

ABERDEEN CITY COUNCIL

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| COMMITTEE | Anti-Poverty and Inequality |
| DATE | 6 November 2024 |
| EXEMPT | No |
| CONFIDENTIAL | No |
| REPORT TITLE | Appointment of External Adviser to the Anti-Poverty and Inequality Committee |
| REPORT NUMBER | CORS/24/301 |
| EXECUTIVE DIRECTOR | Andy MacDonald |
| CHIEF OFFICER | Michelle Crombie |
| REPORT AUTHOR | Michelle Crombie, Community Planning Manager |
| TERMS OF REFERENCE | 1.1 |

1. PURPOSE OF REPORT

- 1.1 This report requests approval of the appointment of a new external adviser, representing the charitable sector, to the Anti-Poverty and Inequality Committee.

2. RECOMMENDATION

That Committee:-

- 2.1 Approves the appointment of a new external adviser representing the charitable sector, as named in this report, to the Anti-Poverty and Inequality Committee.

3. CURRENT SITUATION

- 3.1 The Aberdeen City Council Committee Terms of Reference, approved by Council on 21 August 2024, provide as follows:

External Advisers:

Emphasising the close links with Community Planning Aberdeen's Anti-Poverty Group, the Committee will appoint advisers who are not members of the Council. These external advisers will be appointed by the Committee as follows:

- 1 resident of Aberdeen with lived experience of poverty;
- Up to 2 people representing the charitable sector in Aberdeen;
- 1 person representing higher and further education in Aberdeen;
- 1 person representing key interest groups in Aberdeen (that may be appointed for a defined period of time); and
- 1 public health professional/practitioner who works in Aberdeen

- 3.2 In September 2024 a position for an external adviser representing the charitable sector became vacant. An email inviting expressions of interest in the position was shared across partner networks. See Appendix 1.

3.3 Three of the people expressing an interest went on to submit an application for the position. See Appendix 2. Selection took place on Thursday 10 October by a panel that included the Corporate Strategy & Community Planning Manager, Chief Executive of ACVO Third Sector Interface and a young person from Aberdeen Youth Movement.

3.4 The applicant that was selected for appointment to the vacant external adviser representing the charitable sector in Aberdeen is Donna Hutchison. Donna Hutchison is the Chief Executive Officer of Aberdeen Cyrenians and a member of Aberdeen and Grampian Chamber of Commerce Policy Chamber Group representing third sector.

3.5 The Anti-Poverty and Inequality Committee is asked to approve this appointment in line with the Committee's Terms of Reference.

4. FINANCIAL IMPLICATIONS

4.1 There are no financial implications arising from this report.

5. LEGAL IMPLICATIONS

5.1 There are no direct legal implications arising from the recommendation of this report.

6. ENVIRONMENTAL IMPLICATIONS

6.1 There are no environmental implications arising from this report.

7. RISK

| Category | Risks | Primary Controls/Control Actions to achieve Target Risk Level | *Target Risk Level (L, M or H) *taking into account controls/control actions | *Does Target Risk Level Match Appetite Set? |
|-----------------------|---|---|---|---|
| Strategic Risk | No significant risk identified | | L | Yes |
| Compliance | Risk of not complying with committee terms of reference | Appointment of external adviser will mitigate this risk | L | Yes |
| Operational | No significant risk identified | | L | Yes |

| | | | | |
|------------------------------|--------------------------------|--|---|-----|
| Financial | No significant risk identified | | L | Yes |
| Reputational | No significant risk identified | | L | Yes |
| Environment / Climate | No significant risk identified | | L | Yes |

8. OUTCOMES

| <u>COUNCIL DELIVERY PLAN 2023-2024</u> | |
|---|---|
| | Impact of Report |
| Aberdeen City Council Policy Statement <u>Working in Partnership for Aberdeen</u> | The appointment of the external adviser will contribute to a Transparent, Accessible and Accountable Council - Aberdeen City Council works for the people of Aberdeen, and it is important that people can access, understand, and take part in the Council's democratic processes. |
| <u>Aberdeen City Local Outcome Improvement Plan 2016-26</u> | |
| Prosperous Economy Stretch Outcomes | The appointment of the external adviser will support the work of the Anti-Poverty and Inequality Committee in contributing to stretch outcome 1 - No one will suffer due to poverty by 2026 |
| Prosperous People Stretch Outcomes | N/A |
| Prosperous Place Stretch Outcomes | N/A |
| Regional and City Strategies | N/A |

9. IMPACT ASSESSMENTS

| Assessment | Outcome |
|--|---|
| Integrated Impact Assessment | It is confirmed by Executive Director Andy MacDonald that no Integrated Impact Assessment is required |
| Data Protection Impact Assessment | Not required |
| Other | N/A |

10. BACKGROUND PAPERS

10.1 N/A

11. APPENDICES

11.1 N/A

12. REPORT AUTHOR CONTACT DETAILS

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|----------------------|---|
| Name | Michelle Crombie |
| Title | Corporate Strategy and Community Planning Manager |
| Email Address | mcrombie@aberdeencity.gov.uk |

Appendix 1 Call for Expressions of Interest

Please share across your networks.

Expressions of interest for the position of External Adviser: Charitable Sector



Aberdeen City Council's [Anti-Poverty and Inequality Committee](#) invites expressions of interest from people across our networks who would be interested in serving as an external adviser to the Committee, representing the charitable sector in Aberdeen.

The purpose of the Committee is to monitor and determine the Council's contribution to alleviating and mitigating all forms of poverty and inequality in the City. The Committee is supported in this role by a panel of external advisers who are not members of the Council. The external advisers include:

- 1 resident of Aberdeen with lived experience of poverty
- Up to 2 people representing the charitable sector in Aberdeen
- 1 person representing higher and further education in Aberdeen
- 1 person representing key interest groups in Aberdeen
- 1 public health professional/practitioner who works in Aberdeen

External Advisers will also have the opportunity to become a member of [Community Planning Aberdeen's Anti-Poverty Group](#) to collaborate with representatives of other organisations and community groups working together to tackle and prevent poverty.

Registering your interest

Prospective advisers will be asked to complete a short application form which includes questions about their reasons for applying for the position, what they would bring to the role and what relevant experience they have of poverty and inequality. The Committee values diversity and encourages applications from people from a wide range of backgrounds.

To register your interest and arrange an initial chat, please email mcrombie@aberdeencity.gov.uk

Appendix 2 Application Form



Application – External Adviser to Anti-Poverty and Inequality Committee

To find out how we will use your data if you become an external adviser to the Anti-Poverty & Inequality Committee, please click here [Your Data: External Committee members](#)

| | |
|--|--|
| First Name | |
| Surname | |
| Home Address | |
| Telephone Number | |
| Email Address | |
| Organisation you represent | |
| Address of Organisation | |
| If your organisation has a website, please include the web address. | |
| Has your organisation agreed that you will be their representative? | |
| Please state your reason for wishing to undertake the position of External Adviser to Anti-Poverty and Inequality Committee. | |
| What do you feel you would bring to the role and how you would plan to engage with the wider community as an external adviser? | |
| Please state any experience you have of poverty and inequality. | |
| Declaration of interests – is there anything that a reasonable person might consider could influence the advice you give the Committee. For example a relevant financial interest, active membership of a relevant campaign group or political party or involvement of a close family member in these areas. | |