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1	<b>FINANCE AND RESOURCES COMMITTEE BUSINESS PLANNER</b>								
	The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Update</b>	<b>Report Author</b>	<b>Chief Officer</b>	<b>Directorate</b>	<b>Terms of Reference</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
3			<b>05 November 2024</b>						
4	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.		Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
5	Council Financial Performance - Quarter 2, 2024/25	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Corporate Services	1.1		
6	Commercial Property Auctions Annual Report	The Committee on 22/11/23 agreed to instruct the Chief Officer - Corporate Landlord to put an annual report to Committee advising which subjects were put forward to auction and the outcome of this action.		Cate Armstong	Corporate Landlord	Families and Communities	4.1 4.4	<b>R</b>	The report in relation to the proposed disposal by auction of surplus properties was to advise elected members of the outcome of the process during the year and does not require an instruction from Committee therefore a Service Update will be circulated prior to the Committee Meeting.
7	School Estate Plan: Bucksburn and Dyce Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Bucksburn and Dyce, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4	<b>D</b>	The ECS Committee on 17/09/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of an outline business case for secondary school provision at Dyce and Bucksburn, which would be expected to be submitted to the Finance and Resources Committee for approval on 06/08/25.

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2									
8	Grant Review	The F&R Committee on 8/5/24 agreed to instruct the Chief Officer – City Development and Regeneration, following consultation with the Chief Officer – Finance, Chief Officer – Governance and Chief Officer – People and Citizen Services, to undertake a full grant review and report back to the Finance and Resources Committee on 5 November 2024 with recommendations for future grant activity. To agree for the avoidance of doubt, that the UK Shared Prosperity Fund would be contained within the full review, within the context of the three tiered approach		Laura Paterson	City Development and Regeneration	City Regeneration and Environment	2.1.6		
9	Visitor Levy Scheme	The Committee on 7/8/24 agreed to instruct the Chief Officer - City Development and Regeneration to develop the Visitor Levy scheme proposal with key stakeholders and report back to Finance and Resource Committee in Autumn 2024 with plans for wider consultation.		Jamie Coventry	City Development and Regeneration	City Regeneration and Environment	1.1.9 2.1.2 3.2 3.4	D	The report will be submitted to the February 2025 F&R Committee meeting due to the national delay in the publication of the TVL Expert Group guidance, key stakeholder availability and hotel accommodation survey work required.
10	Transfer of Officer role via TUPE to Aberdeen City Council Staff	Transfer of Officer role via TUPE to Aberdeen City Council Staff		Mark Jones	Education and Lifelong Learning	Families and Communities	1.1		
11	Funding External Bodies and Following the Public Pound Policy Update	to seek committee approval of the amended and updated Following the Public Pound policy guidance.		Lesley Fullerton	Finance	Corporate Services	1.1.11		
12	Fleet Replacement Programme 2024/2025 (Annual Report)	To present the current position of the programme for Fleet Vehicles and Assets	The Committee on 12/9/24 noted that this report is delayed to the next cycle to include EV Infrastructure and Carbon Net Zero developments within this report.	John Weir/Derek Jamieson	Operations	City Regeneration and Environment	1.1.5 1.1.8		
13	Asset Transfer Request for the Torry Youth & Leisure Centre	To advise Committee of the asset transfer request received for the Torry Youth & Leisure Centre		Cate Armstrong	Corporate Landlord	Families and Communities	4.2		
14	Former Victoria Road School, Torry	To advise committee regarding the Council's contractual right to buy back the Former Victoria Road School		Jonathan Steele	Corporate Landlord	Families and Communities	4.1 4.4		
15			<b>12 February 2025</b>						

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2	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
16	Performance Management Framework Report	To present Committee with the status of key cluster performance measures and activity indicators		Alex Paterson	Data Insights	Corporate Services	2.1.3		
17	A947 Bucksburn Roundabout to Parkhill Junction Multi-modal Corridor Study Outline Business Case	To seek approval of A947 Bucksburn Roundabout to Parkhill Junction Multi-modal Corridor Study Outline Business Case.		Tony Maric	Strategic Place Planning	City Regeneration and Environment	1.1.4		
18	Financial Settlement from Transport Scotland for the De-trunking of the A92/A96 (Haudagain Improvement)	Following the new link road opening in 2022 the report will outline the financial settlement from Transport Scotland for the detrunking of the old section of the Trunk Road, relative to the new Haudagain improvement which was handed back to ACC on 1/4/2023.	The Committee on 8/5/24 noted that Transport Scotland had provided their initial proposal report which had been reviewed by officers. A number of queries had been raised with Transport Scotland and a formal response to these was required. As these have a financial impact to the final settlement it would be prudent to delay until these were clarified.  Updated on 26/8/24 - We have received the updated settlement proposal following our initial review and queries. Officers are cross checking that with an aim to conclude the review in September.	Neale Burrows	Operations	City Regeneration and Environment	1.1.18 1.1.19		
19	Proposed Sale of Land at Denwood / Hazlehead	To advise committee regarding a proposal received to potentially sell approximately 5.50 hectares (13.58 acres) of greenfield land, if residential planning consent is obtained		Jonathan Steele	Corporate Landlord	Families and Communities	4.1 4.4		
20									
21			<b>26 March 2025</b>						
22	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
23	Christmas Village Feedback Report (Annual Report)	The Committee on 13/3/24 agreed to instruct the Chief Officer – City Development and Regeneration to report back to the Finance and Resources Committee in March 2025 with the evaluation report of the 2024 event.		Matthew Williams	City Development and Regeneration	City Regeneration and Environment	2.1 3.2		

