Term Financial Strategy, to the Council by the end of September 2024.	A report is on the agenda	Jonathan Belford	Finance	Corporate Services	21		
9		To present the Council with an annual review report which highlights progress with respect to the 2023-24 Council Delivery Plan approved by Council on 1 March 2023.	A report is on the agenda	Charlene Flynn	Data Insights	Corporate Services	13		
10		To provide an update on the feasibility and impact of amending elements within the Aberdeen City Council (City Centre, Aberdeen) (Traffic Management) (Experimental) Order (ETRO) 2023.	A report is on the agenda	Claire McArthur	Strategic Place Planning	City Regeneration & Environment	21		
11		To advise the Council of the proposal received from Greyhope Bay Ltd to expand their existing facility at the Torry Battery, and request that a 20 year lease be granted to allow them to secure the funding available to them to complete the development works.	A report is on the agenda	Cate Armstrong	Corporate Landlord	Families and Communities	Introduction 6		
12	Plan	At its meeting of 14 December 2023, the Council instructed the Chief Officer - Finance, in consultation with the Chief Officers - Corporate Landlord and Early Intervention and Community Empowerment to prepare an updated 30-year HRA Business Plan, commissioning external support where necessary, and reporting back to the Finance and Resources Committee before the end of September 2024. The Finance and Resources Committee is expected, at its meeting on 12 September 2024, to transfer the item to Council.	A report is on the agenda	Helen Sherrit	Finance	Corporate Services	Introduction 6		
13			11th I	December 2024					

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14	101-103 Union Street	At its meeting of 14 December 2022, the Council noted the content of the Strategic Outline Case Upper Floor use options at 101-103 Union Street and instructed the Chief Officer - Corporate Landlord to continue to review and report back by August 2023.	Due to continued uncertainty over development costs and returns there has been no significant change to the risk in the development appraisal. On this basis officers would seek authority to delay any further reporting until December 2024.	Stephen Booth	Corporate Landlord	Families and Communities	21		
14	Beach Masterplan - Phase 2 Development Framework	At its meeting of 23 August 2023, in relation to Phase 2 of the Beach area, the Council noted the summary of comments received on the initial public consultation exercise on how people currently use these areas, and instructed the Chief Officer - Strategic Place Planning to prepare a Development Framework for the Phase 2 areas, which would be reported back to Full Council before the end of 2024.		Claire McArthur	Strategic Place Planning	City Regeneration & Environment	21	R	At its meeting of 12 September 2024, the Finance and Resources Committee resolved to pause the preparation of a Development Framework for the Beach Phase 2 area, until such a time as additional resources can be identified through future Budget setting processes. It is therefore recommended that this item be removed from the business planner.
16	Treasury Management Mid-Year Review	To update the Council on Treasury Management activities undertaken to date, during financial year 2024/25.		Neil Stewart	Finance	Corporate Services	5 and 6		
17	Council Annual Effectiveness Report and Committee Annual Effectiveness Reports	To present the annual effectiveness report for Council, as well as the annual effectiveness reports of the various committees, which have been considered by those committees.		Martyn Orchard	Governance	Corporate Services	14		
18	Governance Review of Trusts - 2024 Update	At its meeting of 13 December 2023, the Council instructed the Chief Officer - Governance to, as appropriate to bring a report to Council and/or provide a service update to elected members no later than December 2024 on future activity in relation to trusts to which the Council is connected.		Steven Inglis	Governance	Corporate Services	21		

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19	Budget Consultation Phase 2	To report the results of Phase 2 of the budget consultation.		Jonathan Belford	Finance	Corporate Services	1, 2, 3 and 21		
		To provide members with information to enable the Council to approve a revenue and capital budget for 2025/26, including the setting of the rents and other charges on the Housing Revenue Account budget for the financial year.		Helen Sherrit	Finance	Corporate Services	2		
20			5th I	February 2025			<u> </u>	<u> </u>	
21	Treasury Management	To outline the Council's Treasury Management Policy for		05.00.7 2020			[	[	
22	Policy	2025/26 to 2027/28 for approval.		Neil Stewart	Finance	Corporate Services	5 and 6		
23	Update	To provide a six monthly update on the capital project.		Stephen Booth	Corporate Landlord	Families and Communities	21	R	The Finance and Resources Committee of 12 September 2024 agreed that officers report future activity and updates on City Centre and Beach Masterplan projects through the Council's Capital Planning process through the Finance and Resources Committee; and that all future updates on Aberdeen Market should be reported through regular Capital Programme update reports, as already happens with updates on other capital projects. It is therefore recommended that this item is removed from the Council business planner.

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24	Scheme of Governance - Terms of Reference	At its meeting of 21 August 2024, the Council approved Appendix C, Committee Terms of Reference, with effect from 26 August 2024, and noted that a further review would be reported to Council in February 2025 following consideration of committee structures by the Governance Reference Group. In addition, the Council instructed the Interim Chief Officer - Governance to undertake a comparison of scrutiny models available, to report on these to the Governance Reference Group, including the Convener of the Audit, Risk and Scrutiny Committee, and to make recommendations for enhanced scrutiny within the report on Committee Terms of Reference to be presented to Council in February 2025.		Vikki Cuthbert	Governance	Corporate Services	7 and 21		
25			5th Mar	ch 2025 - Budge	t				
26	Council Delivery Plan 2025/26	To present the Council Delivery Plan for 2025/26.		Martin Murchie	Data and Insights	Corporate Services	2		
27	General Fund Revenue Budget and Capital Programme	To provide information on both the revenue budget for 2025/26 and capital programme for the period 2025/26 to 2029/30 in order that approved budgets and Council Tax value can be set by the Council for the year commencing 1 April 2025.		Jonathan Belford	Finance	Corporate Services	1,2 and 3		
28	Common Good Fund	To provide Council with details of the draft Common Good budget for 2025/26, to enable the Council to approve a final budget that will take effect on 1 April 2025.		Jonathan Belford	Finance	Corporate Services	2		
29			Date t	o be confirmed					
30	Beachfront Masterplan - Castlegate	included the objective of making the Castlegate a gateway to our city's beachfront and instructed the Chief Officer - Strategic Place Planning to carry out consultation with key stakeholders on creating an active travel and public transport link through the Castlegate to deliver this	This work is being advanced as part of the Bus Partnership Fund work and the Active Travel Network Review but reporting back to Council or Committee will be dependant on decisions with regard to the Union Street East and the roundabout at the end of Beach Boulevard.	David Dunne	Strategic Place Planning	City Regeneration & Environment	21		

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31	Revised Council Climate Change Plan	plan in 2025, or earlier if required.	The next update on the plan was due to be March 2025, however Environmental Standards Scotland are due to publish their new Framework for Local Authorities Climate Change Plans in March 2025 once the work of the new Climate Intelligence Unit is completed. While work can be done in advance of the March 2025 date, it is likely that the reporting will have to be done some time in Q3 2025.		Strategic Place Planning	City Regeneration & Environment	21		
32	Energy Transition Zone - Land Options	At its meeting of 11 September 2023, the Council instructed the Chief Officer - Corporate Landlord to report the outcome of discussions regarding St Fittick's OP56 and Doonies OP61 sites to the earliest appropriate meeting of Full Council.		Stephen Booth	Corporate Landlord	Families and Communities	21		
33	Investment Zone Proposal	on the developed proposal.	The co-development of the Investment Zone (IZ) with governments has been on hold due to the election. A report on the proposed Governance of an IZ will need to be approved by Council before submission - expected October 2024.	Julie Wood	City Development & Regeneration	City Regeneration & Environment	21		

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34		At its meeting of 3 November 2023, the Council approved a notice of motion by Councillor Cooke which instructed the Chief Officer - Health and Social Care Partnership to report back with the results of the Glasgow pilot scheme and collate any available peer reviewed data following 12 months of operation of the facility to inform Council of the progress and set out options for Aberdeen.	The Glasgow pilot scheme has yet to commence operating. A report following 12 months of operation of the facility will likely be presented to Full Council in 2025 or 2026.	Fiona Mitchelhill	Aberdeen Health and Social Care Partnership	Aberdeen Health and Social Care Partnership	21		
35	Regeneration (Phase C) - Full Business Case	At its meeting of 8 February 2024, the Council, subject to the outcome of the budget process, instructed the Chief Officer - Commercial and Procurement to progress the Beachfront Shoreline Regeneration (Phase C) work to the completion of a Full Business Case (FBC) to Council, reporting back in October 2025 (on the short-medium interventions) and June 2026 (on the medium-long interventions).		Craig Innes	Commercial and Procurement	Corporate Services	21		
36	Aerated Concrete (RAAC) - Compulsory Purchase	At its meeting of 21 August 2024, the Council instructed the Chief Officer - Corporate Landlord in consultation with the Chief Officer - Governance to bring back a report to Council in late 2024/early 2025 on options available to the Council to compulsorily acquire private properties to assist the delivery of the agreed option where required.		Stephen Booth	Corporate Landlord	Families and Communities	21		