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24	Performance Management Framework Report	To present Committee with the status of key cluster performance measures and activity indicators		Alex Paterson	Data Insights	Corporate Services	2.1.3		
25	District Heating – Network Expansion / Waste Heat Utilisation (City Centre Link)	The Committee on 13/9/23 agreed to instruct the Head of Commercial and Procurement to explore external funding sources to support the capital delivery of this project and to report the outcomes of recommendations 2.1 and 2.2 to this Committee during Q3 2024	The Committee on 12/09/24 noted that the report is delayed due to the complexity of the transmission pipeline route and the need for engagement with key external stakeholders. It is anticipated that the report will now be submitted in Spring 2025 (Likely March meeting)	Barry Davidson	Commercial and Procurement	Corporate Services	1.1.5		
26	School Estate Plan: Victorian School Building Improvements - Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of Victorian school buildings, as detailed in the School Estate Plan	The feasibility study on Victorian School buildings is expected to be completed by the end of 2024, and the findings of the study will be presented to the Education and Children's Services Committee in February 2024, with a view to the outline business case then being presented to the Finance and Resources Committee on 26 March 2025.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
27	Capital Programme Delivery: Projects Update	The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts.		John Wilson	Capital	City Regeneration and Environment	1.1		
28			<b>07 May 2025</b>						
29	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
30	Ferryhill School Suitability Improvements: Full Business Case	The F&R Committee on 8/5/24 agreed to instruct the Chief Officer - Corporate Landlord to report back to the Committee with a full business case, within the next 12 months		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
31	St Machar Grounds Improvements: Full Business Case	The F&R Committee on 8/5/24 agreed to instruct the Chief Officer - Corporate Landlord to report back to the Committee with a full business case, within the next 12 months.		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		

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32	Harlaw Academy Suitability Improvements: Outline Business Case	The Committee on 8/5/24 agreed to instruct the Chief Officer - Corporate Landlord to report back to the Committee with a full business case within the next 12 months.		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
33			<b>06 August 2025</b>						
34	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
35	South College Street Phase 2 - Outline Business Case	The Net Zero, Environment and Transport Committee on 27/3/24 agreed to instruct the Chief Officer – Strategic Place Planning to seek external funding to allow the continued development of the option agreed in (ii), including the development of an Outline Business Case, and report the Outline Business Case to the Finance and Resources Committee once completed		Ken Neil	Strategic Place Planning	City Regeneration and Environment			
36	Development Plan Scheme 2025 (Annual Report)	To seek approval of the Development Plan Scheme (DPS). The Planning (Scotland) Act 2019 (the Act) requires all Councils to prepare a Development Plan Scheme annually.		Abigail Burrows	Strategic Place Planning	City Regeneration and Environment	3.3		
37	Performance Management Framework Report	To present Committee with the status of key cluster performance measures and activity indicators		Alex Paterson	Data Insights	Corporate Services	2.1.3		
38			<b>29 October 2025</b>						
39	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
40	Condition & Suitability 3 Year Programme (Annual Report)	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Andrew Jones	Corporate Landlord	Families and Communities	1.1.5, 1.1.8 4.1		
41	Fleet Replacement Programme (Annual Report)	To present the current position of the programme for Fleet Vehicles and Assets		John Weir/Derek Jamieson	Operations	City Regeneration and Environment	1.1.6		

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42	Performance Management Framework Report	To present Committee with the status of key cluster performance measures and activity indicators		Alex Paterson	Data Insights	Corporate Services	2.1.3		
43	Outline Business Case: Northfield Primary Schools Excess Capacity	To seek approval of an outline business case for reducing the number of primary schools in the Northfield ASG, as detailed in the School Estate Plan	The ECS Committee on 17/09/24 agreed to instruct the Chief Officer – Corporate Landlord to proceed with a review of all public building assets in Northfield, which will include an assessment of options for the future of the primary schools. It is anticipated that any required outline business case relating to the findings of this review will be presented to the Committee for approval on 29 October 2025	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
44	Annual Committee Effectiveness Report	The purpose of this report is to present the annual report of the Finance and Resources Committee to enable Members to provide comment on the data contained within (Reporting Period is 16 October 2024 to 16 October 2025)		Mark Masson	Governance	Corporate Services	GD 8.5		
45	Capital Programme Delivery: Projects Update	The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts.		John Wilson	Capital	City Regeneration and Environment	1.1		
46			TBC						



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49	School Estate Plan: Loirston Loch Primary School Provision - Outline Business Case	To seek approval of an outline business case for establishing new primary school provision for Loirston Loch, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4	R	It remains officers' assessment that there is no immediate requirement to consider new school provision for Loirston Loch, and so no specific dates for this have been included in the latest approved update to the School Estate Plan implementation timeline.
50	School Estate Plan: Grandhome / Oldmachar / Bridge of Don Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Grandhome, Oldmachar and Bridge of Don, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4	R	The ECS Committee on 17/09/24 was presented with the latest School Estate Plan update report, which highlighted that progress with new housing development at Grandhome has been slower than originally anticipated, which means that any new secondary school provision to serve the new development will not be required in the short to medium term. It was therefore recommended that the planned feasibility study for the primary and secondary schools is not taken forwards at this time, and the approved implementation timeline for the School Estate Plan was updated to reflect this. A report will be added to planner at appropriate time.
51	Site 16 Lang Stracht	The Committee on 7/8/24 agreed to instruct the Chief Officer - Corporate Landlord on completion of the above, providing he considers it to be appropriate in the circumstances, to advertise the property seeking offers to purchase or enter into a long lease and to report the outcome of the process to a future meeting of the Finance and Resources Committee.		Cate Armstrong	Corporate Landlord	Families and Communities	4.1 4.4		

